

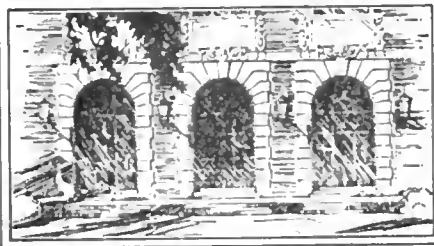
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ILLINOIS HISTORICAL SURVEY

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THE HISTORICAL RECORDS SURVEY
CHICAGO ILLINOIS

INVENTORY OF THE COUNTY ARCHIVES
OF ILLINOIS

Prepared by

The Historical Records Survey
Division of Women's and Professional Projects
Works Progress Administration

No. 43. JO DAVIESS COUNTY (GALENA)

* * * * *

Chicago, Illinois
The Historical Records Survey
February 1938

The Historical Records Survey

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FOREWORD

The Inventory of County Archives of Illinois is one of a number of bibliographies of historical materials prepared throughout the United States by workers on The Historical Records Survey of the Works Progress Administration. The publication herewith presented, an inventory of the archives of Jo Daviess County, is number 43 of the Illinois series.

The Historical Records Survey was undertaken in the winter of 1935-36 for the purpose of providing useful employment to needy unemployed historians, lawyers, teachers, and research and clerical workers. In carrying out this objective, the project was organized to compile inventories of historical materials, particularly the unpublished government documents and records which are basic in the administration of local government, and which provide invaluable data for students of political, economic, and social history. The archival guide herewith presented is intended to meet the requirements of day-to-day administration by the officials of the county, and also the needs of lawyers, business men and other citizens who require facts from the public records for the proper conduct of their affairs. The volume is so designed that it can be used by the historian in his research in unprinted sources in the same way he uses the library card catalog for printed sources.

The inventories produced by The Historical Records Survey attempt to do more than give merely a list of records - they attempt further to sketch in the historical background of the county or other unit of government, and to describe precisely and in detail the organization and functions of the government agencies whose records they list. The county, town, and other local inventories for the entire country will, when completed, constitute an encyclopedia of local government as well as a bibliography of local archives.

The successful conclusion of the work of The Historical Records Survey, even in a single county, would not be possible without the support of public officials, historical and legal specialties, and many other groups in the community. Their cooperation is gratefully acknowledged.

The Survey was organized and has been directed by Luther H. Evans, and operates as a nation-wide project in the Division of Women's and Professional Projects, of which Mrs. Ellen S. Woodward, Assistant Administrator, is in charge.

HARRY L. HOPKINS
Administrator

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PREFACE

The Historical Records Survey was initiated as a nation-wide undertaking in January 1936, as part of the Federal Writers' Project of the Works Progress Administration. In Illinois the Survey became an independent unit in August 1936, but continued to operate as a part of the nation-wide project under the technical supervision of Dr. Luther H. Evans, National Director, and under the administrative supervision of the Division of Women's and Professional Projects.

In compiling this Inventory of the Archives of Jo Daviess County, the Survey has sought to locate, describe, and classify all extant county records and to make them more easily accessible to county officials, the general public, and research workers. It is believed that this inventory will be useful in the preservation of this valuable material, and as a guide to the archives wherein may be found so much important information in the fields of history, sociology, political science, and economics. While some historians have realized this for many years, the general public has never been made aware of the intrinsic worth of this material. In the official documents of Jo Daviess County is recorded the story of the coming into the wilderness of settlers who created a territory and later founded a state, bought and sold land, built roads, established schools, and created the rudiments of a simple frontier government.

The Historical Records Survey has proved itself of invaluable aid to local and county governments in Illinois. Records have been rearranged and made more accessible, material believed to be lost has been located; indexing projects have been fostered, and county officials have been encouraged and induced to provide new equipment for their offices and better storage space for the records. In addition, the program of the Archives Division of the State Library to locate, inventory, collect, and preserve public records has been materially advanced by the work of the Survey. Information has been obtained leading to the drafting of new legislation for the handling of records. Valuable work has been done in the microfilming of records, in codifying county archives, and in preparing inventories of current and non-current records for the various state departments.

Work on the survey of records of Jo Daviess County, the forty-third county on the alphabetically arranged list of the one hundred and two counties in Illinois, was begun September 18, 1936, and finished April 2, 1937. The inventory was taken by Barbara Hibbits, Mrs. Elizabeth Bainbridge, James Wickler and Robert Wenziker, under the supervision of V. C. Karcher. Rechecking, including a thorough search for missing and incomplete records, was started November 3, 1937, and completed November 28, 1937.

The inventory was prepared for publication by the state editorial staff of The Historical Records Survey at Chicago, under the supervision of Herbert R. Rifkind. Ably assisting were: Martine O'Connor in charge of editing and re-editing: Kathleen Summitt in charge of arranging and indexing: Theodore Nicholson in charge of rechecking: Edward J. McDonough in

Preface

charge of format and collation: Alonzo D. Brewer in charge of legal research: and Irving E. Barnett in charge of cartography. In addition, too much credit cannot be given to the other members of the editorial and typing staffs for their intelligent and diligent cooperation in the compilation of this inventory.

The various units of the Inventory of County Archives will be available for distribution to government offices, libraries, schools, and historical societies in Illinois, and libraries and governmental agencies in other states. Requests for information concerning particular units of the Inventory should be addressed to the state director.

All of the officers of Jo Daviess County cooperated in every possible way with the workers, and grateful acknowledgment of their aid is hereby made. County officials at the time of the Survey were: Carl B. Schoenhard, County Clerk; LaVerne J. Cousins, Circuit Clerk; Perry Hutchison, County Treasurer; Bruce Stewart, Sheriff; Donald M. Eaton, State's Attorney; Frank L. Burns, Superintendent of Schools; George E. Schroeder, Superintendent of Highways; Jack Lickes, Surveyor; Ray W. Bertsch, Coroner. I wish also to express appreciation for the cooperation rendered by the officers of the Illinois State Library, and by the officials of the Illinois Works Progress Administration and the Federal Writers' Project. For the cover design and the binding we are indebted respectively to the Federal Art Project and the Bookbinding Project of District 3, Chicago, Illinois.


Howard E. Colgan
State Director
The Historical Records Survey

February 21, 1938

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1. HISTORICAL SKETCH

Jo Daviess County, named for Colonel Joseph Hamilton Daviess, who fell while leading his corps in a charge at the battle of Tippecanoe in 1811, is the only county in Illinois to bear both the given and surname of the personage for whom it was named.

Previously, the name of Ludlow had been chosen and incorporated in the original bill presented to the legislature in 1827. While the bill for the projected county was still under consideration, one of the legislators moved to substitute the name Daviess for Ludlow. Another member jokingly objected, stating that as there already was a member of the legislature by that name, it might be thought by people that the honor was intended for him. Carrying the jest further, but never expecting his motion to be taken seriously, he moved that the contraction "Jo" be inserted before Daviess. To his amazement, however, the senate promptly passed the bill with the motion included, and the county slated to become plain Daviess County, received instead the distinctive appellation of Jo Daviess.

The act creating Jo Daviess County was passed February 17, 1827.¹ The original area enclosed in the boundaries described,² was about eight times that of the present area. As new and adjacent counties were created, several reductions in size were made, and in 1836 the legislature completely redefined the boundaries.³ With the organization of Stephenson County in 1837, another reduction in size took place, and with the creation of Carroll County in 1839, Jo Daviess finally assumed its present proportions.⁴

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1. L.1827, p. 117.
 2. Beginning at the northwest corner of the state, thence down the Mississippi River to the northern line of the military tract, thence east with said line to the Illinois River, thence north to the northern boundary of this state, thence west with said boundary line to the place of beginning. (The military tract was a tract of land appropriated by Congress to pay military bounties for the War of 1812).
 3. L.1836, p. 273. East from the Mississippi along the north line of township 22 north to the west line of range 8, east of the fourth principal meridian; thence north to the Wisconsin state line; thence west to the Mississippi; thence down the river to the beginning.
 4. The northern boundary extends east from the Mississippi River on the Wisconsin state line to township twenty-nine north, range five east of the fourth principal meridian; thence south to the southeast corner of section thirty-three, township twenty-six north, range five east; thence west to the Mississippi River and up the river to the place of beginning.

Besides establishing the boundaries of the new county, the act of creation provided for an election of officers to be held on the first Monday in June 1837 at the village of Galena. Three county commissioners, a sheriff, and a coroner were elected. The county commissioners' first meeting on June 5, 1827, at the tavern of Abbot and Swan, resulted in the organization of the commissioners' court and the selection of a county clerk.

Two special sessions of the court were held during June, and a tax rate fixed. On July 23, 1827, the county commissioners' court divided the county into three election districts, Galena, Centreville, and Shullsburg. At the September meeting of the court, a treasurer was appointed, and ordered to assess the tax to be levied by the court and make his returns the following November. The first circuit court met in June 1827, and was presided over by justices of the peace acting as judges; the sessions of 1829, however, were heard before a circuit judge. All of these first sessions were held at Miller's tavern.

In 1828, at the June session of the county commissioners' court, first provisions for the preservation of county records were made when the court ordered the expenditure of \$49.25 for benches and a bookcase for the clerk. Previously, papers were filed away in the hats or pockets of the officials, and record books carried away to their homes. When papers and documents became too numerous, it was customary to dump them into barrels and boxes so as to always have a ready means for starting fires.

The first courthouse was a house rented in 1828 from C. H. Vrain. The first or ground floor was used for a jail, but after a prisoner held for murder, escaped from the building, a new jail was ordered built which was completed in 1830. This was seized by the government in 1832 at the time of the Black Hawk War, torn down, and re-erected as a block house. In 1833, the county commissioners' court ordered the leasing of the Peck House for three years at a rental of one hundred and twenty dollars a year. This served as the courthouse until 1838 when the Dowling building on Main Street in Galena was purchased. During the same year, C. S. Hempstead was paid \$225 for a lot on which to erect a new courthouse, and a second jail to be built of brick was authorized. Construction on both of these projects was started in 1839, and in 1840 the Dowling property was mortgaged to secure funds for the completion of the building. These negotiations were finished in 1841, the same year the jail was completed. However, it was not until 1844 that the new courthouse was ready for occupancy. Except for re-building the front in 1899, and the addition of fireproof vaults, this building still serves as the county courthouse.

Galena, the county seat, is far more important historically, than is Jo Daviess County. The city, atop hills that rise steeply from the Galena River, a cut-off of the Mississippi, was once a busy port for the shipping of grains, and known throughout the land for its valuable lead mines. In those days, it looked upon Chicago as just a village in a mudhole. The Indians mined for lead there in the earliest days before any settlement was made. In 1721 Phillipe Renault, associate of John Law in the Great Mississippi Bubble, brought 500 Dominican slaves

and 200 French artisans to work the mines for silver, but found only lead. Digging was carried on by the negroes and others for over 100 years, before the organization of Jo Daviess County. In 1828 Galena and its environs witnessed the country's first big mining rush, being turned into a city of 30,000 canvas and bark tents overnight. Although its population today is less than 4000, the lead mines are still being operated.

Galena is further noted as being the city to which U. S. Grant came before the Civil War, and from which he left as a volunteer. Four years later he returned as the victorious commander-in-chief of the Union Army. The citizens presented him a fine brick house which today is preserved as a state memorial.

As indicative of the important development and growth of Jo Daviess County before the Civil War, the state legislature, in 1845, established county courts in Cook and Jo Daviess Counties. The other counties in the state were not provided with county courts until the constitution of 1848 and the enabling legislation of 1849 came into being.

In 1849, and again in 1851, the question of township organization was voted on and defeated. But in the election of 1852, the proposition was accepted and the county was divided into seventeen townships,¹ administrative government by the county court being supplanted by that of the county board of supervisors.

Physical features and the configuration of Jo Daviess County are diversified, and almost every township has its own peculiarities of surface. The eastern and northeastern townships are generally prairie with rich, deep soil. The southern area is uneven, hilly, and rocky; the northwestern sections are timbered and hilly, while in the center, the townships are uneven and partly timbered. Stock raising, as well as mining, is an important element of wealth in the county. The county contains 650 square miles and has a population of 20,235.

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1. Nora, Courtland (later Warren), Rush, Thomson, Scales (later Scales Mound), Mann (later Vinegar Hill), West Galena, Elizabeth, Jefferson (later Woodbine), Menominee, Guilford, East Galena, Stockton, Wards Grove, Pleasant Valley, Derinda, Hanover. Later Council Hill, Berreman, Apple River, Rice, Dunleith, and Rawlins were created from changes made in the original townships.

2. GOVERNMENTAL ORGANIZATION AND RECORDS SYSTEM

The county in Illinois is a corporate body and an administrative unit of the state. In Jo Daviess and other counties organized under the township plan, the towns comprise a unit of county government.

The county board has general administrative jurisdiction of county and town affairs, including authority to raise revenue within statutory limits, control of public and semipublic funds, and management of corporate property. In Jo Daviess County, where it is composed of all the town supervisors, it is known as the board of supervisors. This governing body has also power to appropriate money for roads and bridges. The county clerk is its ministerial and secretarial officer.¹ An early significant function of the board was the role it performed as board of review for the equalization of assessments. Since 1898, however, the chairman of the county board is the ex-officio chairman of this body. Two additional members are appointed by the county judge.

The fiduciary aspect of finances is represented by the county treasurer, who receives, has custody of, and disburses by order of the county board or with statutory authorization, all funds. In Jo Daviess County, he also is ex-officio supervisor of assessments and county collector, bringing about a centralization of the revenue procedure. The county clerk, as one phase of his duties, binds together the entire revenue procedure, originating certain records, collecting relevant information, and reporting from each officer or body concerned to the others.²

Justice is administered by the following officers: two justices of the peace in each district, in Jo Daviess County coextensive with

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1. Constitution of 1818, Art. III, sec. 3; R.S.1845, p. 129-36; Constitution of 1848, Art. V, sec. 17,19, Art. VII, sec. 6; L.1849, p. 63-65; L.1851, p. 35-39,46,47,50-63; L.1859, p. 129; L.1861, p. 236-38; L.1869, p. 104; Constitution of 1870, Art. VI, sec. 18; R.S.1874, p. 260,273,321-25; L.1909, p. 160; L.1911, p. 242,243; L.1925, p. 323.
 2. R.S.1845, p. 136,138,139; L.1851, p. 37-45; L.1853, p. 14,66,77, 111; L.1861, p. 239,240; Constitution of 1870, Art. X, sec. 8; L.1871-72, p. 664; L.1872, p. 11,14,15,19,23,41,47,55-58; L.1873, p. 51; R.S.1874, p. 323,324; L.1879, p. 241,242; L.1881, p. 133; L.1885, p. 142-47,234; L.1895, p. 304; L.1898, p. 36-45,50; L.1905, p. 360; L.1911, p. 485; L.1913, p. 516; L.1915, p. 568; L.1917, p. 654; L.1919, p. 765; L.1923, p. 495; L.1927, p. 744; L.1931, p. 747; L.1932, p. 84; L.1933, p. 898.

townships; the county judge who also functions as the ex-officio judge of the probate court; three circuit judges elected by the judicial district composed of five counties of which Jo Daviess is a part. Appeals may be taken from the county or probate court to the circuit court. The records of the county and probate courts are kept by the county clerk as ex-officio clerk in both instances. The clerk of the circuit court serving Jo Daviess County is elected by the county electorate. The probation officer assists the county and circuit courts in the administration of justice. The sheriff is the ministerial officer of all courts of record, and is the principal agent for the enforcement of law. The coroner shares many powers, as conservator of the peace, with the sheriff; however, his major duty of holding inquests pertains to the administration of justice. Also importantly engaged in the enforcement of law and the administration of justice is the office of state's attorney. This office commences and prosecutes in all courts of record in the county all suits and actions in which the people of the state or county are concerned.¹

In the administration of education, the county superintendent of schools occupies an important central position. In the townships are boards of trustees of school districts, aided by the town treasurer and town clerk; they have financial and executive powers, and responsibility to the superintendent in each. The superintendent also exercises wide supervisory powers in all matters relating to schools and educational affairs. Above him are the following authorities: the county board, exercising general financial control; the superintendent of public instruction, representing state academic supervision; the state department of public health, the state fire marshal, and the state architect, advising in such matters related to schools as fall within their province. The superintendent reports on his supervision in the county to all these officers and bodies, thereby unifying the administration of education.²

Public health services are similarly administered on all levels of government, with the county clerk figuring importantly. The state

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1. Constitution of 1818, Art. IV, sec. 4; R.S.1845, p. 75,76,143-58, 323-26,414-27,515-18; Constitution of 1848, Art. V, sec. 7,16,17, 29; L.1849, p. 51,62-67; L.1854, p. 16,17; L.1859, p. 95-97; L.1861, p. 119; L.1865, p. 79,80; Constitution of 1870, Art. V, sec. 25, Art. VI, sec. 12,13,18,20; Art. X, sec. 8; L.1871-72, p. 189,190,325; L.1872, p. 19,32-34,46,55-58; R.S.1874, p. 172-75,260-64,273,281-87,321,329,339-41,989-92; L.1877, p. 77-84; L.1895, p. 206,210,211,217; L.1907, p. 213; L.1909, p. 311,335; L.1919, p. 403; L.1931, p. 388; L.1933, p. 435-48, 451,459.
 2. R.S.1845, p. 497-99; L.1872, p. 702-5; L.1889, p. 262-66; L.1909, p. 342-50; L.1915, p. 628-35; L.1919, p. 387.

department of public health has authority over sanitation, exercised through district boards consisting of the town supervisor, assessor, and clerk. Each county clerk is the liaison officer in his county between the local and state agencies. The same department supervises lodging houses; the supervision is effected in each county through reports collected by the county clerk. It also has supervision of the registration of vital statistics, in Jo Daviess County exercised through the town clerks, who act as local registrars. But the county clerk is charged with keeping duplicate records and also with reporting there-upon to the department, thereby again acting as the agent of state control in his county.¹

Public assistance in Jo Daviess County is provided through the county department of public welfare administered by the county superintendent of public welfare, an appointee of the county board of supervisors. The superintendent functions principally under the direction of the state department of public welfare.²

Public and semipublic works are administered by township, county, and state authorities. The (state) department of public works and buildings, through the county superintendent of highways, exercises technical supervision over the construction and maintenance of township, county and state roads, culverts and bridges. The county superintendent of highways is also subject to the direction of the (state) chief highway engineer. He is required to keep record of his duties prescribed by the department and the chief highway engineer. The said superintendent exercises powers over the township and county roads and bridges and is also granted supervision over state-aid roads in his county.

Another aspect of this large phase of public works is the provision for drainage districts, governed by quasi-corporate bodies of drainage commissioners. Organized basically by towns, these commissioners have all powers necessary to the construction and maintenance of drains and ditches for agricultural, sanitary and mining purposes. In some cases the town clerk, in cases of special drainage commission the county clerk, ministers to the commissioners.

The county surveyor is necessarily often employed in these public and semipublic works.³ He also makes surveys for private persons as a step in the creation of land records. His maps and plats, however, have no legal effect unless recorded by the recorder. The latter, whose duties are performed in Jo Daviess County by the clerk of the circuit court in an ex-officio capacity, also is charged with the recordation of instrumen

1. L.1877, p. 208-11; L.1899, p. 355,356; L.1901, p. 301-6; L.1903, p. 315-18; L.1915, p. 660-70; L.1917, p. 763-68; L.1923, p. 480.

2. L.1937, p. 452.

3. Constitution of 1870, Art. IV, sec. 31; R.S.1874, p. 1050; L.1879, p. 120-34; L.1885, p. 73-113; L.1913, p. 521-81.

affecting title to land and the less important other¹ classes of instruments conveying or establishing non-property rights.

The coordination of county government is effected through the county clerk. In addition to his many and dissimilar duties, already noted, he issues licenses, has custody of official bonds, keeps various registers, enters into the election procedure, and acts for the board of review. This entire concentration of duties, statutory jurisdiction over which is vested variously in the county board, the county court, and other bodies, results in a considerable centralization of county government.²

All the town offices and all the independent county offices, except surveyor, superintendent of highways, probation officer and county superintendent of public welfare, are now filled by election, and most have been since 1848. The surveyor also was elected at one time, but he and the superintendent of highways are now appointed by the county board. Only a few of the present county offices and bodies were recognized by the first state constitution; but, except for the county court, established in 1848, the probation officer created in 1911, the superintendent of highways created in 1913, and the county superintendent of public welfare in 1936, all were established by law at a very early date and are recognized by the second and the present constitution.

The creation of such state agencies as touch upon county government is a later development, occurring between 1877 and 1917. The quantity and character of county records are affected thereby, but not the system of records. More significant in its effect on records is the concentration of multiple and dissimilar duties in the office of the county clerk.

Making for uniformity in records are laws requiring county boards to supply books and forms in many cases. But the only uniformity between counties is accomplished by the use of standard forms in a few cases required by state agencies. Legislation to extend this development has the support of local officers. Adequate statutory provision is made for rebinding and transcription of old records. The use of loose-leaf books has further improved records; statutory compulsion could extend the improvement. The legal requirement to destroy election ballots after two years is not always regarded; new legislation, more extensive in scope as well as more stringent, would be valuable.

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1. R.S.1845, p. 305,432,606; R.S.1874, p. 833-35,1050; L.1885, p. 77; L.1901, p. 307; L.1915, p. 575; L.1921, p. 667.
 2. L.1819, p. 25,79,206; L.1845, p. 41,42; L.1861, p. 238; L.1872, p. 380; R.S.1874, p. 325; L.1877, p. 209; L.1885, p. 142.

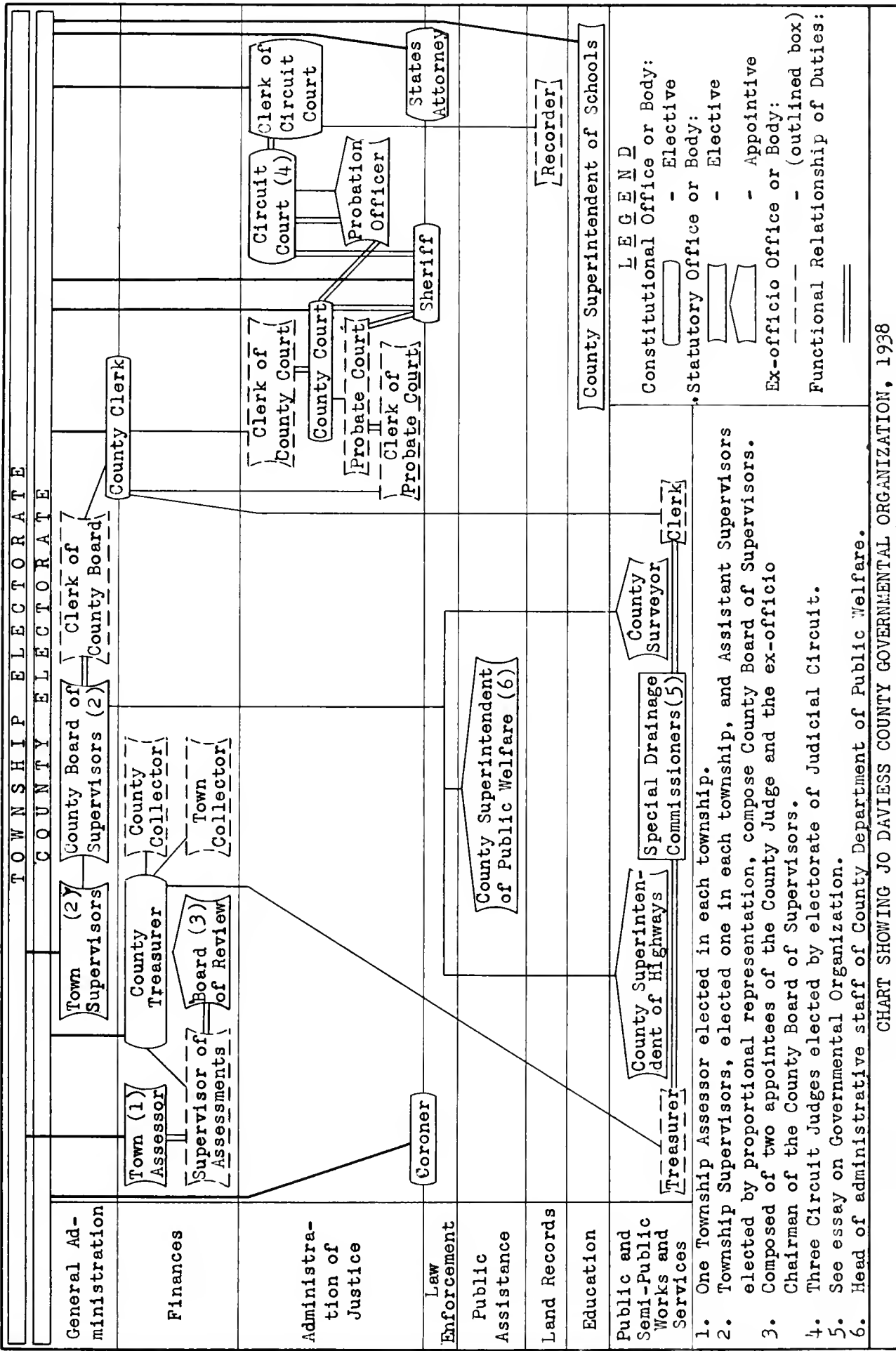


CHART SHOWING JO DAVIESS COUNTY GOVERNMENTAL ORGANIZATION, 1938

3. HOUSING, CARE, AND ACCESSIBILITY OF THE RECORDS

The courthouse of Jo Daviess County is located in the historic city of Galena, at one time the most important city in Illinois. Over one hundred years have passed since the county was organized in 1827, and the courthouse is nearly as old, having been started in 1839 and finished in 1844. A major change in its appearance was effected in 1899, when the colonial front was removed and replaced by one of French Renaissance with Mansard roof. This front, one-third of the building's length, is of red brick, and is three stories in height; the balance of the building is built of stone and is two stories high. Dimensions are: height, thirty-five feet; width, sixty-five feet; length, one hundred and forty-two feet. Contents are 323,050 cubic feet. While the building is not of fireproof construction, all vaults, containing ninety percent of the county records, are fireproof. Fire extinguishers are installed throughout the building.

The offices and practically all records of the county and probate clerk, circuit clerk and recorder, treasurer, sheriff, superintendent of schools and superintendent of highways, are located in the courthouse. A small percentage of the county clerk's records are stored in the old firehouse, a short distance to the rear of the courthouse.

The office of the county clerk is located on the first floor, in the north corner of the courthouse. No records are kept in the office proper, but are filed in the clerk's two vaults and in various other vaults and storerooms. Approximately sixty percent of the records are kept in the main vault at the rear of the office. This vault is equipped with roller-type steel shelving and steel file boxes, aggregating more than twelve hundred linear feet. The vault is very crowded and there is no room for expansion. Ventilation and lighting conditions are excellent, as are the accommodations for persons wishing to consult the records. Seven percent of the clerk's records are stored in what is known as the annex vault. The filing equipment of this smaller vault, and conditions in general, are identical with those of the main vault, the only exception being that this vault is not provided with accommodations for users of the records. While there is no more space available in this vault for expansion, the equipment on hand has not yet been fully utilized.

A storeroom in the basement houses approximately twenty percent of the county clerk's records, all of the older series. This basement storeroom is far from being a suitable storage room for records. There is no shelving of any kind, the volumes being stacked in rows on a dirt floor near a coal bin. Ventilation and lighting facilities are unfavorable, and dust has been allowed to accumulate. No accommodations are provided for consultants of records. The laying of a concrete floor in this storeroom, and the installation of proper filing equipment would transform this space into a suitable depository for records. An additional three percent of the records of the county clerk are kept in the treasurer's vault.

The remaining ten percent of the county clerk's records are stored on the first floor of the firehouse, a separate building located to the rear of the courthouse. Dating back to 1837, the firehouse is a two-story brick structure measuring twenty-five feet in width by twenty-nine feet in length by thirty feet in height. One-half of the first floor in this building is partitioned off for use by the county clerk as storage room for his records. Three hundred linear feet of wooden shelving are arranged along three of the four walls of this room, which is quite crowded with no space for expansion. The room is dusty, lighting facilities are poor, and accommodations for persons wishing to consult the records are lacking.

The premises occupied by the circuit clerk and recorder consist of an office with adjoining main and annex vaults, all on the first floor. Approximately ninety percent of the records are contained in the main vault, which covers a floor area of two hundred and forty square feet. Modern steel shelving and steel filing cabinets make up the equipment of this vault. Cramped and crowded conditions prevail here, and there is no room for expansion. Additional space and filing equipment are badly needed. The vault, however, is well lighted and ventilated, with one desk and three stools providing ample accommodations for consultants of the records. The remaining ten percent of the circuit clerk and recorder's records are kept in the annex vault. The filing equipment here is of the same type as in the main vault, although only about one-fourth as much, owing to the smaller size of this vault. Crowded conditions also are pronounced in this smaller vault. Space for future expansion must be secured elsewhere, as the vault is filled to its utmost capacity. Users of records in this annex vault must avail themselves of the accommodations of the main vault, into which the files must be brought.

On the first floor is also found the office of the county treasurer. This official keeps no records in his office proper, all of his records being housed in the vault adjoining his office. Roller-type steel shelving and steel filing cabinets, with a total storage capacity of four hundred and fifteen linear feet, constitute the equipment. There is still some space left for additional shelving. The atmospheric and other conditions of this vault are very good.

The sheriff's office and vault are also located on the first floor. The vault, which measures four feet by nine feet, with a fourteen-foot ceiling, is the depository for all of the sheriff's records. Roller-type steel shelving and steel file boxes make up the equipment. There is no evidence of crowding here, although there is no space available for additional shelving. The atmospheric and physical conditions of this vault are good, but no provisions have been made for the convenience of consultants of records.

The office of the superintendent of schools is located on the second floor. In a vault adjacent to his office, the superintendent keeps all of the records of his office. The majority of the equipment of this vault consists of steel filing cabinets; the comparatively few bound volume records kept by the superintendent require but little shelving. While there is no crowding, there is no space for additional equipment.

The office of the superintendent of highways is also located on the second floor. It measures eighteen by twenty-four feet and is equipped with four large windows. This office is crowded, but more so because of the many pieces of large furniture contained therein than because of the amount of records and filing equipment. One steel filing cabinet with a total shelving capacity of fifteen linear feet accommodates all of the records belonging to this department. The accommodations for users of the records are ample.

The accumulation of records for the century of existence of Jo Daviess County requires more filing space than can be provided in a courthouse that has served for as long as the present one. In spite of the very limited and cramped quarters, however, the great majority of the records are kept in an orderly and neat manner. The two main exceptions are the county clerk's basement storeroom and the firehouse storage room. Small improvements in these two repositories would aid greatly in the preservation of valuable records.

It is recorded that some of the earlier treasurer's records may have been lost during the Indian War of 1852. With this exception, the gaps in record dates are only nominal. There have been no losses of records due to fires or floods. No records have been officially destroyed, as the policy of this county is to retain and preserve all records.

The records of Jo Daviess County are uniformly kept in most suitable types of volume books. The systems of filing and indexing conform mainly to those generally adopted by the majority of other counties in Illinois.

4. LIST OF ABBREVIATIONS, SYMBOLS, AND EXPLANATORY NOTES

alph.	alphabetical(ly)
arr.	arranged
Art.	Article
assr.	assessor
aud.	auditor
bsmt.	basement
bd.	board
bdl.	bundle(s)
ch.	chapter(s)
chron.	chronological(ly)
cir.	circuit
clk.	clerk
coll.	collector
cor.	coroner
cont.	continued
co.	county
ct.	court
dept.	department
ft.	feet
f.b.	file box(es)
f.d.	file drawer(s)
fl.	floor
fm.	form
hdw.	handwritten
hdgs.	headings
hwys.	highways
ibid.	ibidem - the same (reference)
i.e.	id est - that is
Ill.S.A.	Illinois Statutes Annotated
in.	inch(es)
L.	Law
mi.	mile(s)
no.(s)	number(s)
off.	office
p.	page(s)
pr.	printed
pro.	probate
rec.	recorder
R.L.	Revised Laws
R.S.	Revised Statutes
rm.	room
sch.	school
sec.	section(s)
sep.	separate
sess.	session
sh.	sheriff

List of Abbreviations, Symbols,
and Explanatory Notes

(First entry, p. 18)

sp.	special
strm.	storeroom
supt.	superintendent
surv.	surveyor
treas.	treasurer
twp.(s)	township(s)
U.S.R.S.	United States Revised Statutes
U.S.S.	United States Statutes
vlt.	vault
vet.	veterinarian
v.	volume(s)
---	current

1. Despite inaccuracies in spelling and punctuation, titles of records are shown in inventory proper exactly as on volumes and file boxes. The current or most recent title is used as the title of the entry.

2. Explanatory additions to inadequate titles and corrections of erroneous titles are enclosed in parentheses and have initial capitals.

3. In the absence of titles, supplied titles are capitalized and enclosed in parentheses.

4. In the title set-up, letters or numbers in parentheses indicate the exact labeling on volumes or file boxes. If the volumes or file boxes are unlabeled, no labeling is indicated.

5. Title line cross references are used to complete series for records kept separately for a period of time, and in other records for different periods of time. They are also used in all artificial entries - records which must be shown separately under their own proper office or section heading even though they are kept in files or records appearing elsewhere in the inventory. In both instances, the description of the master entry shows the title and entry number of the record from which the cross reference is made. Dates shown in the description of the master entry are only for the part or parts of the record contained therein, and are shown only when they vary from those of the master entry.

6. Separate third paragraph cross references from entry to entry, and "see also" references under subject headings, are used to show prior, subsequent, or related records which are not part of the same series.

7. Unless the index is self-contained, an entry for the index immediately follows its record entry. Cross references are given for exceptions to this rule.

8. Records may be assumed to be in good condition unless otherwise indicated.

9. On maps and plat records, the names of author, engraver, and publisher, and information on scale have been omitted only when these data were not ascertainable.

10. Unless otherwise specified, all records are located in the county courthouse.

I. COUNTY BOARD OF SUPERVISORS

The most important functions of the county board, with little change from the earliest date, are:

1. The purchase, sale, and custody of the real and personal property of the county.
2. Examining and settling accounts against the county.
3. Settling accounts concerning the receipts and expenditures of county officers.
4. Supervision of elections, schools, and the selection of juries; construction and maintenance of roads and bridges; care of the indigent, infirm, and disabled.
5. Issuing orders on the county treasury in pursuance of its fiscal administration.
6. Appropriating funds necessary to the effecting of its functions, raising such sums through taxation, and in general the management of county funds and county business.¹

The first state constitution, 1818, made provision for the election of three county commissioners in each county, whose powers and duties were to be regulated by law.² The establishment of elective county commissioners was a distinct change from the centralization of government as practiced under the territorial government in Illinois prior to the formation of the state. The territorial laws had provided for the appointment of local officials by the territorial authorities. The local administrative officials, under these laws, performed the judicial function within the limits of their jurisdiction.

In 1819 the general assembly provided for an administrative, non-judicial court to be composed of the three elected officers and to be styled "the county commissioners' court".³ Thus a change is noted in the separation of administrative from judicial function along the lines of the Pennsylvania system of local government. Since Jo Daviess County was established in 1827, it came first under the administration of the county commissioners' court.⁴

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1. R.S.1845, ch. XXVII, sec. 15,17,20,25,29,34-38,46,47; R.S.1874, ch. XL, sec. 25,57.
 2. Constitution of 1818, ch. VIII, sec. 4; L.1819, p. 175.
 3. Under the laws of 1819, the commissioners were to serve until August 1820; L.1819, p. 100. Then in 1821 the term was made for a biennial period; L.1821, p. 80, sec. 15; L.1823, p. 66, sec. 32; R.L.1829, p. 67, sec. 25; R.L.1833, p. 255, sec. 25.
 4. R.L.1827, p. 117.

The mobility of population with attachments to different types of local government was an influencing factor in the development of local government in Illinois. The south with its large farms and plantations found the county unit the system to best fit its needs. The northern industrial and marketing states on the other hand found their needs best met by the township system. During the first decade of the state, following its organization in 1818, the disintegration of the early civil townships and the formation of districts and sub-districts for elections, roads, and other purposes, showed the influence of migration from the south.

The arrival of township adherents into Illinois, particularly from the east, resulted from the town lot speculation which began in Chicago and spread over the state. In addition to the marketing in Chicago of town plats, vessels regularly carried plats of town lots to the New York and Boston markets. The ensuing speculation, which reached its peak in 1836, brought about an influx of settlers, and towns and marketing centers arose rapidly.

These conflicting influences, together with compromises and adaption to local needs, brought about the legislation enacted in 1849 for two types of county government. An administrative county court was established for each county of the state, with the township plan optional at the acceptance of the county electorate.¹

The electorate of Jo Daviess County failed to elect the township plan in 1849 and was governed by the county court for the brief period of three years (1849 to 1852). In accordance with the legislation of 1849, the county court was delegated the duties formerly performed by the county commissioners' court.² When so acting the powers of the county court were carried out by the county judge and two justices of the peace. The county court serving in this capacity met at special terms in each year and was distinct from the county court in its judicial function. In the latter instance the duties were performed solely by the county judge.

In 1852 the electorate selected the optional township plan of government. Under this plan the township supervisors composed the county board of supervisors, and this body became the successor to the administrative county court. Jo Daviess has been governed by the board of supervisors from 1852 until the present date.

The township law in Illinois closely patterned that of New York. Its main features were the decentralization of road administration and state functions, such as assessment and collection of taxes. However, the broader powers of transacting and administering county business remained vested in the county body itself. In this respect the powers of Illinois town governments fell short of those of New England towns.

1. The constitution of 1848, Art. VII, sec. 6, had required the general assembly to provide for an optional form of township organization of counties. See L.1849, p. 190-229, also L.1851, p. 35-78; Constitution of 1870, Art. X, sec. 6.

2. Constitution of 1848, Art. V, sec. 17,19; L.1849, p. 62,66.

The records listed in this section were kept in Jo Daviess County, first, by the clerk of the county commissioners' court from 1827 to 1849; second, by the clerk of the county court from 1849 to 1852; and finally, by the county clerk as ex-officio clerk of the county board of supervisors from 1852 to date.

The major record kept by the clerk for the board is the minutes of its proceedings. This heterogeneous record includes: orders to issue warrants on the county treasury; the board's consideration of and action on reports of committees of its members on roads and bridges, indigent and infirm relief, schools, taxation, etc.; and its orders in regard to juries, licenses, and other matters within its jurisdiction.¹

The clerk also keeps separately, a register of orders issued on the county treasury and lists of jury venire, files and preserves all bills of accounts acted on by the board, and takes custody of reports required to be made to the board by the county treasurer, various school bodies, and a number of county officers.

Proceedings of Board

1. SUPERVISORS (Papers), 1828--. 23 f.b.

Title varies: County Commissioners' Papers.

Reports of proceedings of the board of supervisors and county commissioners, including reports of county officers, resolutions, all business transacted by board, petitions for roads, road reports, levies, bills, contracts, and jury lists. Also contains Highway Claims, 1853-1922, 1935--, entry 17; Allowed County Claims, 1853-1928, entry 15; Sheriff's Reports, 1853-1906, entry 29; and Supervisors' Minutes, 1918--, entry 3. Arr. chron 1828-40, no index; for index, 1841--, see entry 157. 11 x 5 x 14. Co. clk.'s annex vlt., 1st fl.

2. SUPERVISORS' RECORD, 1827--. 20 v. (A, 1 not labeled, 1-17, 1827--; 1 not labeled, 1897-1904). Title varies: County Commissioners' Record.

Record of proceedings of board of supervisors and county commissioners, including reports of finance committee, treasurer, county clerk, and clerk of the circuit court, reports and minutes of meetings, motions, bills, and all county business transacted by the board. Arr. chron. No index. Hdw. 570 p., 639 p.; 12 x 8 x 1 1/2, 17 x 11 x 3. 1 v. A, 1 not labeled, 1827-52, 1 v. not labeled, v. 12-17, 1897--, co. clk.'s main vlt., 1st fl.; v. 1-11, 1853-1907, treas.'s off., 1st fl.

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1. L.1819, p. 5,6,28,77,127,334-38,352; L.1823, p. 145,149; L.1825, p.130, 131; R.L.1829, p. 126,132-37,151-53; L.1831, p. 89,90; L.1835, p. 131, 132,136,200; L.1839, p. 71,72; R.S.1845, p. 51-55,287,342,403,437; L.1849, p. 66; L.1861, p. 234-37; R.S.1874, p. 323.
 2. L.1819, p. 201,315; L.1825, p. 147; R.S.1827, p. 366; L.1843, p. 169; R.S.1845, p. 136,366; L.1861, p. 237; R.S.1874, p. 325.

County Board of Supervisors -
Disposition of Accounts

3. SUPERVISORS' MINUTE BOOK, 1905-17. 1 v.

1918-- in Supervisors (Papers), entry 1.

List of supervisors' minutes read at each meeting, showing date of previous meeting, memorandum of all business transacted, and date of next meeting. Arr. chron. No index. Hdw. Writing faded. 539 p. 13 x 12 x 4. 1st fl., firehouse.

4. DIVISION OF JO DAVIESS COUNTY INTO TOWNSHIPS, 1852. 1 v.

Record of commissioners' court, showing the division of original townships into new towns and townships for the purpose of township organization, with the number of townships organized, name or number of each, and date of division. Arr. chron. No index. Hdw. Binding and paper poor, writing illegible. 100 p. 12 x 8 x $\frac{1}{2}$. Co. clk.'s main vlt., 1st fl.

Disposition of Accounts

Register of County Orders (See
also entries 254-263.)

5. REGISTER OF COUNTY ORDERS, 1866--. 8 v. (2 v. not numbered, 1-5, 1 v. numbered 1-2).

Register of county orders, showing number and amount of order, date issued, in whose favor drawn, date and to whom delivered, and signature of county clerk. Also contains Jury Certificates, 1866-1915, entry 7; Account Book, Births, Deaths, 1916--, entry 99; Mothers' Pension and Pauper Orders, 1913-34, entry 260; and Blind Pensions, 1903-26, entry 259. Arr. chron. No index. Hdw. on pr. fm. 300 p. 13 $\frac{1}{2}$ x 9 x 2. 7 v., 1899-1935, 1st fl., firehouse; 1 v., 1936--, co. clk.'s annex vlt., 1st fl.

6. RECORD OF BOUNTY PAID BY JO DAVIESS COUNTY UNDER THE TWO LAST
CALLS OF 500,000, 1864. 1 v.

Record of bounties paid to soldiers, showing name of soldier, address, amount paid, name and number of company, and date paid. Arr. chron. No index. Hdw. on pr. fm. Binding and paper very poor, writing illegible. 50 p. 12 x 7 $\frac{1}{2}$ x $\frac{1}{2}$. Co. clk.'s main vlt., 1st fl.

Cancelled County Orders (See
also entries 254-263.)

7. JURY CERTIFICATES, 1916--. 5 v., 9 f.b. (5 v. not numbered, 1916-24; 2 f.b. 395, 475, 1925--; 6 f.b. 520-23, 525, 526, 1929--; 1 f.b. 537, 1936--). 1866-1915 in Register of County Orders, entry 5. Title varies: Journal of Vouchers.

Certificates for jury fees, showing names of jurors, term of court, number of days of service, mileage, total amount of fees, and signatures of clerk and deputy. Arr. chron. No index, except for f.b. 395, 375, 1925--, see entry 157. Hdw. on pr. fm. V. 1002 p. 18 x 14 $\frac{1}{2}$ x 6; f.b. 10 x 5 x 18. 5 v., 1916-24, co. clk.'s strm., bsmt.; 2 f.b. 395, 475, 1925--, co. clk.'s annex vlt., 1st fl.; 6 f.b., 1929--, 1 f.b., 1936--, treas.'s vlt., 1st fl.

8. GROUND HOG AND CROW WARRANTS, 1916-29. 2 v. Discontinued. Stub book of warrants issued in payment for destruction of crows and ground hogs, showing number of warrant, date, to whom payable, amount, and names of township clerk, county clerk, and deputy. Arr. chron. No index. Hdw. on pr. fm. 150 p. 18 x 12 x 1. Co. clk.'s annex vlt., 1st fl.

9. BIRTH AND DEATH WARRANTS, 1914--. 1 v. Stubs of warrants paid for birth and death reports, showing name of physician, date issued, amount, and signatures of county treasurer, and county clerk. Arr. by warrant no. No index. Hdw. on pr. fm. 200 p. 18 x 12 x 1. Co. clk.'s annex vlt., 1st fl.

For accounts of births and deaths, see entries 5, 99.

Pension Funds and Applications (See also entries 153, 259, 260, 262, 263.)

10. BLIND AND PAUPER RELIEF, 1936--. 1 f.b. Petitions for aid of blind people and paupers, showing to whom aid is contributed, age, sex, color, amount received, and date paid. Arr. chron. No index. 10 x 5 x 18. Treas.'s vlt., 1st fl.

11. RECORD OF APPLICANTS FOR RELIEF OF BLIND, 1904--. 2 v. (1 v. not numbered, 1904-15; v. 1, 1908--). Copies of applications for blind relief, showing name of applicant, address, date of affidavit, date and results of examination, amount allowed for disability, and date filed. Arr. chron. No index. Hdw. on pr. fm. 160 p. 18 x 12 x 1½. Co. clk.'s annex vlt., 1st fl.

Bills and Claims

General

12. (SUPERVISORS' BILLS PAID), 1908--. 36 f.b. (563-595, 602-604). Supervisors' bills presented to county treasurer for settlement, showing whom to pay, for what purpose, amount, total amounts, and date paid. Arr. chron. No index. 10 x 5 x 18. Treas.'s vlt., 1st fl.

13. OUTSIDE AID BILLS, 1926--. 1 f.b. (496). Bills contracted by county residents outside the county, showing names of county physician, hospitals, and sanatoriums, names of those receiving medical treatment, amount of claims against county, and date of approval of board of supervisors. Arr. chron. For index, see entry 157. 11 x 5 x 14. Co. clk.'s annex vlt., 1st fl.

14. COUNTY CLAIM REGISTER, 1934--. 1 v. Register of claims under all subdivisions of county government, showing date of claim, claim number, amount, time payable, and date paid. Arr. chron. No index. Hdw. on pr. fm. 150 p. 11 x 18 x 1½. Co. clk.'s off., 1st fl.

For prior records of claims paid, see entry 5.

15. ALLOWED COUNTY CLAIMS, 1929--. 7 f.b. (407, 410, 472, 479, 482, 485, 489). 1853-1928 in Supervisors (Papers), entry 1.

Claims against the county, showing name of firm or person holding claim, claim and warrant numbers, amount of claim, and date filed and approved by the finance or claim committee of the board of supervisors. Arr. chron. For index, see entry 157. 11 x 5 x 14. Co. clk.'s annex vlt., 1st fl.

16. (SHEEP CLAIMS PAID), 1923--. 2 f.b. Prior records destroyed.

Claims paid from dog tax funds to farmers for the killing of sheep by stray dogs, showing name of owner, number of sheep killed, value, amount, and date paid. Arr. chron. No index. 10 x 5 x 18. Treas.'s vlt., 1st fl.

Highway (See also entries
249, 250, 258, 312, 313.)

17. HIGHWAY BILLS (Claims), 1923-34. 5 f.b. (415-419).

1853-1922, 1935-- in Supervisors (Papers), entry 1.

Duplicate highway bills filed by highway commissioners, showing to whom payable, various purposes, such as grading equipment and operators, cost of road machinery, wages of patrolmen, surveyors, and costs for repairs on machinery and construction of roads. Arr. chron. For index, see entry 157. 11 x 5 x 14. Co. clk.'s annex vlt., 1st fl.

18. COUNTY HIGHWAY CLAIMS, 1934--. 2 v. (1, 1 not numbered).

Register of claims paid from county highway funds for maintenance work on highways and for materials used, showing name and address of claimant, date entered, price per hour, total amount, oath of claimant, and signature of auditor. Arr. chron. No index. Hdw. on pr. fm. 6000 p. 9 x 15 x 9½, 11 x 7 x 14. V. 1, 1934-35, co. clk.'s annex vlt., 1st fl.; 1 v. not numbered, 1935--, co. clk.'s off., 1st fl.

19. HIGHWAY CLAIM REGISTER, 1935--. 1 v.

Register of general highway claims, showing date of entry, names of claimants, claim numbers, date paid for road and bridge claims, and unclassified field expense. Arr. chron. No index. Hdw. on pr. fm. 200 p. 11 x 14 x 1. Co. clk.'s off., 1st fl.

Management of County Properties

Bond Issues

20. REGISTER OF TOWNSHIP ROAD BONDS, 1918--. 1 v. (1).

Register of township road bonds, showing date of issue, number and denomination of bond, rate of interest, date of maturity, and for what purpose issued. Arr. chron. Indexed alph. by name of twp. Hdw. on pr. fm. 300 p. 18 x 13 x 2. Co. clk.'s annex vlt., 1st fl.

21. PAID ANTICIPATION TAX WARRANTS, 1932--. 2 f.b.

Anticipation tax warrants for county highways and county expenses, showing provisions of warrant, date issued, rate of interest, signature of county clerk, resolution authorizing issuance of warrants, and date passed. Arr. chron. For index, see entry 157. 11 x 5 x 14. Co. clk.'s annex vlt., 1st fl.

22. REGISTER OF SCHOOL BONDS, 1929--. 1 v. (1).

Copies of bonds, showing number of bond, by whom issued, for what purpose, date, amount, rate of interest, interest payable annually or semi-annually, and dates of maturity and registration. Arr. chron. Indexed alph. by name of school district. Hdw. on pr. fm. 163 p. 16 x 12 x 1½. Co. clk.'s annex vlt., 1st fl.

Insurance

23. INSURANCE RECORD, 1872--. 1 v.

Record of insurance on county properties, showing date of entry, number of policy, what account debited, amount of premium, kind of policy, date of expiration, and name of agent. Arr. chron. No index. Hdw. on pr. fm. 318 p. 18 x 12 x 1. Co. clk.'s annex vlt., 1st fl.

Petitions and Correspondence

24. INDEX TO ROADS (Road Record), 1828-83. 1 v. Discontinued.

Record of petitions for roads, showing names of roads leading from Galena to surrounding territories, and date and number of file box in which petition was filed. Also serves as an index to roads. Arr. alph. by name of road. Hdw. 50 p. 15 x 10 x 1½. Co. clk.'s main vlt., 1st fl.

25. COMMUNITY HIGH SCHOOL, 1917--. 1 f.b. (453).

Missing: 1925, 1926, 1934.

Petitions to detach territory from high school districts, showing name and number of school district, date filed, cause for petition, signatures of petitioners, order showing name of deputy, date set for hearing, decision of board of supervisors, date entered in meeting, and signatures of chairman of board, county judge, and county clerk. Arr. chron. For index, see entry 157. 11 x 5 x 14. Co. clk.'s annex vlt., 1st fl.

Reports to Board

26. APPROPRIATION (and Disbursement) RECORD, 1936--. 1 v.

Reports to county board of appropriations for each county office and its obligations, showing amount of appropriation for each bureau, amount and date of levy, warrant number and to whom issued, amount of receipts and disbursements, and balance available. Arr. alph. by name of office. No index. Hdw. on pr. fm. 150 p. 14 x 12 x 1½. Co. clk.'s annex vlt., 1st fl.

27. CEMETERY (Statements), 1933--. 1 f.b. (403).

Cemetery statements showing appointment and names of officers, salaries, amount of endowment funds, and names of trustees; also includes court orders relating to cemeteries throughout county. Arr. chron. No index. 10 x 5 x 18. Co. clk.'s annex vlt., 1st fl.

28. CEMETERY (Reports), 1932--. 1 f.b. (408).

Reports of cemeteries as to the sale of lots, showing name of purchaser, legal description of lots, itemized list of all expenditures of cemetery associations in county, balance in the bank, total of all funds, and date of each transaction. Arr. chron. For index, see entry 157. 10 x 5 x 14. Co. clk.'s annex vlt., 1st fl.

29. SHERIFF'S REPORT, 1907--. 7 v. (11-17).

1853-1906 in Supervisors (Papers), entry 1.

Reports of sheriff to board of supervisors, showing fees on process and execution dockets, turnkey fees, attendance on circuit and county courts and conveyance of prisoners to Joliet, sheriff's and deputies' salaries, miscellaneous expenses, and total amount earned and collected. Arr. chron. No index. 1907-12, hdw.; 1913--, hdw. and typed. 600 p. 18 x 12 x 2. Co. clk.'s annex vlt., 1st fl.

Jury Lists

(See also entries 1, 5, 7, 212.)

30. REGISTER OF JURORS, 1864--. 4 v. Missing: 1865-1902.

Title varies: Jury List.

Lists of jurors in county court cases, showing name, address, date, mileage, and days of service. Arr. alph. by name of town. No index. Hdw. under pr. hdgs. 300 p., 500 p.; 18 x 13 x 2, 16 x 11 x 2½. 1 v., 1864, 1st fl., firehouse; 3 v., 1903--, co. clk.'s annex vlt., 1st fl.

II. COUNTY CLERK

The county clerk has the most varied duties of any county official. To his office belong important duties relating to taxation, elections, vital statistics, licenses, bonds, and lesser duties in the operation of county government. Jurisdiction in these matters is distributed to a number of state and county authorities and the clerk's relationship with these groups makes him a de facto chief executive officer of the county. He is custodian of the county records, ex-officio clerk of the county court and ex-officio clerk of the county board of supervisors. The records he keeps in each case belong to his office, the county court, and the county board respectively.

The early legal status of the county clerk was first as clerk of the county commissioners' court, an administrative, nonjudicial body.¹ The

1. Clerk was an appointee of the commissioners' court from 1819 to 1837. L.1819, p. 175. In 1837, the office became elective with a term of two years. L.1837, p. 49; R.S.1845, p. 573.

clerk was in practice, the county clerk, as well as clerk of the county commissioners' court.

An interesting change took place in this office under the Constitution of 1848 and the legislation of 1849. The clerk served as an officer of both an administrative body and a judicial court. His title was clerk of the county court.¹ The administrative body was the county court (the county board) sitting at special terms and composed of the county judge and two justices of the peace. The judicial court was the county court administered by the county judge. The clerk of the court in its administrative function was the successor to the clerk of the county commissioners' court. His predecessor in the judicial court was the clerk of the county court appointed by the county judge in Jo Daviess County under the laws of 1845.² His ministerial duties as clerk of the county court extended also to the court's probate jurisdiction. For this county court function, the clerk performed the ministerial duties formerly performed by the probate justice of the peace.³

In 1852 another change was made in the governing body of Jo Daviess County. At the election in this year, township organization was voted on and accepted, and the new county board became the "county board of supervisors." The duties formerly commissioned to the county court for county transactions were transferred to this board. The clerk however, retained his role as clerk of the county court and of the county board.

The clerk when acting for the county was frequently referred to in legislation as the county clerk. However, the constitution of 1870 titled the clerk, when so acting, as the county clerk. He was elected by the county electorate as the county clerk and retained his role as clerk of the county court and of the county board.⁴

With the revision of the law in 1874, a careful distinction in terms came to be made. The county clerk, whenever he acts for the county court in its law jurisdiction, is referred to as clerk of the county court.⁵ when he acts for the county board, he is expressly declared to be so doing.⁶ Thus the simple designation of county clerk is reserved for the officer when he performs that group of duties which belongs to his office alone, and which gives rise to the records in this section.⁷

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1. Constitution of 1848, Art. V, sec. 16, 18, 19; L. 1849, p. 63. Like his predecessor, an elective officer, but with a term of four years.
 2. R.S. 1845, p. 573.
 3. Ibid.
 4. Constitution of 1870, Art. VI, sec. 18 and Art. X, sec. 8. The clerk's term was set for four years.
 5. R.S. 1874, p. 260.
 6. R.S. 1874, p. 273.
 7. The bond of the county clerk, however, covers also his actions as clerk of the county court and as clerk for the county board. The penal sum is fixed by the latter body, which also passes on the securities, and the bond itself is filed with the clerk of the circuit court. R.S. 1874, p. 321.

In review it may be said that the county clerk has served as the clerk of the county, in Jo Daviess County, from its organization in 1827 to the present time. His earliest title was clerk of the county commissioners' court; later he was known as the clerk of the county court; then under the constitution of 1870, he was titled the county clerk. As clerk of the county board he was first, clerk of the county commissioners' court; second, clerk of the county court as ex-officio clerk of the said court sitting in county transactions; third, clerk of the county court as the ex-officio clerk of the county board of supervisors; and fourth, the county clerk as ex-officio clerk of the county board of supervisors. His office as clerk of a judicial court began in 1849 as clerk of the county court, both in civil and criminal matters, as well as in probate matters. In this capacity the officer under consideration was the successor to the clerk of the county court appointed by the county judge from 1845 to 1849. Beginning with the constitution of 1870 until the present the county clerk acting for the county court in its probate function has been referred to as the ex-officio clerk of the probate court.

The county clerk is required to keep an extensive group of taxation records. He has legal custody of the books used by the supervisor of assessments and compiles those used by the collector, obtains and prepares abstracts of assessment and collections, keeps records of the proceedings of special tax bodies, makes reports of delinquent taxes returned by the collector, attends all tax sales and prepares a list of all sales and issues duplicate reports thereof, and records affidavits of purchases of property for taxes; records tax sales, redemptions and forfeitures in a book kept by him known as "the tax judgment, sale, redemption and forfeiture record."¹ In addition, various lists and receipts involved in the taxation procedure from beginning to end are required to be transmitted to him.²

The department of public health in Illinois has charge of the registration of births and deaths but the county clerk keeps complete records of that category of vital statistics, as well as of marriages, the registration of which is regulated solely by statute.

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1. L.1819, p. 317; L.1825, p. 173,174; R.L.1827, p. 327-33; L.1839, p. 4-7,12,14; L.1845, p. 9,11,12; L.1853, p. 102; L.1855, p. 35-37, 40; L.1872, p. 19,32-34,46,55; L.1873, p. 51; L.1879, p. 240-42; L.1881, p. 133; L.1885, p. 77,192-97; L.1898, p. 41,47-50; L.1915, p. 389; L.1935, p. 1218.
 2. R.L.1827, p. 330; R.L.1837, p. 572; L.1840, p. 4; L.1843, p. 232; L.1872, p. 56-58; L.1885, p. 77; L.1898, p. 40,41; L.1909, p. 311, 333.

Marriage certificates are returned to the clerks by persons qualified to celebrate ceremonies; copies of birth, stillbirth, and death certificates are transmitted to him by the local registrars of the department of public health (in Jo Daviess County, the clerks of townships). The clerk registers and files all certificates and records marriages, births, and deaths in separate books, and indexes each separately.¹

The clerk is involved in nearly every step of the election procedure. He issues and keeps a record of blank ballots; petitions, marked ballots, tally sheets, and returns of elections are required to be transmitted to him by election officials.² Formerly the clerk originated the abstracts of returns; those currently found in his office are copies he is required by law to obtain from the election commissioners or judges of election. Canvasses were also originally made by the clerk alone, but now the clerk, with the justices of the peace, audits votes by election precincts.³

The bonds of a number of county officers are required to be transmitted to the clerk and filed by him.⁴ He is required to keep a book in which is to be entered a minute of those bonds, and such other information as will serve to provide an index to them.⁵ In practice, this book is sometimes broken down into several volumes, segregating information relating to bonds of separate officers.

The clerk issues licenses to peddlers, taverns, ferries, etc., and is required to keep records thereof.⁶ In addition, he keeps records of estrays, registers of physicians and midwives, and lists of county officers, compiled from information sent to him to enable him to perform these and other duties of his office.⁷

Besides the papers he is required to issue and those he is required to file and preserve, the county clerk also is charged by law with the care and custody of all other books and papers pertaining to his office.⁸ Of this last group, arising indirectly in the performance of his other duties, he is required to keep alphabetical indexes.⁹

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1. L.1819, p. 26,281; R.S.1845, ch. XVII, sec. 3-5, ch. LXIX, sec. 6; R.S.1874, p. 695; L.1877, p. 200-210; L.1901, p. 301-4; L.1903, p. 315-18; L.1915, p. 660-70; L.1917, p. 2-36,763-66.
 2. L.1819, p. 25,206; L.1821, p. 77; L.1923, p. 54,55; R.L.1829, p. 59,60; L.1845, p. 41,42; L.1871-72, p. 380; L.1885, p. 142.
 3. L.1819, p. 96; L.1885, p. 142.
 4. For citations to the laws so providing, see the discussions of legal status under each office in this volume.
 5. L.1861, p. 238; R.L.1874, p. 325.
 6. L.1819, p. 79; R.L.1827, p. 320; R.L.1833, p. 439; R.L.1837, p. 175.
 7. L.1819, p. 206,207; R.L.1827, p. 190,191; L.1877, p. 209.
 8. R.S.1874, p. 327.
 9. R.S.1874, p. 331.

Taxation

(See also entries 225-242, 264-266.)

List of Taxable
Property, Levies

31. DOCKET RATES AND TAXES, 1887--. 4 v. (2-5).

Docket of rates and amounts wanted by townships, showing name of township, amount wanted and purpose, year of levy, rate of tax, valuation of property, and signature of county treasurer. Arr. chron. No index. Hdw. under pr. hdgs. 320 p. 18 x 12½ x 1½. Co. clk.'s annex vlt., 1st fl.

32. ASSESSOR'S BOOKS, 1844--. 1368 v.

List of lands, lots, and personal property, showing name of assessed, year of assessment, section, range, township, and school district number, location and description of property, assessed value, value as equalized by board, and total assessed value. Also contains Dog License Record, 1920--, entry 81. 23 townships. Many of the assessor's books were burned in the furnace which accounts for the large number of missing volumes. Duplicate books were made for the years 1919, 1925, 1926, 1927. Arr. by sec., twp., and range. Hdw. under pr. hdgs. 95 p. 17 x 14 x 1. 1158 v., 1844-1927, strm., bsmt.; 230 v., 1928--, co. clk.'s annex vlt., 1st fl.

Apple River Township, 1851--. 62 v. Missing: 1853, 1855-80, 1886.

Barreman Township, 1877--. 61 v. Missing: 1879-81, 1907.

Council Hill Township, 1852--. 59 v. Missing: 1853-80.

Derinda Township, 1874--. 62 v. Missing: 1875-80.

Dunleith Township, 1852--. 62 v. Missing: 1853-86, 1888-90, 1894.

East Galena Township, 1882--. 58 v. Missing: 1907, 1911.

Elizabeth Township, 1872--. 60 v. Missing: 1873-80.

Guilford Township, 1867--. 45 v. Missing: 1893, 1900-1902, 1907, 1911, 1913, 1919.

Hanover Township, 1851--. 62 v. Missing: 1853-80.

Menominee Township, 1852--. 61 v. Missing: 1853-76, 1879, 1880, 1885, 1886, 1911.

Nora Township, 1872--. 62 v. Missing: 1873, 1876-81.

Pleasant Valley Township, 1872--. 59 v. Missing: 1873-81, 1905, 1906.

Rawlins Township, 1867--. 35 v. Missing: 1888-92, 1894-96, 1898, 1900-1902, 1907, 1908, 1911, 1913, 1917, 1919.

Rice Township, 1875--. 61 v. Missing: 1876-79.

Rush Township, 1852--. 63 v. Missing: 1853-72, 1874-81.

Scales Mound Township, 1852--. 60 v. Missing: 1853, 1854, 1856-81, 1886, 1911.

Stockton Township, 1879--. 59 v. Missing: 1880, 1907-11.

Thompson Township, 1852--. 61 v. Missing: 1853-71, 1873-81.

Vinegar Hill Township, 1863--. 39 v. Missing: 1856-67, 1869-80, 1882-86, 1911, 1913, 1919.

Wards Grove Township, 1877--. 59 v. Missing: 1879-81, 1898, 1900, 1901.

Warren Township, 1882--. 87 v. Missing: 1885, 1911, 1913.

West Galena Township, 1844--. 72 v. Missing: 1845-47, 1849, 1855-73, 1875-78.

Woodbine Township, 1874--. 59 v. Missing: 1875-81, 1907, 1911.

33. R. R. LAND AND TAX BOOK, 1895--. 2 v. (2, 3).

Schedule "D" tax book of railroads, showing name of village, town or city in which taxable, schedule of property, total listed value, value by county board of review, valuations as assessed by the state board of equalization, tax spread, and total tax. Arr. chron. Indexed alph. by name of railroad. Hdw. on pr. fm. 300 p. 17 x 15½ x 3. V. 2, 1895-1915, co. clk.'s annex vlt., 1st fl.; v. 3, 1916-- , treas.'s vlt., 1st fl.

34. (RAILROAD TAX BOOK), 1873--. 5 v. (2 not numbered, 2, 2, 5).

Tax book showing name of railroad, where located, legal description of property, total listed value, equalized value by state board, total tax, and date paid. Arr. alph. by name of railroad. No index. Hdw. on pr. fm. 120 p. 18 x 12 x 1½. Co. clk.'s annex vlt., 1st fl.

35. TELEGRAPH TAX BOOK, 1885. 1 v. 1886-- in Collector's Books, entry 46.

Register of telegraph taxes, showing location of taxable property, number of poles in township, number of feet of wire, and telegraph instruments, equalized value, and total tax assessed. Arr. chron. Indexed alph. by name of company. Hdw. Writing faded. 79 p. 16 x 10½ x ½. 1st fl., firehouse.

36. ABSTRACT OF ASSESSMENTS AND TAXES, 1871--. 2 v.

Abstract of assessments and taxes, showing date of entry, names of townships, lands improved and unimproved, and personal property, with total amount assessed. Arr. alph. by name of twp. No index. Hdw. on pr. fm. 69 p. 17 x 17½ x 1. Co. clk.'s annex vlt., 1st fl.

37. (NON-RESIDENTS REAL ESTATE BOOK), 1853-54. 3 v. Discontinued.

Record of non-residents owning property in county, showing name of owner, legal description of property, section, town, range, number of acres, value, date assessed, and total tax. Arr. alph. by name of twp. Indexed alph. by name of owner. Hdw. on pr. fm. 100 p. 13½ x 8½ x ½. Co. clk.'s vlt., bsmt.

38. REAL ESTATE, 1844-64. 2 v. Obsolete.

Record of real estate assessments, showing names of owner, street, lot and block number, valuation, total valuation, county and state tax, date of assessments, and date paid. Arr. by sec., twp., and range. Indexed alph. by name of taxpayer. Hdw. Binding and paper very poor, writing faded. 75 p. 12 x 8 x ½. 1st fl., firehouse.

39. CLERK'S CERTIFICATES OF EXTENSION TO COUNTY COLLECTORS, 1914-15. 1 f.b.

Certificates of extension to county collector, showing name of township, extension, date for which taxes were extended, taxing authority, number and rate of extension, amount to be reserved, detail of school and road districts, and date filed. Arr. chron. For index, see entry 157. 11 x 5 x 14. Co. clk.'s annex vlt., 1st fl.

40. SPECIAL ASSESSMENTS AND OBJECTIONS, 1895--. 19 f.b. (437, 442-45, 462-66, 468, 480, 487, 495, 501, 502, 509, 515, 516).

List of special assessments, including affidavits of examination of tax books, mailing notices, posting notices, publishing objections to paving ordinances, motion for change of venue, and original improvement bonds. Arr. chron. No index. 11 x 5 x 14. Co. clk.'s annex vlt., 1st fl.

For delinquent taxes for special assessments, see entry 50.

41. SPECIAL ASSESSMENT RETURNS, 1897. 1 v.

Register of special assessment returns, showing owner's name, legal description of property, type of special assessment, amount assessed, and date paid. Arr. by type of assessment. Indexed alph. by name of subdivision. Hdw. 50 p. 8 $\frac{1}{2}$ x 14 x $\frac{1}{2}$. Co. clk.'s strm., bsmt.

42. TOWNSHIP SCHOOL MAPS, 1893-1929. 35 maps.

Printed maps showing boundaries and number of each school district in the township as made by the board of trustees for assessment purposes. Scale not indicated. Arr. by sec., twp., and range. Publisher, P. F. Pettibone Company, Chicago, Illinois. 8 x 8, 12 x 12. Co. clk.'s annex vlt., 1st fl.

43. SCHOOL PLATS, 1861-90. 41 maps.

Printed political plats used for taxation purposes, showing changes made in school district boundaries. Arr. by sec., twp., and range. 6 x 6. Co. clk.'s annex vlt., 1st fl.

44. SCHOOL PLATS, 1836-1924. 1 f.b.

Maps of school district boundaries, showing date signed, signatures of president and clerk of board of trustees that plat is correct, legal description of territory, and date filed. Arr. chron. For index, see entry 157. Writing, paper, and containers poor. 11 x 5 x 14. Co. clk.'s annex vlt., 1st fl.

45. SCHOOL DISTRICTS, 1897. 1 v.

Register of school districts, showing description of townships divided into school districts by the board of trustees. Arr. by sec., twp., and range. No index. Hdw. Binding and paper very poor, writing illegible. 100 p. 7 $\frac{1}{2}$ x 6 x $\frac{1}{2}$. Co. clk.'s annex vlt., 1st fl.

Collection, Abatement

46. COLLECTOR'S BOOKS, 1853--. 1880 v.

Record of taxable real estate, town lots, and personal property, showing name of person assessed, description of property, number of acres, value of property, amount and kind of tax, total tax, date, and by whom paid. Also contains Telegraph Tax Records, 1886--., entry 35. 25 townships. Arr. by sec., twp., and range. No index. Hdw. under pr. hdgs. 50 p. 17 x 13 x $\frac{1}{2}$. 1718 v., 1853-1930, 1st fl., firehouse; 1 v., 1900, strm., bsmt.; 161 v., 1931--., treas.'s vlt., 1st fl.

Apple River Township, 1859--. 80 v.

Berremans Township, 1857--. 81 v.

Council Hill Township, 1855--. 84 v.

Derinda Township, 1853--. 84 v. Missing: 1855.

Dunleith Township, 1865--. 73 v.

East Galena Township, 1855--. 83 v. Missing: 1897.
 Elizabeth Township, 1853--. 85 v. Missing: 1880.
 Guilford Township, 1853--. 82 v. Missing: 1855, 1864, 1867.
 Hanover Township, 1853--. 86 v.
 Menominee Township, 1853--. 85 v. Missing: 1880.
 Nora Township, 1853--. 85 v. Missing: 1880.
 Pleasant Valley Township, 1854--. 85 v.
 Rawlins Township, 1888--. 50 v.
 Rice Township, 1859--. 78 v. Missing: 1880.
 Rush Township, 1853--. 85 v. Missing: 1857.
 Scales Mound Township, 1853--. 82 v. Missing: 1864, 1867, 1872, 1899.
 Stockton Township, 1853--. 86 v.
 Thompson Township, 1853--. 86 v.
 Vinegar Hill Township, 1853--. 86 v.
 Wards Grove Township, 1854--. 85 v.
 Warren Township, 1853--. 83 v. Missing: 1855, 1874.
 West Galena Township, 1853--. 81 v. Missing: 1880, 1882, 1884, 1885, 1889.
 Woodbine Township, 1854--. 85 v.

47. ORDER TO COUNTY COLLECTOR TO RECEIVE TAXES ON FORFEITED PROPERTY
 (Copies), 1935--. 1 f.b. (409).

Copies of orders to county collector to receive tax on forfeited property, showing date filed, name of person assessed, legal description of property, amount of tax forfeited, amount of interest, and total amount to be collected. Arr. chron. For index, see entry 157. 11 x 5 x 14. Co. clk.'s annex vlt., 1st fl.

48. (ABATEMENT LISTS), 1876-1907. 2 v. 1908-- in Tax Judgment, Sale, Redemption, and Forfeiture Record, entry 49.

List of delinquent taxpayers, showing value of property, amount of tax, cause of delinquency, total tax, total abatement claimed, and disposition. Arr. chron. No index. Hdw. under pr. hdgs. 320 p. 18 x 12 x 2 $\frac{1}{2}$. Co. clk.'s main vlt., 1st fl.

Judgment, Sale, Redemption

49. TAX JUDGMENT SALE, REDEMPTION AND FORFEITURE RECORD, 1848--. 14 v. Record of matters pertaining to taxes due and unpaid on lands and town lots, showing special assessments, interest, and cost due; also copies of petitions for judgment and order of sale against such property, showing owner's name, legal description of land, date, and amount of judgment. Also contains (Abatement Lists), 1908--, entry 48, and Delinquent List, 1920--, entry 51. Arr. by sec., twp., and range. No index. Hdw. under pr. hdgs. 214 p., 319 p.; 16 x 22 x 2, 12 x 7 $\frac{1}{2}$ x 3. 1 v., 1848-58, treas.'s vlt., 1st fl.; 4 v., 1859-81, 1st fl., firehouse; 9 v., 1882--, co. clk.'s annex vlt., 1st fl.

50. TAX JUDGMENT RECORD (Special Assessments), 1856--. 14 v.
(C, C-E, 10 v. not lettered).

Copies of petitions for judgment and order of sale against delinquent property, showing owner's name, legal description of land, date, and amount of judgment; also contains records of delinquent taxes for special assessments. Arr. chron. No index. Hdw. on pr. fm. 310 p. 16 x 11 x 2. Co. clk.'s main vlt., 1st fl.

For other tax judgment records, see entry 49.

51. DELINQUENT LIST, 1857-1919. 41 v. 1920-- in Tax Judgment, Sale, Redemption and Forfeiture Record, entry 49.

Delinquent tax lists showing name of owner, subdivision of section or block, town, range, number of acres, lot number, equalized value, state, county, road and bridge taxes, date due, rate of interest, amount, and by whom paid. Arr. by sec., twp., and range. No index. Hdw. on pr. fm. Writing faded. 155 p. 16 x 10 $\frac{1}{2}$ x 1. 31 v., 1857-88, 1st fl., firehouse; 7 v., 1889-1919, co. clk.'s main vlt., 1st fl.; 3 v., 1862-93, co. clk.'s strm., bsmt.

52. PRINTERS CERTIFICATES OF PUBLICATION OF DELINQUENT LISTS, 1909--. 1 f.b. (474).

Certificates of publication for delinquent tax lists, showing name of county clerk, due date for unpaid taxes, date of tax sale, to whom assessed, legal description of property, amount of taxes, rate of interest, and signature of county clerk. Arr. chron. For index, see entry 157. 11 x 5 x 14. Co. clk.'s annex vlt., 1st fl.

53. (FORFEITED TAX LIST), 1873-1909. 2 v. (2, 3). Discontinued. Record of uncollected taxes, showing date, owner's name, legal description of property, kinds of taxes, back taxes, and total tax. Arr. chron. No index. Hdw. on pr. fm. 320 p. 18 x 12 x 2 $\frac{1}{2}$. Co. clk.'s main vlt., 1st fl.

For subsequent delinquent tax lists, see entry 52.

54. APPLICATIONS FOR TAX DEEDS; TAX AFFIDAVITS, 1864--. 2 f.b. (439, 456).

Application for tax deeds with affidavit stating ownership of a tax sale certificate of purchase, showing date of purchase, serving of notices on former owner, legal description of land purchased, name of person serving notice, and cost of serving. Arr. chron. For index, see entry 157. 11 x 5 x 14. Co. clk.'s annex vlt., 1st fl.

55. AFFIDAVIT TAX DEEDS, 1867--. 4 v. (B-E).

Affidavits of buyers of real estate sold for taxes at public sale, showing name of purchaser, amount and date, and from whom purchased. Arr. chron. Indexed alph. by name of purchaser. Hdw. 400 p. 18 x 13 x 2. Co. clk.'s annex vlt., 1st fl.

Vital Statistics

Births (See also
entries 5, 9, 99.)

56. INDEX TO BIRTHS AND STILLBIRTHS (Certificates), 1877--.
6 v. (1-6).

Index to birth and stillbirth certificates, showing full name of child, parents' given names, number of certificate, and date of birth. Arr. alph. by name of child. Hdw. under pr. hdgs. 200 p. 18 x 13 x 1 $\frac{1}{2}$. Co. clk.'s annex vlt., 1st fl.

57. BIRTH CERTIFICATES, 1877--. 10 v. (1-4, 2 not numbered, 3-6).
Title varies: Birth Record.

Birth certificates showing place of birth, name of child, sex, date of birth, names of parents, addresses, color, age, birthplace, occupation of father, number of children in family, treatment given child's eyes, certificate of physician, date certificate signed, and date filed. Also contains Stillbirth Certificates, 1877-1915, entry 58. Arr. by certificate no. 1877-1915, indexed alph. by name of child; for sep. index, see entry 56. 1877-1929, hdw. on pr. fm.; 1930--, typed on pr. fm. 640 p., 600 p.; 18 x 13 x 3, 8 x 9 x 5. Co. clk.'s annex vlt., 1st fl.

58. STILLBIRTH CERTIFICATES, 1916--. 1 v. 1877-1915 in Birth
Certificates, entry 57.

Record of stillbirth certificates, showing place of stillbirth, name of child, date of birth, names of parents, residence, color, ages, birthplaces, and occupations, number of children in family, informant, certificate of attending physician, time of death, period of gestation, cause of stillbirth, signature of attendant, certificate of undertaker, place and date of burial, names of registrar and undertaker, and date filed. Arr. by certificate no. For index, see entry 56. 1916-29, hdw. on pr. fm.; 1930--, typed on pr. fm. 200 p. 8 $\frac{1}{2}$ x 9 x 3. Co. clk.'s annex vlt., 1st fl.

Deaths (See also entries 5, 9, 99.)

59. DEATH CERTIFICATES, 1878--. 9 v. (1-3, 2 not numbered, 3-6).
Title varies: Death Record.

Record of death certificates, showing place of death, name of deceased, residence, sex, color, marital status, date of birth, age, occupation, and birthplace, names and birthplaces of parents, place of burial, name of undertaker, and date and cause of death. Arr. by certificate no. Indexed alph. by name of deceased; for sep. index, see entry 60. 1878-1929, hdw. on pr. fm.; 1930--, typed on pr. fm. 159 p., 600 p.; 18 x 12 $\frac{1}{2}$ x 1 $\frac{1}{2}$, 8 x 9 x 5. Co. clk.'s annex vlt., 1st fl.

60. INDEX TO DEATHS (Certificates), 1878--. 5 v. (1-5).

Index to death certificates, showing name of deceased, number of certificate, and date of death. Arr. alph. by name of deceased. Hdw. under pr. hdgs. 150 p. 18 x 13 x 1. Co. clk.'s annex vlt., 1st fl.

61. BURIAL CERTIFICATES - SOLDIERS, SAILORS, MARINES, 1918--.

1 v. (1). Last entry 1920.

Record of burial certificates, showing names of soldiers, sailors, and marines, cause of death, kind of service rendered, date of burial, signatures of director and county clerk, with date filed. Arr. by certificate no. Indexed alph. by name of deceased. Hdw. on pr. fm. 300 p. 18 x 12 $\frac{1}{2}$ x 2. Co. clk.'s annex vlt., 1st fl.

Marriages

62. MARRIAGE CERTIFICATES, 1876--. 22 v., 6 f.b. (7. 1876-1903, 1907-13, 1917-21, 1927--; f.b., 1914-16, 1922-26).

Missing: 1904-6.

Returned certificates of marriage, showing names of bride and groom, ages, names of witnesses, county clerk, and official performing ceremony, date of seal, date and place of marriage, occupation of groom, birthplaces of bride and groom, and names of parents. Arr. by certificate no. 1876-1930, no index; for index, 1931--, see entry 63. Hdw. on pr. fm. V. 600 p. 10 x 11 $\frac{1}{2}$ x 3 $\frac{1}{2}$; f.b. 11 x 5 x 14. 14 v., 6 f.b., 1876-1926, co. clk.'s main vlt., 1st fl.; 7 v., 1927-35, co. clk.'s annex vlt., 1st fl.; 1 v., 1936--, co. clk.'s off., 1st fl.

63. INDEX TO MARRIAGES, 1931--. 1 v.

Index to marriages, showing names of parties involved, certificate number, witnesses, by whom married, date married, and book and page of record. Arr. alph. by name of groom. Hdw. on pr. fm. 1000 p. 14 x 12 x 3. Co. clk.'s off., 1st fl.

64. MARRIAGE RECORD (Register), 1830--. 17 v. (3 not lettered, A-N). Register of marriages, showing names and ages of bride and groom, by whom and where married, and date of marriage. Arr. chron. Indexed alph. by name of groom. 1830-55, hdw.; 1856--, hdw. under pr. hdgs. 1830-85, writing faded. 400 p. 14 x 9 $\frac{1}{2}$ x 2. Co. clk.'s annex vlt., 1st fl.

65. REGISTER OF MARRIAGES (Record), 1877-88. 1 v. Discontinued.

Record of marriage certificates, showing number and date of license, by whom affidavit is made and consent is given, full names of bride and groom, place of residence, occupation, age next birthday, race or color, place of birth, father's name, mother's maiden name, number of marriages, witnesses, by whom certified, and date of return. Arr. chron. No index. Hdw. on pr. fm. Writing faded. 159 p. 18 x 12 x 2. Co. clk.'s main vlt., 1st fl.

66. APPLICATION FOR MARRIAGE LICENSES, 1913--. 23 v. (1-23).

Record of application for marriage licenses, showing names and residences of male and female, ages, whether related, marital status, date subscribed and sworn to, and if minor, consent of parent or guardian for marriage, and place of birth and residence. Arr. chron. No index. Hdw. on pr. fm. 500 p. 16 $\frac{1}{2}$ x 11 $\frac{1}{2}$ x 2. Co. clk.'s annex vlt., 1st fl.

Census

67. AGRICULTURAL STATISTICS OF JO DAVIESS COUNTY, 1878. 1 v. Agricultural census showing amount of production in grain, vegetables, fruit, hemp, cotton, and tobacco per acre and total number of acres cultivated; also number of cattle, dairies, sheep, hogs, and a general inventory of the wealth of the county. Arr. by sec., twp., and range. Indexed alph. by name of twp. Hdw. on pr. fm. Binding and paper poor, writing illegible. 50 p. 17 x 15 x $\frac{1}{2}$. Co. clk.'s strm., bsmt.

Licenses and Registers

Registers of Officers

68. TOWN OFFICERS, 1896--. 1 f.b. (450). List of township officers elected, showing name of township, officer elected address, office to which elected, and date of election. Arr. chron. For index, see entry 157. 11 x 5 x 14. Co. clk.'s annex vlt., 1st fl.

69. TOWN OFFICERS, 1914--. 1 v. (2). Record of election of town officers, showing name of township, officer elected, address, office to which elected, and date of election. Arr. chron. No index. Hdw. 320 p. 14 x 10 x 1. Co. clk.'s annex vlt., 1st fl.

Professional Licenses
and Registers

70. PHYSICIANS CERTIFICATE RECORD, 1877--. 3 v. (1-3). Last entry 1932. Title varies: Register of Physicians, Osteopaths, Chiroprodists, Dentists and Veterinarians. Register of physicians' certificates, showing name of physician, age and nativity, school attended and diploma, and dates of registration and filing; also a register of osteopaths, chiroprodists, dentists and veterinarians. Contains Optometry Register, 1917--, entry 73. Arr. chron. Indexed alph. by name of physician. Hdw. on pr. fm. 308 p. 18 x 12 $\frac{1}{2}$ x 2. Co. clk.'s annex vlt., 1st fl.

71. REGISTER OF PHYSICIANS AND ACCOUCHEURS, 1877-1919. 1 v. Discontinued. Register of licenses for physicians and accoucheurs, showing name of applicant, school of practice, residence and address, age and nativity, number of years in practice, certificate of state board of health, and date diploma conferred and filed. Arr. chron. No index. Hdw. on pr. fm. Condition of writing illegible. 150 p. 18 x 12 x 1. Co. clk.'s annex vlt., 1st fl.

For other records of physicians, see entry 70.

72. REGISTER OF NURSES, 1910-16. 1 v. Discontinued; now licensed by State. Register of licenses for nurses, showing name, date registered, names of members of the board of examiners, date filed, and signature of county clerk. Arr. chron. Indexed alph. by name of nurse. Hdw. on pr. fm. 132 p. 18 x 13 x 1. Co. clk.'s main vlt., 1st fl.

73. OPTOMETRY REGISTER, 1915-16. 1 v. 1917-- in Physicians Certificate Record, entry 70.

Register of certificates of optometrist, showing number, class, and date of certificate, name of optometrist, address, and date of registration. Arr. alph. by name of optometrist. No index. Hdw. on pr. fm. 300 p. 18 x 13 x 2. Co. clk.'s main vlt., 1st fl.

74. ARCHITECT'S LICENSE, 1897-1905. 1 v. Discontinued; now licensed by State.

Register of architects' licenses issued in Jo Daviess County, showing names of applicant and president of the board of examiners, seal of board, dates license issued and filed, and signature of county clerk. Arr. chron. Indexed alph. by name of architect. Hdw. on pr. fm. 160 p. 16 x 10 $\frac{1}{2}$ x 1. Co. clk.'s main vlt., 1st fl.

Patents

75. PATENT RECORD, 1869--. 1 v. (A).

Register of application for patents, showing name of applicant, address, number of patent certificate, and date filed. Arr. chron. Indexed alph. by name of applicant. Hdw. on pr. fm. 419 p. 18 x 12 x 2 $\frac{1}{2}$. 1st fl., firehouse.

Militia Roll

76. MILITIA ROLL RECORD, 1861-63. 1 v. Discontinued.

Enlistment record for military duty, showing names of men, class, and list of persons exempt from military duty, and place of residence. Arr. alph. by name of soldier. No index. Hdw. Writing faded, paper poor. 500 p. 16 x 11 $\frac{1}{2}$ x 3. Co. clk.'s main vlt., 1st fl.

77. VOLUNTEER RECORD, 1861-62. 1 v. Discontinued.

Record of volunteers for Civil War, showing name of volunteer, date and place of enlistment, age, nativity, occupation, physical description, and names of parents. Arr. alph. by name of twp. No index. Hdw. under pr. hdgs. 480 p. 18 x 12 x 2. Co. clk.'s main vlt., 1st fl.

Estrays

78. ESTRAY BOOK, 1849-1906. 2 v. (1 v., 1849-1906; 1 v., 1852). Discontinued.

Record of estrayed animals, showing valuation and description of live-stock, markings if any, and date of filing. Arr. chron. No index. 1 v., 1849-1906, hdw.; 1 v., 1852, hdw. on pr. fm. Binding and paper poor, writing faded. 100 p., 45 p.; 13 x 8 $\frac{1}{2}$ x 1, 12 $\frac{1}{2}$ x 8 x $\frac{1}{2}$. 1 v., 1849-1906, co. clk.'s main vlt., 1st fl.; 1 v., 1852, 1st fl., firehouse.

Tavern and Dance Hall Licenses

79. BEER LICENSE AND BONDS, 1933--. 1 f.b. (387).

Bonds and license to sell beer, showing name of applicant, place of business, surety, amount of bond, condition on which license and bond may be forfeited, and date issued. Arr. chron. No index. 11 x 5 x 14. Co. clk.'s annex vlt., 1st fl.

80. DANCE HALL APPLICATIONS, 1926--. 1 f.b. (493). Duplicate dance hall applications showing name of applicant, affidavit to support application, oath, date subscribed and sworn to, amount paid, and signature of chairman of county board. Arr. chron. For index, see entry 157. 11 x 5 x 14. Co. clk.'s annex vlt., 1st fl.

Dog Licenses (See also entries 234, 251.)

81. DOG LICENSE RECORD, 1918-19. 1 v. 1920-- in Assessors Books, entry 32. Register of dog license, showing name of owner of dog, address, sex, amount, and date license was issued. Arr. alph. by name of twp. No index. Hdw. on pr. fm. 100 p. 16 x 11 x 1. Co. clk.'s main vlt., 1st fl.

Elections

Election of County Officers

82. APPLICATIONS FOR BALLOTS, 1933--. 1 f.b. (398). Affidavits and applications for absent voters, showing name and address of applicant, precinct, town, county, and state in which applicant lived, business, name of employer, and signatures of applicant and county clerk. Arr. chron. For index, see entry 157. 11 x 5 x 14. Co. clk.'s annex vlt., 1st fl.

83. RECORD OF BALLOTS, 1892-1909. 1 v. Discontinued. Record of ballots issued by the county clerk, showing name of precinct, district number, number of ballots delivered, date and to whom delivered, and number and character of ballots returned. Arr. alph. by name of twp. No index. Hdw. on pr. fm. Binding and paper very poor, writing illegible. 100 p. 16 x 10 $\frac{1}{2}$ x $\frac{1}{2}$. Co. clk.'s main vlt., 1st fl.

84. PRIMARY PETITIONS, 1928--. 4 f.b. (381, 384, 389, 481). Primary petitions for county offices, showing statement of candidacy, name of office, residence of candidate, names and addresses of signers of petition, and signature and seal of notary public. Arr. chron. For index, see entry 157. 11 x 5 x 14. Co. clk.'s annex vlt., 1st fl.

85. ABSTRACT OF VOTES, 1924--. 2 f.b. (471, 514). Abstract of votes for president of the United States, showing names of democratic and republican delegates and alternate delegates to nominating convention of the thirteenth district, and state and county officers. Arr. chron. No index. 10 x 5 x 14. Co. clk.'s annex vlt., 1st fl.

Special Elections

86. ELECTIONS, 1919--. 3 f.b. (444, 469, 1 not numbered). Miscellaneous election papers showing date for special elections sponsored by governor in state, place and cause for such, sample ballots, receipts for return of ballots, and number of ballots used, defective, and unused. Arr. chron. No index. 11 x 5 x 14. Co. clk.'s annex vlt., 1st fl.

Bonds of Officers

87. BONDS OF OFFICERS, 1869--. 3 f.b. (414, 427, 428).
Original bonds of officers, showing names of officers obtaining bonds, date and amount of bond, names of sureties, and kind of office to which applicant was elected. Also contains Justice's and Constable's Bonds, 1869-84, 1914--, entry 89; and Collector's Bonds, 1919--, entry 120. Arr. chron. For index, see entry 157. 11 x 5 x 14. Co. clk.'s annex vlt., 1st fl.
88. DOCKET OF OFFICIAL BONDS, 1869--. 1 v. (A).
Docket of official bonds, showing name of principal, kind of office held, amount and date of bond, names of sureties, court orders, and date bond filed. Arr. chron. No index. Hdw. on pr. fm. 159 p. 16 $\frac{1}{2}$ x 11 $\frac{1}{2}$ x 1 $\frac{1}{2}$. Co. clk.'s annex vlt., 1st fl.
89. JUSTICE'S AND CONSTABLE'S BOND RECORD (old), 1885-1913.
1 v. 1869-84, 1914-- in Bonds of Officers, entry 87.
Copies of bonds, showing names of principal and sureties, date and amount of bond, date filed, and signatures of parties and officials. Arr. chron. No index. Hdw. on pr. fm. 428 p. 17 $\frac{1}{2}$ x 11 x 3. Treas.'s vlt., 1st fl.
90. SHERIFF'S BOND RECORD, 1927--. 2 f.b. (414, 415).
Sheriff's bonds showing names and signatures of sheriff and bondsmen, amount of consideration, seal, and date approved by county judge. Arr. chron. For index, see entry 157. 11 x 4 x 14. Co. clk.'s annex vlt., 1st fl.
91. ASSESSOR'S BONDS, 1922--. 1 f.b. (499).
Assessors' bonds showing names of principal and sureties, date of bond, condition and amount of bond, rate of interest, names of town and county, signatures and seals of assessor and sureties, date approved by supervisor, date filed, oath, and signature and seal of justice of the peace. Arr. chron. For index, see entry 157. 11 x 5 x 14. Co. clk.'s annex vlt., 1st fl.
92. ASSESSOR'S BOND RECORD, 1899--. 2 v. (1, 2).
Record of bonds filed by assessors with county clerk, showing name and residence of assessor, names of sureties, amount and conditions of bond, date of maturity, rate of interest, date signed, signatures and seals of assessor and sureties, date approved, and signature of supervisor. Arr. chron. Indexed alph. by name of assessor. Hdw. on pr. fm. 320 p. 18 x 13 x 2. Co. clk.'s annex vlt., 1st fl.
93. BOND OF SUPERVISORS, 1916--. 1 f.b. (451).
Original bonds of supervisors, showing names and residences of supervisor and sureties, amount and date of bond, date filed, and signature of county clerk. Arr. chron. For index, see entry 157. 11 x 5 x 14. Co. clk.'s annex vlt., 1st fl.

County Clerk - Fees,
Receipts, and Expenditures

(94-99)

94. BOND RECORD TREASURER OF HIGHWAY, 1914--. 1 v. (1).

Highway treasurer's bond record, showing names of treasurer and sureties, amount of bond, condition and rate of interest, date filed, and date of maturity. Arr. chron. No index. Hdw. on pr. fm. 289 p. 16 x 10 x 1 $\frac{1}{2}$. Co. clk.'s off., 1st fl.

95. BONDS OF TOWNSHIP OFFICIALS, 1856--. 4 f.b.

Original bonds of township officials, showing names and signatures of principal and sureties, amount of bond, and date approved by county clerk. Arr. chron. No index. 11 x 4 x 14. Co. clk.'s main vlt., 1st fl.

Fees, Receipts, and Expenditures

96. CASH BOOK, 1835--. 11 v. (2 not numbered, 1-7, 2 not numbered).
Missing: 1838, 1840-56, 1883-1906.

Cash book of receipts and disbursements, showing date, names of payor and payee, amount, and purpose of order or disbursement, and date of filing. Also contains Record of Fines, 1912--, entry 150. Arr. chron. No index. Hdw. under pr. hdgs. 1835-39, binding and paper very poor, writing illegible. 160 p., 476 p.; 17 x 11 x 1, 16 x 12 x 2. 2 v., 1835-39, 1st fl., firehouse; v. 1-7, 2 v., 1857--, co. clk.'s annex vlt., 1st fl.

97. COUNTY CLERK'S RECORD, CASH RECEIPTS AND DISBURSEMENTS,
1934--. 1 v.

County clerk's ledger of cash receipts and expenditures, showing from whom received, amount and purpose, amount paid out and to whom, and date of each transaction. Arr. chron. No index. Hdw. on pr. fm. 350 p. 18 x 14 x 3. Co. clk.'s off., 1st fl.

For prior records, see entry 96.

98. JOURNAL VOUCHERS, 1934--. 1 f.b. (454).

Vouchers issued by county clerk, showing number of voucher, date, number, and letter, and amount of appropriation, number of account, total amount of appropriations in ledger, and signature of county clerk. Arr. by voucher no. For index, see entry 157. 11 x 5 x 14. Co. clk.'s annex vlt., 1st fl.

99. ACCOUNT BOOK, BIRTHS, DEATHS, 1902-15. 2 v.

1916-- in Register of County Orders, entry 5.

Account book of physician, showing name, address of physician, date received, number of reports of births, number of reports of stillbirths, and amount of fee received when certified. Arr. chron. No index. Hdw. on pr. fm. 250 p. 16 x 11 $\frac{1}{2}$ x 2. Treas.'s vlt., 1st fl.

III. RECORDER

The recorder was originally appointed in Jo Daviess County by the governor with the advice and consent of the senate.¹ Eight years after the organization of Jo Daviess County in 1827, the recorder became an elected officer of the county electorate.² In 1848 under the second constitution, the clerk of the circuit court became ex-officio recorder of deeds.³ The constitution of 1870 made it possible for this provision to continue in counties under 60,000 of population, and later legislation made it a requirement. Since Jo Daviess County has never had a population of 60,000, the clerk of the circuit court has been ex-officio recorder from 1848 until the present day.

The circuit clerk is required to enter bond for \$10,000 for his duties as recorder.

The recorder is required to keep the following records:

1. An entry book for the notation of the date and order of receipt of instruments, and the names of parties and location of property.
2. Books of recordation, with a single alphabetical index for grantor and grantee. Separate books may be kept for different classes of instruments; a separate series, denoted "B" for recordation of bills of sale, chattel mortgages, releases and extensions, etc.
3. A separate book to record certificates of honorable military, aviation, and naval discharges.
4. An index, arranged alphabetically by name of grantor, containing also name of grantee, and showing date and kind of instrument and the page of its recordation.
5. A similar index, kept by name of grantee. In practice this and the above index are sometimes kept as one numbered series, but with no results contrary to the intent of the law.
6. Other indexes, such as for instruments recorded by corporations, powers of attorney, chattel mortgages, etc. Sometimes duplicate "Grantor-Grantee Index", but recommended by utility.

1. L.1819, p. 18,19.

2. Elected for four-year term. L.1835, p. 166. The term was later reduced to two years. L.1845, p. 28.

3. Constitution of 1848, Art. V, sec. 19; L.1849, p. 63-66; Constitution of 1870, Art. X, sec. 8; R.S.1874, p. 835.

7. An index to recorded maps and plats, based on location of property. Sometimes arranged by section, township, range, etc.
8. An abstract book, in effect indexing records by showing for each tract every conveyance or incumbrance recorded, its execution and filing date, and the book and page of its recordation. Series optional with county board.¹

The recorder, in recording at length any instrument in writing, is permitted to make a handwritten or typewritten transcription of the same, or he may make a photographic or photostatic reproduction, or he may use a combination of these methods of recordation. The reproductions are required to be placed in well-bound books.²

Entry Books

100. ENTRY BOOKS, 1839--. 25 v. (8 not lettered, A-K, K-N, 1839--; 2 not lettered 1849-57).

Entry book of all instruments filed with recorder, showing number, type of instrument, date and time for filing, by whom filed, name on record, and date delivered. Arr. chron. No index. 1839-57, binding and paper poor, writing illegible. 100 p., 433 p.; 13 x 8 $\frac{1}{2}$ x 1, 13 x 9 x 2. 1 v. not lettered, 1839-40, 1st fl., firehouse; 9 v. not lettered, A-K, K-N, 1841--., cir. clk.'s main vlt., 1st fl.

101. LAND ENTRY BOOK, 1841-75. 2 v. Discontinued.

Record of all land in county, showing number of entry, name of purchaser, part of section, section, town, range, acres, lots, assessed value, improvements, and changes in addresses. Arr. chron. No index. Hdw. on pr. fm. Writing faded, paper poor. 150 p. 18 x 11 $\frac{1}{2}$ x 1. Co. clk.'s main vlt., 1st fl.

Instruments Recorded

General

102. GENERAL INDEX (Grantor-Grantee), 1828--. 40 v. (A-T, grantor; A-T, grantee).

Index to mortgages and deeds, showing names of grantor and grantee, date of transactions, consideration, legal description of property, date filed, and book and page of record; also indexes Circuit Court Files, 1834-1916, entry 189, showing name of plaintiff or defendant, case and file numbers; also contains Index to Marginal Releases and Assignments, 1924--., entry 111. Arr. alph. by names of grantor and grantee. Hdw. under pr. hdgs. V. A., B, writing faded. 300 p. 18 x 12 x 2 $\frac{1}{2}$. Cir. clk.'s main vlt., 1st fl.

1. L.1819, p. 18,20,21; L.1847, p. 69; L.1853, p. 254; L.1867, p. 148; L.1869, p. 2; L.1871-72, p. 645,646; L.1873, p. 144; R.S.1874, p. 854-37; L.1917, p. 652; L.1925, p. 521; L.1933-34, p. 214.
 2. L.1933-34, third sp. sess., p. 214.

Recorder -
Instruments Recorded

103. (MISCELLANEOUS DOCUMENTS FILED FOR RECORD), 1828--.
351 f.b. (1-351).

Uncalled for deeds, mortgages and other instruments filed for record.
Arr. chron. No index. 12 x 5 x 14. Cir. clk.'s main vlt., 1st fl.

104. DEED RECORD, 1828--. 134 v. (A-Z, 1828-36; 1-48, 50-54, 56-67, 69-72, 74-77, 79-82, 84-87, 89-93, 95-97, 99, 100-107, 109-118, 1828--).

Record of all instruments not segregated by type, showing names of grantor and grantee, consideration, location and legal description of land, date filed, and signature of grantor. Also contains Mortgage Records, 1828-41, entry 106, and Trust Deeds, 1828-1916, entry 105. Arr. chron. For index, see entry 102. 1828-71, hdw.; 1872-1919, hdw. on pr. fm.; 1920--, typed. 585 p., 166 p.; 18 $\frac{1}{2}$ x 12 $\frac{1}{2}$ x 3, 17 x 10 x 1 $\frac{1}{2}$. Cir. clk.'s main vlt., 1st fl.

Deeds

105. TRUST DEEDS, 1917--. 1 v. (55). 1828-1916 in Deed Record, entry 104.

Record of trust deeds, showing name and residence of grantor, consideration, name and address of trustees, legal description of real estate, number of promissory or judgment notes, to whom payable, amount of note, rate of interest, date and where payable, agreements of transaction, and date filed. Arr. chron. For index, see entry 102. Hdw. on pr. fm. 640 p. 18 x 13 x 3. Cir. clk.'s main vlt., 1st fl.

Mortgages - Real Property

106. MORTGAGE RECORDS, 1842--. 87 v. (A-I, K-Z, 1-47, 49, 50, 52-54, 56, 57, 59-62, 67, 69, 74, 75). 1828-41 in Deed Record, entry 104.

Record of mortgages, showing names of mortgagor and mortgagee, amount of loan or promissory note, place of transaction, amount of interest, legal description of property, agreements of transaction, date of note, seal, date of oath, and name of notary. Also contains Chattel Mortgage Record, 1842-1912, entry 112; Release Record, 1842-78, entry 108; and Extension and Assignment Mortgage Record, 1842-1913, entry 110. Arr. chron. For index, see entry 102. 1842-1915, hdw. on pr. fm.; 1916--, typed on pr. fm. 600 p. 18 x 13 x 3. Cir. clk.'s main vlt., 1st fl.

107. REGISTER (of Mortgages), 1858-70. 1 v. Discontinued.

Register of mortgages, showing number of entry, names of grantor and grantee, classification of instrument, date filed, amount of fee, by whom received, and date and to whom delivered. Arr. chron. No index. Hdw. on pr. fm. 224 p. 18 x 12 x 2. Cir. clk.'s main vlt., 1st fl.

108. RELEASE RECORD, 1879--. 11 v. (49, 68, 73, 78, 83, 88, 89, 95, 98, 99, 108). 1842-78 in Mortgage Records, entry 106.

Record of mortgage releases, showing names of parties and sureties, amount of mortgage, date redeemed, and seal of notary public. Arr. chron. For index, see entry 102. 1879-1919, hdw. on pr. fm.; 1920--, typed. 585 p. 18 x 12 x 3. Cir. clk.'s main vlt., 1st fl.

Recorder
Instruments Recorded

(109-114)

109. ASSIGNMENTS (Recorder), 1879--. 2 f.b. (378, 423).
Mortgage assignments showing names of assignee, date filed, amount assigned for, date and signatures of seal, name of debtor, date approved, bills for creditors, receipts from creditors, report of assignee, fees due assignment, list of creditors, and inventory on personal property. Arr. chron. For index, see entry 157. 11 x 5 x 14. Co. clk.'s annex vlt., 1st fl.

110. EXTENSION AND ASSIGNMENT MORTGAGE RECORD, 1914--.
5 v. (51, 70, 76). 1842-1913 in Mortgage Records, entry 106.
Assignment of mortgage with extension of time, showing names of mortgagor and mortgagee, consideration, date of transfer, articles of agreement, date of assignment, and extension made. Arr. chron. Indexed alph. by names of grantor and grantee. 1914-55, hdw.; 1936--, typed on pr. fm. 600 p. 18 x 13 x 2 $\frac{1}{2}$. Cir. clk.'s main vlt., 1st fl.

111. INDEX TO MARGINAL RELEASES AND ASSIGNMENTS, 1905-23.
1 v. 1924-- in General Index, entry 102.
Index to marginal release and assignments, showing names of mortgagor and assignor, date filed, date last payment due, legal description of property, date of instrument release, and book and page of entry. Arr. alph. by name of mortgagor. Hdw. on pr. fm. 150 p. 18 x 12 x 2. Cir. clk.'s main vlt., 1st fl.

Mortgages - Chattel

112. CHATTEL MORTGAGE RECORD, 1913--. 9 v. (48, 58, 63-66, 71-73).
1842-1912 in Mortgage Records, entry 106.
Record of chattel mortgages, showing date of execution, names of parties, consideration, description of goods and chattels, rate of interest, date payable, description of note, provisions of mortgage, seal, acknowledgment before justice of peace, and date entered and filed. Arr. chron. For index, see entry 102. 1913-23, hdw. on pr. fm.; 1924--, typed on pr. fm. 600 p. 18 x 13 x 3. Cir. clk.'s main vlt., 1st fl.

Certificates of Levy

113. RECORD CERTIFICATE OF PURCHASE AND REDEMPTION, 1841--.
5 v. (A, A-D). Title varies: Execution Levy and Attachment.
Copies of master's and sheriff's certificates of levy, sale, and redemption, showing date, amount of sale, legal description of property and name of purchaser. Arr. chron. Indexed alph. by name of owner. 1841-79, hdw.; 1880--, hdw. on pr. fm. 300 p. 16 x 12 x 2 $\frac{1}{2}$. Cir. clk.'s main vlt., 1st fl.

Other Instruments

114. MISCELLANEOUS RECORD, 1853--. 10 v. (A-J).
Record of miscellaneous leases and agreements, showing date of agreement, names of lessor and lessee, location of property leased, agreements of lease, seal, and date filed; also includes final report of executor, showing name of estate, reason for report, date of report in full, certificate of appointment of administrator, conditional sale contract, assignment, and letters of administration. Arr. chron. Indexed alph. by names of plaintiff and defendant. 1853-1917, hdw.; 1918--, typed. 598 p. 18 x 12 x 3. Cir. clk.'s main vlt., 1st fl.

Recorder -
Instruments Recorded

115. CERTIFICATE ELECTION OF TRUSTEES, 1871--. 1 v. (A).
Election of trustees for lodges and churches, showing names of establishments, where located, names of trustees, noble grandmaster, and secretary, number of years to serve, and date of expiration. Arr. chron. Indexed alph. by name of lodge or church. Hdw. on pr. fm. 492 p. 18 x 12 $\frac{1}{2}$ x 3. Cir. clk.'s main vlt., 1st fl.

116. INCORPORATION RECORD, 1908--. 2 v. (A, B).
Record of incorporation of firms, showing name of state office filed in, term of years allowed, description of business, amount of capitalization, amount of fees and taxes paid, and date of seal. Arr. chron. Indexed alph. by name of business. 1908-18, hdw.; 1919--, typed. 600 p. 18 x 12 $\frac{1}{2}$ x 3. Cir. clk.'s annex vlt., 1st fl.

117. SOLDIERS' DISCHARGES, 1920--. 1 v. (1).
Copies of soldiers' honorable discharges from military service in 1919, showing place of birth, age, occupation, and physical description of soldier, date enlisted, and place and date discharged. Arr. chron. Indexed alph. by name of soldier. Hdw. on pr. fm. 616 p. 18 x 12 x 3. Cir. clk.'s annex vlt., 1st fl.

118. BILL OF SALE RECORD, 1929--. 1 v. (1).
Bill of sale of personal property, showing number of certificate, name of person selling, amount of consideration, name of lawyer, what sold, statement of ownership in defense of property, date of seal, name of notary public, and date filed. Arr. chron. Indexed alph. by name of seller. 1929-33, hdw.; 1934--, typed. 584 p. 18 $\frac{1}{2}$ x 12 x 3. Cir. clk.'s annex vlt., 1st fl.

119. FEDERAL LIEN TAX NOTICE DISCHARGE, 1933--. 1 v. (1).
Notice of tax lien under internal revenue laws, including penalties, showing name of taxpayer, residence or place of business, nature of tax, taxable period, amount tax assessed, date of assessment, and signature of recorder. Arr. chron. Indexed alph. by name of taxpayer. Hdw. on pr. fm. 300 p. 18 x 12 $\frac{1}{2}$ x 1 $\frac{1}{2}$. Cir. clk.'s main vlt., 1st fl.

120. COLLECTOR'S BONDS, 1853-1918. 3 v. (A, C, D).
Missing: 1875-89. 1919-- in Bonds of Officers, entry 87.
Record of collector's bonds, showing names of principal and sureties, amount of bond, signatures of principals and sureties, date approved by supervisor, signature and residence of supervisor. Arr. chron. Indexed alph. by name of supervisor. Hdw. Binding and paper poor; writing illegible. 506 p. 12 $\frac{1}{2}$ x 8 $\frac{1}{2}$ x 2. Cir. clk.'s vlt., 1st fl.

121. TOWNSHIP TREASURER'S BOND RECORD, 1890-1921. 3 v. (1 not labeled, A, 1). Discontinued.
Record of township treasurers' bonds to the recorder, showing names of bond holder and sureties, amount of bond, terms upon which obligation may become void or remain in force, signatures of trustees and sureties, and time of expiration. Arr. chron. Indexed alph. by name of twp. treas. Hdw. on pr. fm. 291 p. 18 x 13 x 2. Cir. clk.'s main vlt., 1st fl.

Recorder -

Maps and Plats; Fee Books

122. STALLIONS REGISTERED, 1910-18. 2 v. (1, 2). Discontinued. Register of stallions, showing number of certificate, name of stallion, owner's name, original owner, date foaled, name of examining veterinary, date license expires, dates registered and filed, and name of secretary of board. Arr. chron. Indexed alph. by name of owner. Hdw. on pr. fm. 320 p. 18 x 12 x 2. Cir. clk.'s main vlt., 1st fl.

123. INDENTURES, 1840-63. 1 f.b. Discontinued. Indentures of apprentices, showing names of master and apprentice, time to be served before collecting wages, and date salary begins. Arr. chron. No index. Condition poor. $8\frac{1}{2}$ x $3\frac{1}{2}$ x 13. Co. clk.'s main vlt., 1st fl.

124. PREEMPTION OF LOTS IN GALENA, 1836-58. 1 v. Obsolete. Record of rights to purchase land, showing name of person making claim to land, legal description and location of land claimed, permit granting same, date and name of person signing permit, opinion of commissioners granting or refusing land, date commissioners met, and names of those present at meeting. Arr. chron. Indexed alph. by name of claimant. Hdw. Writing faded, paper poor. 379 p. 13 x 9 x $2\frac{1}{2}$. Cir. clk.'s main vlt., 1st fl.

125. BOOK (A) REGULAR DESCRIPTION, 1829-40. 1 v. Obsolete. Record of lots in town of Galena, showing names of grantor and grantee, date recorded, amount of consideration, and legal description of property. Arr. by sec., twp., and range. No index. Hdw. on pr. fm. Writing illegible, paper poor. 150 p. $13\frac{1}{2}$ x 8 x 1. 1st fl., firehouse.

Maps and Plats

126. PLAT BOOK, 1898-1927. 3 v. Surveyor's maps of entire Jo Daviess County with location of county roads, railroads, and streams, with addition of land to towns and villages; also certification and signatures of surveyor, owner certifying proprietorship, notary public, and village board, with date instrument was filed. Arr. chron. No index. Blueprints pasted in book. 300 p. 12 x $19\frac{1}{2}$ x 2. Treas.'s off., 1st fl.

127. SCHOOL LAND PLATS, 1844-56. 1 v. Recordation of sale of school lands, showing date of sale, name and residence of purchaser, lot number, legal description of land, price per acre, and amount of sale. Arr. chron. No index. Hdw. Binding very poor, paper poor, writing illegible. 150 p. 13 x 9 x 1. Cir. clk.'s main vlt., 1st fl.

For original papers of school land sales, see entry 279.

Fee Books

128. (LEDGER), 1933--. 1 v. Ledger of recorder's fees, showing date of entry, names of grantor and grantee, amount of charge, and amount paid. Arr. chron. No index. Hdw. 152 p. 14 x 11 x 1. Cir. clk.'s annex vlt., 1st fl.

IV. COUNTY COURT

In Jo Daviess County, as in each county of the state, there is a county court administered by the county judge. The court hears and determines matters in which it has original or concurrent jurisdiction, including appeals from justices of the peace and police magistrates. The county judge is elected for a four-year term and before entering upon the duties of his office is required to take and subscribe to an oath which he files with the secretary of state.¹

The county court was first established in Jo Daviess County by special legislation in 1845. Administration was by a judge appointed by the general assembly and commissioned by the governor.² Under this act of special creation the Jo Daviess County court was given concurrent jurisdiction with the circuit court, in all matters, civil and criminal, and in all suits and proceedings at law or equity within the bounds of the county. The court also was granted exclusive jurisdiction in all appealed cases arising within the county, and in all cases of misdemeanor prosecuted by indictment.

Four years later the court was re-organized in accordance with the provisions of the constitution of 1848 and the legislation of 1849 establishing county courts in Illinois.³ The courts established at this time reverted back in part to the dual, administrative and judicial function of the local judiciary under the territorial laws in Illinois prior to 1818, except that the composition of the court varied for each function. In the administration of county business, the county court was composed of the county judge and two justices of the peace, referred to as associate judges; in judicial procedure, the county court was administered by the county judge, elected by the county electorate for a quadrennial term. He was styled the "County Judge of Jo Daviess County", and was commissioned by the governor. His four-year tenure of service has remained in effect from the first legislation until the present time.⁵ Complete separation of the two powers of the county court could be had only with the acceptance by the county electorate of the township organization plan, under which the county board of supervisors constitutes the administrative body. Since the electorate of Jo Daviess did not select the township plan in 1849, the county continued to be governed by the county court until 1852, when this plan was elected.

1. R.S.1874, p. 339; L.1881, p. 70.

2. R.S.1845, p. 576.

3. Ibid.

4. Constitution of 1848, Art. V, sec. 16; L.1849, p. 62.

5. L.1849, p. 64; R.S.1874, p. 339; L.1933, p. 451.

The newly-formed county court, 1849, was vested with the same civil and criminal jurisdiction as the justice of the peace. The county judge was the conservator of the peace for the county. He was given the same power and authority as the circuit court, in preserving order in the court, and punishing contempts offered the court while in session.¹

In addition to its civil and criminal jurisdiction the county court was vested with all the powers and jurisdiction in probate matters formerly vested in the court of the probate justice of the peace. In its probate function the court was given concurrent jurisdiction with the circuit court. In Jo Daviess County the county judge has served until the present day as ex-officio judge of the probate court.

The law jurisdiction of the county court in Jo Daviess County, from 1874 to the present, is concurrent with that of the circuit court in that class of cases, first, wherein the justices of the peace have jurisdiction where the value or the amount in controversy does not exceed one thousand dollars;² second, in all cases of appeals from justices of the peace and police magistrates; third, in all criminal offenses and misdemeanors where the punishment is not imprisonment in the penitentiary or death.⁴

Appeals from the judgments and decisions of the county court may be taken to the circuit court.⁵ To the appellate court or supreme court may be taken and prosecuted appeals and writs of error in proceedings for the sale of lands for taxes and special assessments, and in all common law and attachment cases, and cases of forcible detainer and forcible entry and detainer. Such appeals and writs of error are, when not otherwise provided, taken and prosecuted in the same manner as appeals and writs of error from the circuit court.⁶

The records of the court are kept by the clerk of the county court. The county clerk is the ex-officio clerk of the county court. In addition to these statutory records described below, the clerk necessarily maintains others in effecting the court's orders.⁷

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1. L.1849, p. 64; R.S.1874, p. 339; L.1933, p. 451; L.1859, p. 99.
 2. L.1859, p. 99.
 3. Under the laws of 1872 the jurisdiction was in cases not exceeding \$500. The revised laws of 1874 and subsequent legislation extended the jurisdiction to cases wherein the amount involved was not over \$1000.
 4. R.S.1874, p. 339; L.1877, p. 77; L.1933, p. 448.
 5. R.S.1874, p. 339.
 6. R.S.1874, p. 339; L.1877, p. 77; L.1881, p. 66.
 7. This category is obliquely recognized by law; though the form which such records take is generally determined by court order. L.1849, p. 66; R.S.1874, p. 263.

For the court, the clerk keeps the following records:

1. Books of record of the proceedings and judgments of the court, with alphabetical indexes by parties. Proceedings are recorded at length only in cases designated by law, or when the court, at the motion and assumption of expense by one of the parties, so orders. In practice, the court record has been broken down from an early date into segregated types of proceedings and judgments.
2. "Plaintiff-Defendant Index to Court Records" and "Defendant-Plaintiff Index to Court Records." Intended to be separate records, but frequently combined in a single volume with the two indexes segregated in each volume.
3. A general docket, in which all suits are entered in the order they are commenced.
4. A judgment and execution docket, containing a column for the entry of satisfaction or other disposition. In practice an execution is frequently set up independently, highlighting the information for which the extra column of the larger record was intended.
5. Additional dockets, designated as the clerk's, judge's, and bar docket. In practice the bar docket has tended to drop out of use.
6. A fee book, in which costs and fees are to be entered under the proper title of the cause. In practice separate series of columns are maintained under these titles of causes.
7. Transcripts of proceedings in appeals from justices' courts, dockets thereof, and transcripts of judgment for liens, etc., from justices' courts.
8. Naturalization records, including petitions, proceedings, final certificates, etc. The county courts in Illinois prior to 1906 met the requirement of Federal Statutes to exercise naturalization jurisdiction.¹
9. Original documents used in court hearings and determinations; of particular importance in the large number of cases where complete proceedings are not spread upon the court record.²

1. U.S.S.1802, p. 153; U.S.R.S.1874, p. 378.

2. R.S.1845, p. 57,323,324,414,418,419; L.1865, p. 79,80; L.1871-72, p. 325; R.S.1874, p. 262,263,339; L.1877, p. 77; L.1933, p. 448,451; U.S.S.1802, p. 153-55; U.S.R.S., p. 378-80; U.S.S.1906, p. 598-607; U.S.S.1915, p. 736-38; U.S.S.1926, p. 709,710.

Proceedings of Court

129. (COMMON LAW AND CRIMINAL CASES), 1871--. 16 f.b.
(385-461, not consecutive).

Original papers of suits in civil and common law cases, including appeal bonds, fee bills, instructions to jury, and verdicts. Arr. chron. 11 x 5 x 14. Co. clk.'s annex vlt., 1st fl.

130. LAW AND CRIMINAL INDEX (To Court Cases), 1871--. 1 v.

Index to civil and criminal cases, showing name of defendant, and file box number. Arr. alph. by name of plaintiff. Hdw. under pr. hdgs. 200 p. 14 x 9 x 1 $\frac{1}{2}$. Co. clk.'s off., 1st fl.

131. (MISCELLANEOUS COUNTY COURT PAPERS), 1833--. 13 f.b.
(374-76, 380-82, 420-22, 513, 3 not numbered).

Original documents in county court cases, including claims, petitions for incorporation, bills of sale, contracts, credits, inventories, election petitions, and adoption papers. Arr. chron. 1833-40, no index; for index 1841--, see entry 157. 11 x 5 x 14. Co. clk.'s annex vlt., 1st fl.

132. RETURNED WRITS, 1840--. 10 f.b. (441-450).

Sheriff's writs showing names of plaintiff and defendant, cause of writ, date issued, place arrested, date brought to court, and sheriff's fees. Arr. chron. 1840, no index; for index 1841--, see entry 157. 11 x 4 x 14. Co. clk.'s annex vlt., 1st fl.

133. COUNTY COURT RECORD, 1827--. 34 v. (A-Z, 1-8).

Record of county court proceedings in common law cases, showing term of court, reason for action, names of plaintiff, defendant, and judge of court, and disposition of case. Also contains Criminal Records, 1827-1922, entry 134; (Probate Record), 1875--, entry 159; Insanity Record, 1827-85, entry 138; and Parole Record, 1911-26, entry 154. Arr. by docket no. Indexed alph. by names of plaintiff and defendant. 1827-1917, hdw.; 1918--, typed. 636 p. 18 x 12 $\frac{1}{2}$ x 4. V. A, B, 1827-52, I, 1873-74, K-Z, 1-8, 1877--, co. clk.'s annex vlt., 1st fl.; v. C-H, 1852-73, J, 1875-76, treas.'s vlt., 1st fl.

134. CRIMINAL COURT RECORD, 1923--. 1 v. (1). 1827-1922 in
County Court Record, entry 133.

Record of proceedings in criminal cases in county court, showing names of plaintiff, defendant, and attorneys, date and term of court, criminal charge, and court decree. Arr. by docket no. Indexed alph. by name of defendant. Typed. 576 p. 18 $\frac{1}{2}$ x 12 x 3. Co. clk.'s annex vlt., 1st fl.

135. (COURT TRIALS), 1829-30. 1 v. Discontinued.

Record of county court trials, showing names of plaintiff, defendant, judges, witnesses, and jurors, and date of trial, summons, and verdict. Arr. chron. No index. Hdw. Binding and paper poor, writing illegible. 250 p. 15 x 6 $\frac{1}{2}$ x 1. 1st fl., firehouse.

136. FEEBLE MINDED, 1885--. 1 f.b. (455).

Original papers in cases of feeble-minded, including petitions for hearing in court, warrant to bring feeble-minded person into court, appointment of commission to hear case, report of commission, decree of court, and issuance of warrant for commitment. Arr. by docket no. For index, see entry 157. 11 x 5 x 14. Co. clk.'s annex vlt., 1st fl.

137. (INSANITY PAPERS), 1848--. 8 f.b. (371, 372, 434, 596-600).

Papers pertaining to insanity cases, including petitions to court, reports of physician and insanity commission, and warrants for commitment to hospital for insane. Arr. by docket no. For index, see entry 157. 11 x 5 x 14. Co. clk.'s annex vlt., 1st fl.

138. INSANITY RECORD, 1886--. 4 v. (A-D). 1827-85 in County Court Record, entry 133.

Record of insanity cases, showing name, address, and age of alleged insane person, names of petitioner, county clerk, sheriff, and jurors, dates of petition and hearing, verdict of jury, and order of commitment to institution, if any. Arr. by docket no. Indexed alph. by name of alleged insane person. Hdw. on pr. fm. 290 p. 18 x 12 $\frac{1}{2}$ x 2. Co. clk.'s annex vlt., 1st fl.

Dockets

Court Dockets

139. COUNTY COURT DOCKET (Judge's), 1827--. 34 v. (A-Z, 1-8).

Judge's docket of county court cases, showing term of court, names of plaintiff and defendant, summary of court proceedings, and name of judge; includes probate docket entries, 1827-58. Also contains Insanity Docket, 1827-85, entry 143. Arr. by docket no. Indexed alph. by name of estate, plaintiff or defendant. 1827-1917, hdw.; 1918--, typed. 657 p. 18 $\frac{1}{2}$ x 12 $\frac{1}{2}$ x 5. Co. clk.'s annex vlt., 1st fl.

140. CLERK'S DOCKET, 1858-1930. 18 v. Discontinued.

County clerk's docket showing names of plaintiff, defendant, attorneys, and judge, action, case number, previous term, term of court, and date case filed. Arr. by docket no. No index. Hdw. on pr. fm. Writing illegible. 159 p. 14 $\frac{1}{2}$ x 8 $\frac{1}{2}$ x 1 $\frac{1}{2}$. 1st fl., firehouse.

For other docket entries subsequent to 1930, see entry 139.

141. COUNTY COURT EXECUTION DOCKET (And Judgments), 1846--.

3 v. (1 not numbered, 1, 2).

Execution docket showing names of plaintiff and defendant, dates of action, execution issued, received, returned, and served, sheriff's fees, and name of plaintiff's attorney. Also contains Judgment Docket, 1922--, entry 142. Arr. alph. by name of person against whom judgment is entered. No index. Hdw. under pr. hdgs. 100 p. 15 x 11 x 1. Co. clk.'s annex vlt., 1st fl.

142. JUDGMENT DOCKET, 1872-1921. 2 v. (1, 1 not numbered).

1922-- in County Court Execution Docket, entry 141.

Docket of judgments in county court, showing names of attorneys, plaintiff, and defendant, number of case, cause of action, fee book and page numbers, date and amount of judgment, against whom entered, costs, disposition of case, and signature of clerk. Arr. alph. by name of person against whom judgment is entered. No index. Hdw. on pr. fm. 350 p. 18 x 12 x 2. Co. clk.'s main vlt., 1st fl.

143. INSANITY DOCKET, 1886--. 8 v. (A-D, 1-4). 1827-85 in

County Court Docket, entry 139.

County clerk's docket of insane cases, showing name of petitioner, date of filing, names of witnesses and physicians, dates of hearing, writ, report of commissioners, and commitment of person to state institution. Arr. by docket no. Indexed alph. by name of insane person. Hdw. on pr. fm. 264 p. 18 x 13 x 2. Co. clk.'s annex vlt., 1st fl.

144. DOCKET FEEBLE MINDED, 1915--. 3 v. (1, 1, 1).

Docket of feeble-minded and insane cases, showing date of filing petition, summons issued, notice for hearing, notice to witnesses, names of physicians, appointment and report of commission, name of physician having personal knowledge, and decision of court on matter. Arr. by docket no. Indexed alph. by name of feeble-minded person. Hdw. on pr. fm. 120 p. 18 x 12 $\frac{1}{2}$ x 1 $\frac{1}{2}$. Co. clk.'s annex vlt., 1st fl.

For prior records, see entry 143.

145. CLERK'S BAR DOCKET, 1885. 1 v. Discontinued.

County clerk's bar docket, showing names of plaintiff, defendant, attorneys, and judge, cause, court decision, case number, and date set for trial. Arr. chron. No index. Hdw. on pr. fm. Binding poor. 150 p. 14 x 8 $\frac{1}{2}$ x 1 $\frac{1}{2}$. 1st fl., firehouse.

Justices' Dockets (Subsequent justice dockets kept in offices of local justices of the peace.)

146. JUSTICES' DOCKETS, 1842-1915. 23 v.

Justice of peace court dockets, showing names of justice, plaintiff, defendant, and constable, description of trial, verdict, fines and fees assessed, and date. Arr. chron. No index. Hdw. Binding and paper poor, writing faded. 60 p., 410 p.; 12 x 7 $\frac{1}{2}$ x 1 $\frac{1}{2}$, 14 x 9 x 2. 5 v., 1842-75, 1st fl., firehouse; 18 v., 1876-1915, co. clk.'s main vlt., 1st fl.

147. JUSTICE DOCKET, 1895. 1 v.

Justice's docket of chattel mortgages, showing names of mortgagor and mortgagee, consideration, description of chattel goods, date of chattel mortgage, and signature of justice of peace. Arr. chron. No index. Hdw. on pr. fm. 432 p. 15 $\frac{1}{2}$ x 9 x 1 $\frac{1}{2}$. 1st fl., firehouse.

Fee Books

148. (INSANITY FEE BOOK), 1837--. In Probate Fee Book, entry 187.

Register of fees in insanity cases, showing names of alleged insane person and witnesses, term of court, amount of costs and fees, and date paid.

149. LAW AND CRIMINAL FEE BOOK, 1931--. 1 v. (1). 1837-1930 in Probate Fee Book, entry 187.

County clerk's register of fees, showing names of plaintiff and defendant, amount of judgment, clerk's, sheriff's, and miscellaneous costs, and plaintiff's and defendant's witness fees. Arr. chron. Indexed alph. by names of plaintiff and defendant. Hdw. on pr. fm. 399 p. 18 x 12 $\frac{1}{2}$ x 3. Co. clk.'s annex vlt., 1st fl.

Reports to the Court

150. REPORT OF FINES RECORD, 1890-1911. 1 v. 1912-- in Cash Book, entry 96.

Report record of fines, presented to county court by justices of peace, showing name of defendant, term or date of court, amount imposed, officer charged with collection, amount collected, and oath of justice of peace. Arr. chron. No index. Hdw. on pr. fm. 480 p. 18 x 13 x 2 $\frac{1}{2}$. Co. clk.'s main vlt., 1st fl.

Bonds

151. RECOGNIZANCE RECORD, 1930--. 1 v. (1).

Record of bonds posted to insure appearance of defendant in court, showing date and amount of bond, charge, names of defendant and sureties, and signature of sheriff. Arr. chron. Indexed alph. by names of plaintiff and defendant. Hdw. on pr. fm. 547 p. 18 x 13 x 3. Co. clk.'s annex vlt., 1st fl.

152. CASH BAIL BOND RECORD, 1927--. 2 v. (1, 1).

Record of cash bail bond, showing name of county, date of court term, town where courthouse is located, names of county judge, clerk, state's attorney, sheriff, plaintiff, and defendant, date of seal, signature of judge taking, entering, acknowledging, and approving bond. Arr. chron. Indexed alph. by name of defendant. Hdw. on pr. fm. 264 p. 16 x 12 x 2. Co. clk.'s annex vlt., 1st fl.

Probation

153. MOTHERS' PENSIONS, 1909--. 5 f.b.

Original applications for mothers' pensions, showing name of mother, names of children, ages, amount allowed, and date pension granted. Arr. chron. No index. 10 x 5 x 18. 4 f.b., 1909-35, co. clk.'s annex vlt., 1st fl.; 1 f.b., 1936--, treas.'s vlt., 1st fl.

For payments of mothers' pensions, see entries 5, 260, 262.

154. PAROLE RECORD OF COUNTY COURT, 1927--. 1 v. (1), 1911-28 in County Court Record, entry 133.

Record of persons released on parole, showing name of defendant, kind of crime, name of probation officer, length of parole, and signature of county judge. Arr. chron. Indexed alph. by name of defendant. Hdw. on pr. fm. 160 p. 14 x 9 $\frac{1}{2}$ x 1 $\frac{1}{2}$. Co. clk.'s annex vlt., 1st fl.

Naturalization

(All bound naturalization records are kept in the circuit court, see entries 217, 218.)

155. NATURALIZATION PAPERS, 1861-1906. 3 f.b. (435, 436, 1 not numbered).

Files of naturalization papers including petitions, oaths, and certificates, showing name of applicant with declaration of intention to become a citizen; also oath of renunciation of native country and allegiance to the United States. Arr. by petition no. For index, see entry 157. 11 x 5 x 14. Co. clk.'s annex vlt., 1st fl.

Office Transactions

156. RECEIPTS FOR FILES, 1905-17. 3 v. (2 not numbered, 2).
Discontinued.

Receipts for files, showing date papers described were taken and returned, name of attorney, clerk's signature, and date of receipt. Arr. chron. No index. Hdw. on pr. fm. Writing faded. 148 p. 13 x 8½ x 1. Co. clk.'s main vlt., 1st fl.

V. PROBATE COURT

Probate courts have original jurisdiction in all matters of probate, including the settlement of estates of deceased persons; the appointment of guardians and conservators and settlement of their accounts; matters relating to apprentices; proceedings by executors, administrators, guardian and conservators for sale of real estate; and proceedings for the collection of taxes on property in probate.¹ The jurisdiction has changed little in over a hundred years.

The first general assembly in 1819 gave probate jurisdiction to the county commissioners' court. In 1821 independent probate courts were established.² The newly-created courts of probate were composed of a "judge of probate", elected by the general assembly.³ In 1839 "the judges of probate" were succeeded by "probate justices of the peace."

1. Constitution of 1870, Art. VI, sec. 20; R.S.1874, p. 339,340; L.1877, p. 80.

2. L.1819, p. 224; L.1821, p. 119.

3. L.1821, p. 119; the manner of election of all judges of inferior courts, however, had been designated by the Constitution of 1818, Art. IV, sec. 4.

A probate justice was elected in each county by the county electorate for a quadrennial term, as of 1839.¹ Less than a decade later, the second constitution transferred to the newly created county court all probate jurisdiction, and subsequent legislation required it to hold special terms for such matters.² Jo Daviess county court has retained probate jurisdiction from 1849 until the present day.

The early probate justices were required to perform the ministerial function of the probate clerk.³ Dating from the reorganization of the county court in Jo Daviess County in 1849, the county clerk has served as ex-officio clerk of the probate court.

The major records of probate courts are:

1. Journal of all judicial proceedings and determinations of the judge.
2. A judgment docket with direct and indirect index, former by name of claimant against estate, latter by estate. In practice the requirement of two indexes often leads to two dockets.
3. Books for recordation of bonds and letters of administrators, executors, and guardians; appraisements and sale bills; widows' relinquishment and selection of property; wills and the probate thereof; annual and final reports of administrators, executors, and guardians. Generally each category of these probate business matters is recorded separately, but the segregation is not always carefully maintained.
4. Separate dockets of unsettled estates and claims against estates, and a ledger of the accounts of executors, administrators, and guardians. Note that the dockets of probate business matters are separated from dockets of court proceedings, just as are the books of recordation of the two categories; the intention of the law to make this distinction is further shown in its granting the clerk, during vacation of the court, power to receive petitions, accept bonds, grant letters testamentary, etc.
5. Files of original documents not subject to recordation; indexes of such; records of office transactions in pursuance of the court's orders to the clerk necessary in the latter's settlement with that body.⁴

1. R.L.1837, p. 176.

2. Constitution of 1848, Art. V, sec. 16,18; L.1849, p. 64,65; R.S.1874, p. 339,340.

3. L.1821, p. 120; R.L.1837, p. 429.

4. L.1821, p. 119; R.L.1829, p. 215,231; R.L.1837, p. 429; R.S.1845, p. 427,428; L.1851, p. 193; L.1859, p. 92-94; R.S.1874, p. 260-65; L.1877, p. 63; L.1933, p. 293.

Proceedings of Court

157. MISCELLANEOUS INDEX, 1841--. 3 v. Title varies: Estate Index; Index to Wills.

Index to probate papers including wills, inventories, and administrators' reports, adoptions, public works, tax levies, tax anticipation warrants, tax affidavits, county collector's tax extension certificates, tax orders on forfeited property, certificates of publication, assessor's railroad schedules, common law files, county court returned writs, assignments, feeble-minded papers, insanity papers, naturalization papers, primary petitions, applications for ballots, list of elected township officers, bonds of officers, supervisors' files, jury certificates, bills of county board, allowed county claims, outside aid bills, highway bills, county clerk's vouchers, high school district petitions, school plats, dance hall applications, and cemetery reports, showing names of parties involved, and file box numbers. Arr. alph. by name of principal party. Hdw. on pr. fm. 150 p. 16 x 11 $\frac{1}{2}$ x 1. Co. clk.'s annex vlt., 1st fl.

158. PROBATE PAPERS, 1858--. 255 f.b. (1-255). Prior files cannot be located.

Papers in proceedings in probate court, including inheritance tax receipts, guardians' bonds and papers, claims against the estate, claim vouchers, final report of executor, inventory of the estate, affidavit of publication, objections to appraiser's report, executor's oath, and report of inheritance tax appraiser, with date and amount of appraisal. Arr. by docket no. For index, see entry 157; for separate index to guardians' bonds and papers, see entry 162. 11 x 5 x 14. Co. clk.'s annex vlt., 1st fl.

159. (PROBATE RECORD), 1875--. In County Court Record, entry 133. Record of probate cases in county court, showing names of administrator, executor, and guardian or conservator, court orders, and dates.

160. PROBATE RECORD, 1828-74. 4 v.

Miscellaneous records of proceedings in probate court, showing names of estate, administrator, executor, conservator, or guardian, court order, and dates. Also contains Guardians Record, 1828-71, entry 170; and Report Record, 1828-71, entry 179. Arr. chron. No index. Hdw. on pr. fm. Writing illegible, paper poor. 564 p. 13 $\frac{1}{2}$ x 8 $\frac{1}{2}$ x 2. 1st fl., firehouse.

Probate Business

Wills, Bonds, Letters (See
also entries 114, 248.)

161. WILL COPIES, 1910--. 3 f.b. (394, 403, 473).

Copies of original wills, showing name of person bequeathing property, clauses of will, seal of testator, signatures of witnesses, and date filed with county clerk. Arr. by docket no. 11 x 5 x 14. Co. clk.'s annex vlt., 1st fl.

162. INDEX TO WILLS, BONDS AND GUARDIANS' PAPERS, 1835--. 1 v.

Index to copies of wills, entry 161, and guardians' bonds and papers, entry 158, showing names of estate and guardian, and file box number. Arr. alph. by name of deceased. Hdw. 75 p. 14 x 9 x 1. Co. clk.'s annex vlt., 1st fl.

163. WILL RECORD, 1831--. 18 v. (A-R).

Record of wills, showing name of deceased, date of will, date filed, date set for probate, clauses of will, date of proof of death and place, names of witnesses to will, and orders of publication. Arr. chron. Indexed alph. by name of estate. 1831-1908, hdw.; 1909-27, hdw. on pr. fm.; 1928--, typed on pr. fm. 279 p. 18 $\frac{1}{2}$ x 12 $\frac{1}{2}$ x 3. Co. clk.'s annex vlt., 1st fl.

164. DEPOSITION RECORD, 1927--. 1 v. (1).

Record of deposition of witnesses to the will of deceased, showing names of deceased and witnesses, and their testimony verifying will, oaths of witnesses, and date will was filed. Arr. chron. Indexed alph. by name of deceased. Hdw. on pr. fm. 271 p. 18 x 13 x 2 $\frac{1}{2}$. Co. clk.'s annex vlt., 1st fl.

165. MISCELLANEOUS BONDS AND LETTERS, 1877--. 2 v. (A, 1877-96;
1 not lettered, 1895--).

Record of miscellaneous oaths, bonds and letters, showing name of estate, bond of administrator with will annexed, court term, names of administrator and sureties, amount of bond, and court seal and order. Arr. chron. Indexed alph. by name of estate. Hdw. on pr. fm. 282 p. 18 x 12 x 1 $\frac{1}{2}$. Co. clk.'s annex vlt., 1st fl.

166. DOCKET OFFICIAL BONDS PROBATE, 1869-76. 1 v. Discontinued. Register of official bonds of probate administrators, showing name of executor or guardian, amount and date of bond, names of sureties, rate of interest, date of maturity, and orders of court. Arr. chron. No index. Hdw. under pr. hdgs. 160 p. 16 x 11 x 1 $\frac{1}{2}$. Treas.'s vlt., 1st fl.

167. ADMINISTRATORS' RECORD, 1858--. 13 v. (A-I, B-D, 1858--;
1, 1895-1912).

Record of administrators' oaths, bonds, and letters, showing date of entry, names of judge, clerk, administrator and sureties, and estate. Arr. chron. Indexed alph. by name of estate. Hdw. on pr. fm. 158 p. 18 x 13 x 2. Co. clk.'s annex vlt., 1st fl.

168. ADMINISTRATORS' RECORD DE BONIS NON, 1912--. 1 v. (1).

Record of administrators de bonis non, showing petition, names of estate and administrator, dates of letters of administration, amount of estate and bond, and names of sureties. Arr. chron. Indexed alph. by name of estate. Hdw. on pr. fm. 158 p. 18 x 13 x 2. Co. clk.'s annex vlt., 1st fl.

169. EXECUTORS' RECORD, 1860--. 11 v. (A-K).

Record of executors' oaths, bonds, and letters, showing term of court, signatures of judge and clerk, names of estate, administrator or executor, and sureties, date and amount of bond. Arr. chron. Indexed alph. by name of estate. Hdw. on pr. fm. 281 p. 18 $\frac{1}{2}$ x 13 x 3. Co. clk.'s annex vlt., 1st fl.

170. GUARDIANS' RECORD, 1872--. 6 v. (A-F).

1828-71 in Probate Record, entry 160.

Copies of petitions, oaths, bonds and letters of guardians, showing date of appointment of guardian, amount of bond, names of sureties, name and age of minor, estimate of both real and personal property, and signatures of judge, witnesses, and clerk. Arr. chron. Indexed alph. by name of estate. Hdw. on pr. fm. 294 p. 18½ x 13 x 2. Co. clk.'s annex vlt., 1st fl.

171. CONSERVATORS' RECORD, 1886--. 2 v. (1, 2).

Copies of petitions, oaths, bonds and letters of appointment of conservator for feeble-minded, showing names of petitioner and feeble-minded person, certified statement of assets of patient, and power of attorney granted conservator. Arr. chron. Indexed alph. by name of conservator. Hdw. on pr. fm. 260 p. 18 x 13 x 3. Co. clk.'s annex vlt., 1st fl.

Inventories and Appraisements

172. INVENTORY, 1936--. 1 f.b. (404).

Inventories of estates, including petitions for private and public sales of personal property, sale bill of property listing articles belonging to estate, and order by court to sell property, showing names of deceased and petitioners, and date filed. Arr. chron. For index, see entry 157. 11 x 5 x 14. Co. clk.'s annex vlt., 1st fl.

173. INVENTORY RECORD, 1859--. 16 v. (A-P).

Record of inventories of estates, showing date of entry, names of county judge, clerk, deceased, and executor, list of real estate, value, chattel property, cash on hand at time of death, notes and accounts due deceased, and property description, name of debtor, date of note, principal, interest, classification, total amount, oath of executor, and dates filed and approved. Arr. chron. Indexed alph. by name of estate. Hdw. on pr. fm. 299 p. 18 x 13 x 2½. Co. clk.'s annex vlt. 1st fl.

174. GUARDIANS' INVENTORY RECORD, 1872--. 2 v. (1, 2).

Record of guardians' inventories of real and personal property of estates, showing names of estate, heirs of deceased, and guardian, legal description of real estate, value and probable rental, list of chattel property and value, and signature of county judge. Arr. chron. Indexed alph. by name of estate. Hdw. on pr. fm. 576 p. 18 x 12½ x 2½. Co. clk.'s annex vlt., 1st fl.

175. APPRAISEMENT RECORD, 1858--. 6 v. (A-F).

Record of appraisements, showing date of court term, names of judge, sheriff, clerk, estate, and appraisers, warrants to appraisers, oath of appraisers, and appraiser's estimate of money for support of heirs, appraisement bill naming articles and value of same, seal, and date filed. Arr. chron. Indexed alph. by name of estate. Hdw. on pr. fm. 319 p. 18 x 13 x 3. Co. clk.'s annex vlt., 1st fl.

Widows' Relinquishment and Selection

176. WIDOWS' SELECTION RECORD, 1911--. 1 v. (1).

Selection of property by widows, showing name of estate, name of widow, list of articles selected and value of each article, total appraised value of selected articles, signature of executor, date filed, and signature and seal of county clerk. Arr. chron. Indexed alph. by name of estate. Hdw. on pr. fm. 292 p. 18 x 13 x 2. Co. clk.'s annex vlt., 1st fl.

Petitions, Decrees, Reports of Sale

177. PUBLIC SALE RECORD - PRIVATE SALE RECORD, 1872--. 5 v. (B-D, D, E).

Record of public or private sale of personal estate of deceased, showing names of deceased, administrator, attorney, and judge, description of property sold, names of purchasers, amount paid, total amount, and signatures of clerk and auctioneer. Arr. chron. Indexed alph. by name of estate. Hdw. on pr. fm. 285 p., 150 p.; 18 x 13 x 3, 18 x 13 x $1\frac{1}{2}$. Co. clk.'s annex vlt., 1st fl.

Reports, Current and Final Accounts (See also entry 114.)

178. (ADMINISTRATOR'S REPORTS), 1936--. 1 f.b. (402).

Final reports of administrators of estates, showing names of deceased, amount of property for distribution, names of heirs and amount paid each, with signature and oath of administrator, and signature and seal of notary public. Arr. chron. For index, see entry 157. 11 x 5 x 14. Co. clk.'s annex vlt., 1st fl.

179. REPORT RECORD, 1872--. 21 v. (A-U). 1828-71 in Probate Record, entry 160.

Record of final reports of administrators, executors, guardians, and conservators to judge, showing term of court, name of estate, payment of bills, presentation of vouchers, signatures of administrator and county clerk, and date recorded. Arr. chron. Indexed alph. by name of estate. 1872-1926, hdw.; 1927--, typed. 600 p. 18 x 13 x 3. Co. clk.'s annex vlt., 1st fl.

180. ACCOUNTS PROBATED, 1850-91. 4 v. (A-D). Discontinued.

Record of accounts of estates in probate, showing names of administrator and estate, amount of claims, name of claimant, administrator's report, date of allowance, and date claim paid. Arr. chron. Indexed alph. by name of estate. Hdw. on pr. fm. 476 p. 18 x 12 x 2. Co. clk.'s main vlt., 1st fl.

Dockets

Court Proceedings (See also entry 139.)

181. PROBATE ESTATE DOCKET, 1859--. 21 v. (A, O-Z, 1-8).

Docket of estates in probate court, showing names of deceased and administrators, date of letters of administration, amount of bond, names of sureties, widows, and heirs, dates of filing of inventory and sale bill, and amount of sale bill. Arr. by docket no. Indexed alph. by name of estate. Hdw. under pr. hdgs. 290 p. 17 x 11 x $2\frac{1}{2}$. V. A, 1859-85, treas.'s vlt., 1st fl.; v. O-Z, 1-8, 1886--, co. clk.'s annex vlt., 1st fl.

182. PROBATE JUDGMENT DOCKET, 1858--. 6 v. (A-C, F, G, 2).

Docket of probate judgments, showing number of claimants, amount of claims, administrator's report, memorandum as to summons and notices, judge's decision, and date filed. Arr. alph. by name of person against whom judgment is entered. 1858-70, no index; for index 1871--, see entry 183. Hdw. on pr. fm. 642 p. 18 x $12\frac{1}{2}$ x 3. Co. clk.'s annex vlt., 1st fl.

183. DIRECT INDEX, PROBATE JUDGMENT DOCKET, INDIRECT INDEX, 1871--.
2 v. (A, 1 not lettered).

Direct and indirect index to probate judgment docket, direct showing names of claimant and estate and docket and page of entry; indirect index showing name of estate and page of entry. Arr. alph. by name of claimant and by name of estate. Hdw. under pr. hdgs. 300 p. 18 x 12 x 2. Co. clk.'s annex vlt., 1st fl.

184. TRANSFER FOR ADMINISTRATORS', EXECUTORS' AND GUARDIANS' DOCKETS
(Probate Estate Docket), 1912--. 6 v. (1-6).

Transfer docket sheets of closed probate cases, showing names of estate, administrator or executor, guardian, and attorney, docket number, file number, date of court term, docket entries, and court order. Arr. by docket no. Indexed alph. by name of estate. Hdw. on pr. fm. 329 p. 17 x 14 x 3. Co. clk.'s annex vlt., 1st fl.

For prior docket entries, see entry 182.

Probate Business

185. PROBATE CLAIM DOCKET, 1880--. 5 v. (2 not numbered, 1-3).

Docket of probate claims, showing date, names of deceased and claimants to estate, date filed, nature and amount of claim, and memorandum as to summons and notice. Arr. by docket no. Indexed alph. by name of estate. Hdw. on pr. fm. 596 p. 18 x 12 x 2. Co. clk.'s annex vlt., 1st fl.

186. INHERITANCE TAX RECORDS (Dockets), 1914--. 1 v.

Inheritance tax docket showing names of estate, attorneys, beneficiaries, and their relationship to deceased, date of death, amount of estate and description of property, appraised and taxable value, and amount of tax fixed. Arr. chron. Indexed alph. by name of estate. Hdw. under pr. hdgs. 444 p. 18 $\frac{1}{2}$ x 12 x 2. Co. clk.'s annex vlt., 1st fl.

For treasurer's inheritance tax records, see entries 264-266.

Fee Books

187. PROBATE FEE BOOK, 1837--. 21 v. (4 not labeled, 2, A-O, Q).

Title varies: Estate Fee Book; Administrators' and Executors' Fee Book; Guardians' and Conservators', Insanity and Miscellaneous Law and Criminal Fee Book.

Record of probate and insanity fees, showing names of deceased, executor or administrator, and guardian or conservator, items of costs, fees for each case, total fees, and dates of payment. Also contains Common Law and Criminal Fees, 1837-1930, entry 149; and (Insanity Fees), entry 148. Arr. chron. Indexed alph. by name of estate. Hdw. 640 p. 18 x 13 x 3. Co. clk.'s annex vlt., 1st fl.

188. JOURNAL ESTATES, 1840-1926. 3 v. Discontinued.

Journal of estates, showing name of estate, amount of clerk's, witness, and state's attorney's fees, total fees, and date entered in journal. Arr. chron. No index. Hdw. Binding and paper poor, writing illegible. 198 p. 13 x 8 x $\frac{1}{2}$. Co. clk.'s main vlt., 1st fl.

VI. CIRCUIT COURT

The circuit court has original jurisdiction of all causes of law and equity, and acts as a court of appeal in probate matters and causes cognizable by the county court and justices of the peace.¹ In addition, it is one of the courts capable, according to Federal Statutes, of having naturalization jurisdiction.²

Originally, the circuit courts in Illinois were held in the several counties respectively by the chief justice and associate justices of the supreme court. In accordance with the constitution of 1818, the general assembly by law prescribed the manner and terms of the circuit court in Jo Daviess and each county of the state.³ The second constitution, 1848, greatly changed this judicial arrangement. It divided the state into nine judicial districts, in each of which a circuit judge was elected by the voters thereof.⁴ The constitution of 1870 altered the circuit districts and established population requirements for counties that may comprise a circuit.

Thus, in Jo Daviess County the circuit court were held by a justice of the supreme court from its formation in 1827 until 1848. Since the latter date until the present the circuit judge has been an elective officer of the fifteenth judicial district composed of the counties of Carroll, Jo Daviess, Lee, Ogle, and Stephenson.

The clerk of the circuit court was first an appointee of the court in Jo Daviess County.⁵ He was required to keep, and preserve complete records of all proceedings and determinations of the court of which he was clerk.⁶

The constitution of 1848 made the clerk of the circuit court an elective officer of the county electorate with a four-year term.⁷

1. Constitution of 1870, Art. VI, sec. 12.

2. U.S.S.1802, p. 153; U.S.R.S.1874, p. 378; U.S.S.1906, p. 596; U.S.S.1913, p. 737; U.S.S.1926, p. 709.

3. Constitution of 1818, Art. IV, sec. 4; R.L.1829, see R.L.1833, p. 151; R.S.1845, p. 143.

4. Constitution of 1848, Art. V, sec. 7.

5. R.L.1829, see R.L.1833, p. 152; R.S.1845, p. 146, 147.

6. Ibid.

7. Constitution of 1848, Art. V, sec. 29; Constitution of 1870, Art. X, sec. 8.

In effecting the court's orders, the clerk necessarily maintains non-statutory records in addition to the following which he keeps for the court:

1. Book of record of the proceedings and judgments of the court, with alphabetical indexes by parties. Proceedings are recorded at length only in cases designated by law, or when the court, at the motion and assumption of expense by one of the parties, so orders. In practice, the court record has been broken down from an early date into segregated types of proceedings and judgments.
2. "Plaintiff-Defendant Index to Court Records" and "Defendant-Plaintiff Index to Court Records." Intended to be separate records, but frequently combined in a single volume with the two indexes segregated in each volume.
3. A general docket, in which all suits are entered in the order they are commenced.
4. A judgment and execution docket, containing a column for the entry of satisfaction or other disposition. In practice an execution is frequently set up independently, highlighting the information for which the extra column of the larger record was intended.
5. Additional dockets, designated as the clerk's, judge's, and bar docket. In practice the bar docket has tended to drop out of use.
6. A fee book, in which costs and fees are to be entered under the proper title of the case. In practice separate series of volumes are maintained under such titles of causes.
7. Transcripts of proceedings in appeals from justices' courts and foreign courts, dockets thereof, and transcripts of judgment for liens, etc., from the former.
8. Naturalization proceedings, from petitions to final certificates. Federal Statutes allow circuit court to exercise jurisdiction.
9. Reports to the court from its designated masters in chancery, the state's attorney, and the coroner's inquest juries.
10. Jury venires, summonses, certificates, etc.
11. Original documents used in court hearings and determinations. These documents are of particular importance because in a large number of cases the complete proceedings are not spread upon court record.¹

1. R.S.1845, p. 57,323-26,414,418,419,518; L.1865, p. 79,80; L.1871-72, p. 325; R.S.1874, p. 262,263,285-87,339; L.1877, p. 77; L.1895, p. 206,210,211,217; L.1933, p. 378-80; U.S.S.1802, p. 153-55; U.S.R.S.1874, p. 378-80; U.S.S.1906, p. 597-607; U.S.S.1926, p. 709,710; U.S.S.1929, p. 154,155.

Proceedings of Court

189. (CIRCUIT COURT FILES), 1834---. 452 f.b. (1-396, 56 not numbered).

Files of circuit court cases, including complaints with case numbers, name of defendant, and nature of charge; copies of indictments; jury lists; warrants showing dates of issue and of service; lists of witnesses; subpoenas; civil cases including common law and chancery with names of parties, and nature of suit; and summonses with dates of issue, service, and return. Arr. by case no. 11 x 5 x 14. F.b. 1-396, 1834-97, cir. clk.'s main vlt., 1st fl.; 56 f.b. not numbered, 1898--, cir. clk.'s annex vlt., 1st fl.

190. (INDEX TO CIRCUIT COURT FILES), 1834-1916. In General Index, Grantor-^GGrantee, entry 102.

Index to circuit court files, showing names of plaintiff and defendant, and case and file numbers.

191. INDEX TO COURT (Files), 1917---. 4 v. (1, 1, 3, 3).

Index to court files, showing names of plaintiff and defendant, term of court, book and page number. Arr. alph. by names of plaintiff and defendant. Hdw. under pr. hdgs. 150 p. 18 x 12 x 2. Cir. clk.'s annex vlt., 1st fl.

192. CIRCUIT COURT RECORD, 1828---. 48 v. (A, A, B, B-I, K-Z, 1-7, 7 $\frac{1}{2}$, 8-10, 10-19).

Record of circuit court proceedings in common law, chancery, and criminal cases, showing term of court, names of plaintiff and defendant, classification of case, and court decision. Arr. by case no. Indexed alph. by names of plaintiff and defendant; for sep. index, 1858--, see entry 193. 1828-1917, hdw.; 1918--, typed. 370 p. 13 x 7 $\frac{1}{2}$ x 1 $\frac{1}{2}$. Cir. clk.'s annex vlt., 1st fl.

193. INDEX TO COURT RECORDS (Plaintiff-Defendant), 1858---. 6 v. (1-3, plaintiff; 1-3, defendant).

Index to court records, showing names of plaintiff and defendant, action, date of judgment, and book and page number. Arr. alph. by name of plaintiff or defendant. Hdw. on pr. fm. 500 p. 18 x 12 $\frac{1}{2}$ x 3. Cir. clk.'s annex vlt., 1st fl.

194. INDICTMENT RECORDS, 1934---. 1 v.

Record of criminal indictments, showing date of court term, names of plaintiff, defendant, witnesses, state's attorney, and judge, cause for and description of indictment, date filed, amount of bail, and signature of clerk. Arr. by case no. Indexed alph. by name of defendant. Typed. 584 p. 18 $\frac{1}{2}$ x 12 x 3. Cir. clk.'s annex vlt., 1st fl.

For prior records, see entry 192.

195. CLERK'S MINUTES, 1828---. 46 v. (A-Z, 20 not lettered).

Transcripts of minutes of circuit court, showing date and term of court, summons, appointment of jury foreman and court bailiff, listing of cases by grand jury for indictment, decrees, and appeals. Arr. chron. Indexed alph. by names of defendant and plaintiff. Hdw. 640 p. 18 x 12 x 4. Cir. clk.'s main vlt., 1st fl.



196. CIRCUIT COURT LIEN NOTICE RECORD, 1895. 1 v. Discontinued. Record of notices by creditors for liens placed on property for bills owed, showing by whom made, against whom, legal description of property, amounts, and date approved by circuit court. Arr. chron. No index. Hdw. on pr. fm. Writing illegible. 100 p. 14 x 8 $\frac{1}{2}$ x 1. 1st fl., firehouse.

Transcripts

197. TRANSCRIPT RECORDS, 1873--. 3 v. (1 not lettered, C, D). Transcript of proceedings from justice of the peace courts, showing date, names of plaintiff and defendant, amount in consideration, and date filed for record. Arr. chron. Indexed alph. by names of plaintiff and defendant. 1873-1919, hdw.; 1920--, typed. 588 p. 18 x 12 x 3. Cir. clk.'s annex vlt., 1st fl.

Dockets

198. CIRCUIT COURT DOCKET, 1857--. 25 v. (A, B, 3 not labeled, 4, 6, 7, 7, 8, 8, 9-11, 9-19). Missing: 1893-97. Title varies: Chancery, Criminal or Law Docket. Docket of chancery, criminal, and common law cases, showing term of court, date, names of plaintiff, defendant, and attorneys, action, process, and return of court. Arr. by case no. 1857-92, no index; 1898--, indexed alph. by names of plaintiff and defendant. 1857-1914, hdw.; 1915--, typed. 550 p. 18 x 12 x 2 $\frac{1}{2}$. Cir. clk.'s main vlt., 1st fl.

199. BAR DOCKET, JO DAVIESS CIRCUIT COURT, 1874--. 28 v. (2 not lettered, A-Z). Bar docket of circuit court, showing names of attorneys, plaintiff, and defendant, case number, action, witnesses, and date case filed. Arr. by case no. No index. Hdw. on pr. fm. 100 p. 14 x 8 $\frac{1}{2}$ x 1. 2 v., not lettered, 1874-77, 1st fl., firehouse; v. A-Z, 1878--, cir. clk.'s main vlt., 1st fl.

200. CLERK'S DOCKET, 1897--. 4 v. (15, 3 not numbered). Docket of circuit clerk, showing number of cases, names of attorney and parties, action of court, date of term, and term order of court. Arr. chron. No index. Hdw. on pr. fm. 159 p. 16 x 11 x 1 $\frac{1}{2}$. Cir. clk.'s annex vlt., 1st fl.

201. TRANSFER BINDER (Transfer Docket), 1909--. 6 v. (1-4, 4, 5). Transfer docket sheets of closed cases, showing names of attorneys, plaintiff, and defendant, action of case, number of docket, dates of entries, docket entries, dates of trial and summons filed, publication notice, and final decree. Arr. chron. Indexed alph. by names of plaintiff and defendant. Hdw. on pr. fm. 347 p. 16 x 12 $\frac{1}{2}$ x 3 $\frac{1}{2}$. Cir. clk.'s main vlt., 1st fl.

202. APPEARANCE DOCKET, 1845--. 5 v. (2 not lettered, A-C). Docket of cases in circuit court requiring appearance on a given date, showing names of attorneys, plaintiffs, and defendants, number of case, term of court, classification of case, and date filed. Arr. chron. No index. Hdw. 200 p. 13 x 8 $\frac{1}{2}$ x 1 $\frac{1}{2}$. Cir. clk.'s main vlt., 1st fl.

203. JUDGMENT DOCKET, 1838--. 17 v. (A-H, 15, 8 not labeled). Docket of judgments, showing names of plaintiff, defendant, and attorneys, nature of action, date of judgment, amount of judgment and costs, and disposition. Arr. alph. by name of person against whom judgment is entered. No index. 1838-51, hdw.; 1852--, hdw. on pr. fm. 319 p. 18 x 12 x 3. Cir. clk.'s main vlt., 1st fl.

204. EXECUTION DOCKET, 1838--. 6 v. (2 not lettered, A, C-E). Docket of execution on court judgments, showing date of issue, kind of writ, names of parties against whom judgment is entered, amount and date of judgment, costs, to what office issued, and to whom delivered. Also contains Fee Bill Execution Docket, 1895--, entry 205. Arr. alph. by name of person against whom judgment is entered. No index. 1838-50, hdw.; 1851--, hdw. on pr. fm. 1838-63, writing illegible. 319 p. 18 x 12 x 3. Cir. clk.'s annex vlt., 1st fl.

205. FEE BILL EXECUTION DOCKET, 1858-94. 1 v. 1895-- in Execution Docket, entry 204. Docket of executions, showing names of attorneys, parties, jurors, and witnesses, fee paid, and date check cancelled. Arr. alph. by name of person against whom judgment is entered. No index. Hdw. under pr. hdgs. Writing illegible. 560 p. 18 x 12 x 2½. Cir. clk.'s main vlt., 1st fl.

206. DOCKET OF LIENS, 1887--. 2 v. (1 not numbered, 2). Docket of liens placed on property for payment of repairs, showing name of person filing lien, date of filing, name of person against whom lien was filed, amount and nature of claim, legal description of property charged with lien, and acknowledgment of satisfaction. Arr. by case no. Indexed alph. by name of person filing lien. 1887-1920, hdw.; 1921--, hdw. on pr. fm. 185 p. 16 x 11½ x 1½. Cir. clk.'s main vlt., 1st fl.

207. DOCKET OF CHATTEL MORTGAGES, 1922--. 1 v. (1). Docket of chattel mortgages, showing names of mortgagor and mortgagee, description of property, date acknowledged, and signature of mortgagor. Arr. chron. Indexed alph. by name of mortgagor. Hdw. 222 p. 14 x 9 x 1½. Cir. clk.'s annex vlt., 1st fl.

Fee Books

208. FEE BOOK, 1856--. 12 v. (I-O, O, P, P, Q, R). Fee book of circuit clerk, showing names of plaintiff, defendant, officers, witnesses, attorneys and judges, case number, amount of fees paid to each, and date paid. Arr. chron. Indexed alph. by names of plaintiff and defendant. 1856-85, writing faded. Hdw. on pr. fm. 560 p., 300 p.; 16 x 11½ x 3, 16 x 11 x 1½. Cir. clk.'s annex vlt., 1st fl.

209. VACATION RECORDS AND FEE BOOK, 1861--. 3 v. (A-C). Fee book and vacation record showing date and vacation term, names of plaintiff, defendant, and attorney, plaintiff's and defendant's costs, and amount of clerk's fees. Arr. chron. Indexed alph. by names of plaintiff and defendant. 1861-96, hdw.; 1897--, hdw. under pr. hdgs. 584 p. 18 x 12 x 2. Cir. clk.'s main vlt., 1st fl.

Reports to the Court

210. MASTER IN CHANCERY REPORT, 1845--. 5 f.b. (1-5).
Master in chancery reports of sale and of proof and findings, showing date, names of plaintiff and defendant, amount of consideration, and signature of master in chancery. Arr. chron. Indexed by term of court. 11 x 5 x 14. Cir. clk.'s annex vlt., 1st fl.

211. STATE'S ATTORNEY'S REPORT, 1873--. 1 v. (A).
Report of state's attorney, showing names of judge and state's attorney, date of term, number of case, name of defendant, amount of fees, fines, and forfeitures, number of indictments, and dates filed and recorded. Arr. chron. No index. Hdw. under pr. hdgs. 408 p. 18 x 12 x 2 $\frac{1}{2}$. Cir. clk.'s annex vlt., 1st fl.

Jury Records

212. JURY RECORD, 1865--. 2 v. (1 not numbered, 1).
Missing: 1918-25.
Record of jury service, showing date summons delivered to sheriff, date grand jurors summoned, names of jurors, from what township, number of miles traveled, cost of mileage, amount paid for service, total amount, and filed. Arr. chron. No index. Hdw. on pr. fm. 478 p., 200 p.; 18 x 12 $\frac{1}{2}$ x 2, 13 x 8 x 1 $\frac{1}{2}$. Cir. clk.'s annex vlt., 1st fl.

Bonds

213. RECOGNIZANCE RECORD, 1870--. 3 v. (A, B, 2).
Missing: 1912-28.
Record of bonds posted to insure appearance of defendant in court, showing date and amount of bond, charge, names of defendant and sureties, and signature of sheriff. Arr. chron. Indexed alph. by name of defendant. Hdw. on pr. fm. 424 p. 18 x 12 x 2. Cir. clk.'s main vlt., 1st fl.

214. RECOGNIZANCE RECORDS IN PROBATION, 1920--. 2 v. (1, 2).
Recognizance record for persons on parole, showing names of bondholder and principal, amount of bond, rate of interest, plea before judge for release of prisoner on probation, and date of filing. Arr. chron. Indexed alph. by name of defendant. Hdw. on pr. fm. 240 p. 18 x 13 x 1. Cir. clk.'s main vlt., 1st fl.

215. BAIL LIEN RECORD, 1918-19. 1 v. Discontinued.
Record of bonds approved by justice of peace, showing names of defendant, principal, and sureties, charge against defendant, amount of bond, date of court term, date filed, and name of circuit clerk. Arr. chron. Indexed alph. by name of defendant. Typed. 522 p. 19 x 13 x 3. Cir. clk.'s main vlt., 1st fl.



Circuit Court - Parole; Natural-
ization; Office Transactions

(216-219)

Parole

216. PAROLE RECORD, 1917--. 2 v. (1, 2).

Record of persons on parole, showing name, color, nationality, birthplace, age, residence, date of admission to probation, term of probation, reason for indictment, and history of probationer during probation. Arr. chron. Indexed alph. by name of defendant. Hdw. on pr. fm. 240 p. 18 x 13 x 1. Cir. clk.'s main vlt., 1st fl.

Naturalization
(See also entry 155.)

217. DECLARATION FOR CITIZENSHIP, 1856-1930. 2 v. (A, B).

1931-- in United States District Court, Freeport, Illinois. Declarations of intention to become a citizen, showing the sworn statement renouncing allegiance to native country, date of oath, and names of alien and witnesses. Arr. by declaration no. Indexed alph. by name of declarant. Hdw. on pr. fm. 500 p. 18 x 12 x 4. Cir. clk.'s main vlt., 1st fl.

218. NATURALIZATION RECORD, 1857-1930. 17 v. (4 v. A, 3 v. B, 3 v. C, 1 v. D, 2 v. 1, 2 v. 2, 2 v. 3). 1931-- in United States District Court, Freeport, Illinois. Title varies: Petition and Record; Naturalization Minor Record; Naturalization Intentions Record; Discharged Soldiers Naturalization Record.

Complete record of naturalization cases of aliens, minors, and soldiers, including declaration of intention, oath of allegiance, petition, deposition of witnesses, and final certificate. All papers for each case bound together; title of volume bears no relation to contents. Arr. by declaration number. Indexed alph. by name of declarant. 624 p. 18 x 12 x 1. Cir. clk.'s annex vlt., 1st fl.

Office Transactions

Receipts and Expenditures

219. EARNINGS AND RECEIPTS, 1907--. 4 v. (2 not numbered, 1907-16; 3, 1916-35; 1, 1934--).

Earnings and receipts of circuit clerk, showing date of entry, amount of money received, total amount expended for office hire and supplies, name of clerk, and total amount on hand. Arr. chron. No index. Hdw. 320 p. 16 x 11 $\frac{1}{2}$ x 1 $\frac{1}{2}$. Cir. clk.'s annex vlt., 1st fl.

VII. PROBATION OFFICER

The office of probation officer for adult probationers was first established in Jo Daviess County in 1911. In accordance with the legislation of that year,¹ courts exercising criminal or quasi-criminal jurisdiction are given power to deal with adult or juvenile offenders of specified offenses. In the performance of his prescribed duties, the probation officer serves both the county and circuit courts, although appointed by the latter. He is required to give bond as determined by the circuit court in a sum not exceeding \$5,000, and is subject to the rules of and removal by the appointing court. Jo Daviess County has one probation officer under the legal allowance of one for each 50,000, or fraction thereof, of population.

The probation officer is compensated at a rate determined by the county board of supervisors. In the performance of his duties, he is required to: investigate the case of defendants requesting probation; notify the court of previous conviction or probation; make reports to the respective courts; keep a set of records as described below; take charge of and watch over all persons placed₂ on probation, and probationers moving from another county into his county.²

The reports made by the probation officer to the courts are kept by the clerk of the court trying the case. The courts' probation records include orders granting or refusing release on probation, probationers' bonds, the reports of probation officers noted above, and discharge of probationers.

The probation officer is required to keep complete and accurate records of investigated cases, including description of the investigated persons, the action of the court, and the subsequent history of probationers. These are private records and open to inspection only by a judge or by any probation officer pursuant to a court order, and are not public records.³ Their contents can only be divulged by court order and consequently were not surveyed by the current historical records study.

For county court records of persons released on parole, see entry 154; for circuit court recognizance records in probation, see entry 214; for circuit court records of persons on parole, see entry 216.

1. L.1911, p. 280,281.

2. L.1911, p. 281,282; L.1915, p. 381,382.

3. L.1911, p. 277-84; L.1915, p. 378-84.

VIII. SHERIFF

The sheriff by constitutional provision, has been an elected officer since Illinois was admitted to statehood.¹ The term set originally at two years is now four years; bond in Jo Daviess County is required in the sum of \$10,000. One or more deputy sheriffs are appointed by the sheriff, in accordance with the number allowed by the rule of the circuit court.²

Essentially without change for over one hundred years, the principal duties of the sheriff are:

1. Acting as conservator of peace, with power to arrest offenders on view.
2. Attending in person or deputy, all courts of record in the county and obeying the orders and direction of the court. These courts are the city, county, and probate courts, and sittings of the circuit and appellate courts.
3. Serving, executing, and returning all writs, warrants, processes, orders, and decrees legally directed to him.
4. Selling real and personal property by virtue of execution or other process.
5. Having the custody and care of the courthouse and jail of the county.³

In the course of the multiple detailed duties included in these broad provisions, the following records occur:

1. Data of identification, criminal and stolen property.
2. Calendar of commitments to jail.
3. Receipts of delivery of prisoner in changes of venue.
4. Docket of executions.

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1. Constitution of 1818, Art. III, sec. 11; Constitution of 1849, Art. VII, sec. 7; Constitution of 1870, Art. X, sec. 8; second amendment, November 22, 1880, to the Constitution of 1870, Art. X, sec. 8; L.1819, p. 110; R.S.1874, p. 989.
 2. Constitution of 1870, Art. X, sec. 9; R.S.1874, p. 990. Compare: R.L.1827, p. 373.
 3. L.1819, p. 111,112, 160-62,314-17,332,333; L.1821, p. 37,63,64; R.L.1827, p. 247,311,344,372,373; R.L.1829, p. 121; L.1831, p. 103, 104,106; R.L.1833, p. 574,575; L.1839, p. 10,12-14; L.1845, p. 10, 19; R.S.1845, p. 133,134,515-17; L.1849, p. 66; R.S.1874, p. 339, 989-91; L.1877, p. 69,79; L.1881, p. 64; L.1901, p. 136; L.1905, p. 146; L.1933, p. 458,785. The citations include references to duties which exceed the general outline noted.

Sheriff - Process;
Jail Records; Receipts
and Expenditures

5. "Books of Accounts." Include fees and disbursements required to be recorded by all county officers paid in whole or part by fees.
6. Copies of reports to county and circuit courts and county board.¹

For sheriff's report to county board of supervisors, see entry 29.

Process

220. SHERIFF'S PROCESS DOCKET, 1872--. 8 v. (4 v. not lettered, 1872--; C-E, 1883-1910, G, 1914-23).

Sheriff's process docket showing names of plaintiff and defendant, kind of writ, from what court issued, dates received, served, and returned, by whom served, and amount of sheriff's fees earned. Arr. by case no. Indexed alph. by names of plaintiff and defendant. Hdw. 240 p. 18 x 12 x 2. Sh.'s vlt., 1st fl.

221. SHERIFF'S EXECUTION DOCKET, 1928--. 2 v. Prior records destroyed.

Docket of executions, showing names of defendant and complainant, action, number of case, name of justice of peace, number of warrant, date of trial, and results. Arr. by case no. No index. Hdw. 150 p. 18 x 12 x 1 $\frac{1}{2}$. Sh.'s vlt., 1st fl.

Jail Records

222. REGISTER OF PRISONERS, 1881--. 2 v. (2, 3).

Register of prisoners, showing name of prisoner, dates received and discharged, number of days sentenced to jail, amount per day of prisoner's cost, and total amount of fine. Arr. by no. of prisoner. No index. Hdw. 392 p. 16 x 11 x 1 $\frac{1}{2}$. Sh.'s vlt., 1st fl.

Receipts and Expenditures

223. RECEIPTS AND EXPENDITURES, 1883--. 4 v. (1, 3-5).
Missing: 1900-1909.

Account book of receipts and expenditures, showing amount paid county, date and to whom paid, and for what purpose. Arr. chron. No index. Hdw. 125 p. 18 x 13 x 1. Sh.'s vlt., 1st fl.

1. L.1819, p. 201,317; L.1821, p. 182; R.L.1827, p. 249,273; L.1845, p. 11; R.S.1845, p. 305; R.S.1874, p. 566,991,992,1096; L.1907 p. 316-19; L.1909, p. 301; L.1921, p. 500; L.1923, p. 424; L.1929, p. 649; L.1931, p. 465; L.1933, p. 187-90.

IX. CORONER

The office of coroner in Illinois counties was originally established by constitutional provision in 1818.¹ The Illinois laws require the coroner to act as a conservator of the peace, with powers equal to the sheriff's in that respect, serve as a ministerial officer of the courts in the absence or disqualification of the sheriff, and perform all the duties of the latter when the office is vacant.² In practice these duties are far less significant than the inquest function, the principal statutory duty of the coroner. Basically that procedure hardly has changed since a time antecedent to the formation of Jo Daviess County; the coroner when informed of a death resulting or appearing to have resulted from violence or casualty,³ summons a jury to inquire into the manner of death and its cause.

To the custody of the clerk of the circuit court are returned the verdict of the jury, and such recognizances as may be given the coroner by witnesses whose testimony implicates any person as the unlawful slayer of the deceased.⁴ In his own office the coroner files and preserves the record of such testimony.⁵ Additionally the coroner keeps one record which he himself originates, the "inquest record." This record recapitulates all the data involved in the entire inquest procedure and includes an inventory and accounting of the personal property and money of the deceased.⁶

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1. Under the Constitution of 1818, the tenure of office was set for two years; the term was extended under the Constitution of 1870 to four years. Constitution of 1818, Art. III, sec. 11; Constitution of 1870, Art. X, sec. 8.
 2. L.1819, p. 111,160; L.1821, p. 20-22; L.1825, p. 63,64; R.L.1827, p. 246-50,372,373,375; R.S.1845, p. 515-17; R.S.1874, p. 281,282. The office is constitutional and elective (Constitution of 1818, Art. III, sec. 11; Constitution of 1870, Art. X, sec. 8) and the term, formerly two years, is now four years (second amendment, November 22, 1880, to Constitution of 1870, Art. X, sec. 8).
 3. L.1821, p. 22-24; R.S.1845, p. 517,518; R.S.1874, p. 282-84; L.1879, p. 82; L.1907, p. 213; L.1919, p. 403; L.1931, p. 388.
 4. L.1821, p. 24,25; R.S.1845, p. 518; R.S.1874, p. 284,285.
 5. L.1821, p. 25; R.S.1845, p. 518; L.1869, p. 104; R.S.1874, p. 285; L.1907, p. 213; L.1919, p. 293.
 6. L.1821, p. 26; L.1850, p. 104; R.S.1874, p. 285,286

224. (CORONER'S INQUEST), 1869--. 15 envelopes, 2 f.b. Copies of coroner's inquest proceedings, showing names of deceased, jurors, and witnesses, jury report, date of inquest, name of coroner, verdict, description of deceased, and inventory and disposition of property of deceased. Arr. chron. 1869-1920, no index; 1921-- , indexed alph. by name of deceased. 1869-1920, writing, paper, and containers poor. Envelopes 4 x 9 $\frac{1}{2}$ x $\frac{1}{2}$, f.b. 11 x 5 x 14. 15 envelopes, 1869-1920, co. clk.'s strm., bsmt.; 2 f.b., 1921-- , cir. clk.'s annex vlt., 1st fl.

X. STATE'S ATTORNEY

The duties of the state's attorney were originally performed in Jo Daviess County by a circuit attorney, an appointee of the governor. The appointed attorney attended each session of the circuit court in each of the counties of the circuit. He was required to commence and prosecute all actions in which the people of the state or any county within the judicial circuit were concerned.¹

Under the constitution of 1848 the office became elective by the electors of the circuit.² Following the creation of the county court under the constitution of 1848 and the legislation of 1849, the duties of the state's attorney expanded to include services in this court for actions involving the state or county. The constitution of 1870 made the office an elective one in and for each county.³ The state's attorney's four-year term has remained the same from the creation of his office until the present.⁴ In each instance of appointment and election he has been commissioned by the governor.

The duties of this office are:

1. To commence and prosecute all actions, suits, indictments and prosecutions, civil or criminal, in any court of record in his county, in which the people of the state or county may be concerned.
2. To prosecute all forfeited bonds and recognizances and all actions and proceedings for the recovery of debts, revenues, moneys, fines, penalties, and forfeitures accruing to the state or his county, or to any school district in his county; also to prosecute all suits in his county against railroads or transportation companies, which may be prosecuted in the name of the people of the State of Illinois.

1. L.1819, p. 178,204; R.L.1827, p. 79; R.L.1833, p. 98; R.S.1845, p. 76.

2. Constitution of 1848, Art. V, sec. 21,28.

3. Constitution of 1870, Art. VI, sec. 22; L.1871-72, p. 189; R.S.1874, p. 172.

4. R.L.1827, p. 79; R.L.1833, p. 98; Constitution of 1848, Art. V, sec. 21; Constitution of 1870, Art. VI, sec. 22.

3. To commence and prosecute all actions and proceedings brought up by any county officer in his official capacity.
4. To defend all actions and proceedings brought against his county, or against any county or state officer in his official capacity, within his county.
5. To attend the examination of all persons brought before any judge on habeas corpus, where the prosecution is in his county.
6. To attend before justices of the peace and prosecute charges of felony or misdemeanor for which the offender is required to be recognized and to appear before a court of record, when in his power to do so.
7. To give his opinion, without fee or reward, to any county officer and to justices of the peace in his county, upon any question of law relating to any criminal or other matter, in which the people or the county may be concerned.
8. To assist the attorney general whenever it may be necessary, and in cases of appeal or writ of error from his county to the supreme court, to which it is the duty of the attorney general to attend, he shall, a reasonable time before the trial of such appeal or writ of error, furnish the attorney general with a brief, showing the nature of the case and the questions involved.
9. To pay all moneys received by him in trust, without delay, to the officer who by law is entitled to the custody thereof.
10. To perform such other and further duties as may from time to time be enjoined on him by law.
11. To appear in all proceedings by collectors of taxes against delinquent taxpayers for judgment to sell real estate, and see that all the necessary preliminary steps have been legally taken to make the judgment legal and binding.¹
12. To enforce the collection of all fines, forfeitures and penalties imposed or incurred in courts of record in his county. The state's attorney reports on the collection of these moneys to the circuit court.²

In Jo Daviess County the only records appearing for this office are the state's attorneys' reports to the circuit court, see entry 211.

XI. SUPERVISOR OF ASSESSMENTS

The assessment function in Illinois counties has been controlled by various statutory provisions. Early laws fixed the value of the several categories of real and personal property, leaving to the assessing officer only limited discretion. Principally, the assessors annually revise the assessment of property, correct the same upon complaint, and quadrennially assess real and personal property.

1. R.S.1845, p. 78; R.S.1874, p. 172.

2. L.1909, p. 342; L.1911-12, p. 88; L.1929, p. 474.

The original provision for assessments delegated this function to a treasurer appointed by the county commissioners' court to serve as ex-officio assessor.¹ In 1839 provision was made for an assessor to be appointed by the county commissioners' court.² This provision was continued in 1845, for Jo Daviess County by special statute, while in other counties the county treasurer became ex-officio county assessor.³ After the election of the township organization plan in Jo Daviess in 1852, until the present day, the elected township assessors have been responsible for the county assessments in their respective townships. From 1852 until 1893 the township assessors reported their assessments to the county clerk. Then for the period of 1893 to 1898 the elected township boards of assessors made the assessment reports to the clerk. Finally, in 1898 the legislature created the ex-officio office of supervisor of assessments, filled by the county treasurer.⁴ This latter provision remains in effect today.

The supervisor of assessments functions primarily in a supervisory capacity over township assessors who make their reports to him. The records of his office are mainly the original schedules of the different categories of assessed property and upon which he reports in other form to the county clerk. Provision is made in only a few cases for the permanent custody of these records in this office.⁵

For other taxation records, see entries 31-55, 228-242, 264-266.

225. SCHEDULES, 1926--. 2 f.b. (440, 517).

Schedules of railroad rights of way, showing length of track, date filed, legal description of right of way, description and value of railroad property, amount and value of land owned by railroad in each township, and rolling stock. Arr. alph. by name of railroad. For index, see entry 157. 11 x 5 x 14. Co. clk.'s annex vlt., 1st fl.

226. PERSONAL PROPERTY TAX RETURN FOR CORPORATIONS, 1936--. 23 f.b. Corporation personal property tax returns, showing address, type of business, location of property, school district, high school, park district, section, township, range, item number, class of property, owner's valuation, computation of net credits, and capital stock. Arr. alph. by name of town. No index. 11½ x 3 x 15. Treas.'s vlt., 1st fl.

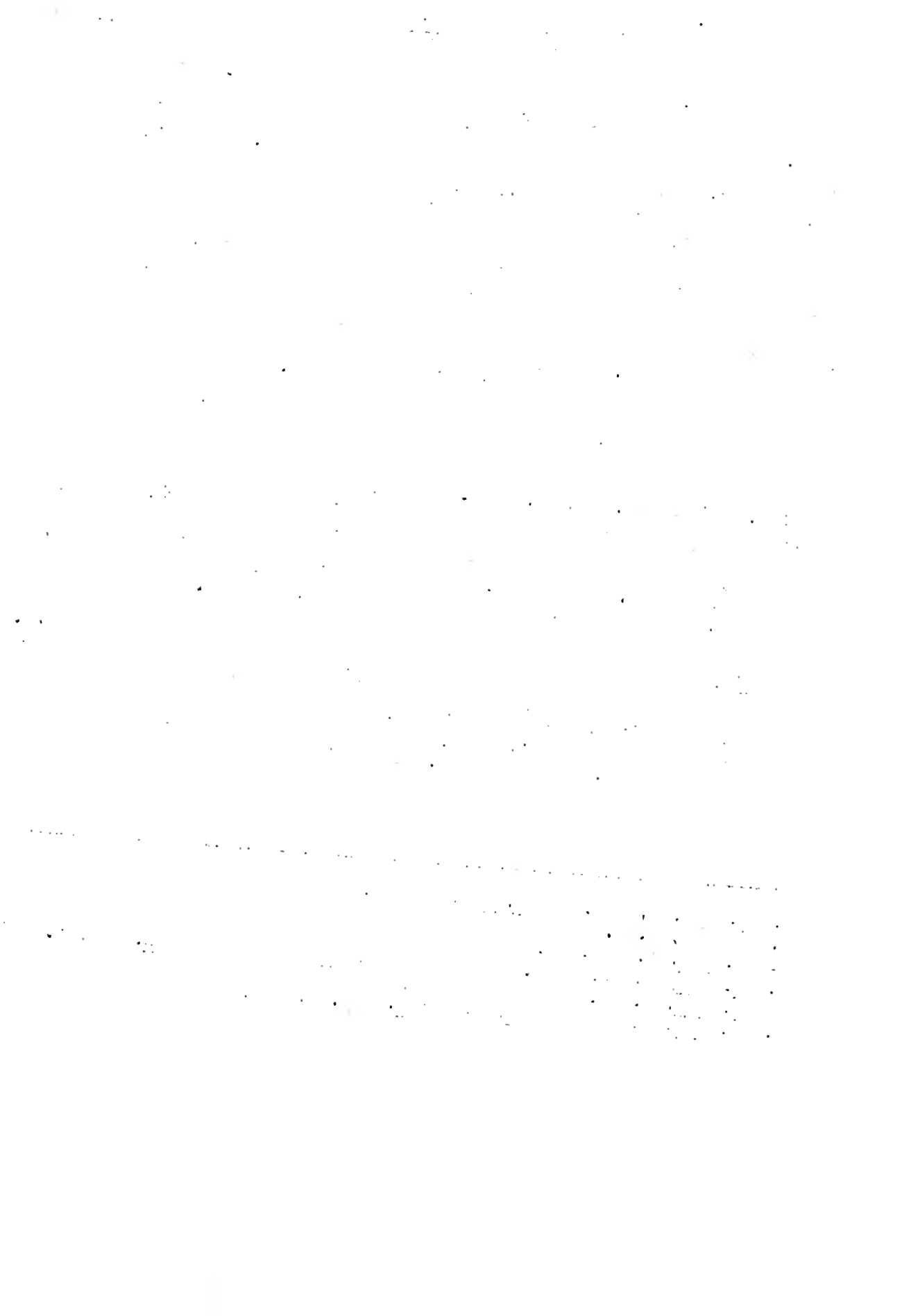
1. L.1819, p. 315,319; L.1825, p. 173.

2. L.1839, p. 4.

3. L.1845, p. 324,325.

4. L.1893, p. 73,74; L.1898, p. 37; L.1903, p. 295,296; L.1923, p. 492; L.1932, p. 66.

5. L.1872, p. 16; L.1898, p. 50; L.1915, p. 568.



227. INDIVIDUAL PERSONAL PROPERTY TAX RETURN, 1935--. 23 f.b. Personal property and real estate tax returns, showing name, address, occupation, location of property, school district, high school, park district, section, township, range, class of property, owner's valuation, full value as fixed by assessor, computation of net credits, interrogatories, and oath. Arr. alph. by name of town. No index. 11 $\frac{1}{2}$ x 3 x 15. Treas.'s vlt., 1st fl.

XII. BOARD OF REVIEW

The duties of the board of review are essentially to assess, equalize, review or revise the assessment of property. The function of the board of review prior to 1898 was performed by the county board and town boards of review. Early legislation provided for appeals from assessments to the county board.¹ The board was granted power to review and revise the assessment of real and personal property.

The legislature in 1871, provided that town boards could annually revise the assessment of towns. The county board in accordance with the same legislation met annually to:

1. Assess omitted property.
2. Review assessments upon complaint.
3. Hear and determine the application of any person assessed on property claimed to be exempt from taxation.
4. Ascertain whether the valuations in one town or district bear just relation to all the towns or districts in the county.²

In 1898, this authority was transferred to the newly-created board of review.³ The board of review was composed of the chairman of the county board who was ex-officio chairman of the board of review, the county clerk, and a citizen appointed by the judge.⁴ Since 1923, the board has consisted of the chairman of the county board as ex-officio chairman of the board of review, and two citizens appointed by the county judge. The members of the board select their own clerk.⁵

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1. Appeals were made to the county commissioners' court: L.1839, p. 7; L.1843, p. 239; L.1845, p. 8; R.L.1845, p. 441. Then from 1849 to 1852, the appeals were to the county court; from 1852 to 1898, to the county board of supervisors; L.1849, p. 207,208; L.1871, p. 22.
 2. L.1871, p. 23.
 3. L.1898, p. 54; L.1923, p. 496; L.1932, p. 75.
 4. L.1898, p. 54.
 5. L.1923, p. 496,497.

The two citizen members of the board are appointed alternately for a two-year term. The board may reduce or increase the entire assessment of property.

For other records of taxation, see entries 31-35, 225-227, 232-242, 264-266.

228. BOARD OF REVIEW, 1899--. 2 v. (1, 2).

Minutes of proceedings of board of review, showing date of meeting, lists of property valuation, names, addresses, legal description of property, assessed valuation, and signatures of members of board of review. Arr. chron. No index. Hdw. 540 p. 18 x 13 x 3. Co. clk.'s annex vlt., 1st fl.

229. COMPLAINT DOCKET, 1899--. 4 v. (1 not numbered, 1-3).

Docket of complaints, showing number of complaint, date presented, name of complainant and town in which property is assessed; includes legal description of property, value by assessor, values alleged by complainant, cause of complaint, and findings and orders of board of review. 1899-1914, arr. alph. by name of complainant; 1915--, arr. chron. 1899-1914, no index 1915--, indexed alph. by name of complainant. Hdw. on pr. fm. 1899-1914, writing faded. 550 p., 291 p.; 18 x 13 x 3, 18 x 13 x 2. 1 v. not numbered, v. 1, 1899-1914, treas.'s vlt., 1st fl.; v. 2, 3, 1915--, co. clk.'s annex vlt., 1st fl.

230. LANDS AND TOWN LOTS LISTED IN ERROR FOR TAXATION, 1859-74.

2 v. Discontinued.

Lands and town lots listed for correction in cases of error, showing name of owner, legal description of property, section, township, and range numbers, number of acres, value, tax spread, and total tax. Arr. alph. by name of twp. No index. Hdw. on pr. fm. Writing illegible, paper poor. 175 p. 14 x 8 $\frac{1}{2}$ x 1. 1st fl., firehouse.

231. CORRECTION OF BACK TAXES, 1882--. 1 v.

Record of back taxes on which correction has been made, showing legal description of property, total tax, interest, name of owner, date corrections made, and source. Arr. by sec., twp., and range. Indexed alph. by name of twp. Hdw. on pr. fm. 158 p. 18 x 13 x 2. 1st fl., firehouse.

XIII. COUNTY COLLECTOR

Until 1839 the collection duties in Jo Daviess County were performed by the sheriff in his ex-officio capacity as county collector.¹ In 1839 the legislature provided for the appointment of the county collector by the county commissioners' court.² From 1843 to 1845, however, the sheriff again became ex-officio county collector.³ By special legislation in 1845, the county commissioners' court in Jo Daviess County was again granted power to appoint the county collector.⁴ Finally, with the acceptance of the township organization plan in 1852, the county treasurer became and still continues to be the ex-officio collector of taxes in Jo Daviess County. In larger counties under the township plan, town collectors responsible to the county collector, are elected; in Jo Daviess, however, the county collector is ex-officio town collector for each town in the county.⁵

The principal function of the county collector's office is the collection of state, county, and other public corporation taxes as provided by law. The books used by the collector in effecting this procedure are prepared by the county clerk on the basis of the assessment and levy of taxes. The county clerk keeps an account with the collector charging him with the amount of the county tax placed in his hands for collection, and with the amount received by him from tax sales and redemptions. The county collector reports on the payment of taxes and the failure thereof to the county clerk and settles annually with the county board of supervisors. He also annually pays into the state treasury the taxes collected and payable to the state treasury.⁶

The county collector is required by statute to keep his records as collector of taxes separate from his records as county treasurer.⁷ The records of the collector's office are principally collection books,

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1. L.1819, p. 316; L.1825, p. 174; R.L.1827, p. 332; R.L.1833, p. 517.
 2. L.1839, p. 7.
 3. L.1843, p. 234.
 4. L.1845, p. 324, 325.
 5. L.1933, p. 1115.
 6. L.1819, p. 317; R.L.1827, p. 373; L.1839, p. 8-12; L.1840, p. 3; L.1845, p. 9, 11; L.1853, p. 66, 77, 111; L.1871-72, p. 32; L.1873-74, p. 51; L.1911, p. 485; L.1917, p. 664; L.1919, p. 765; L.1930, sp. sess., p. 59; L.1931, p. 747; L.1933, p. 930; R.L.1935, p. 1149.
 7. L.1917, p. 664; L.1930, sp. sess., p. 59; R.L.1935, p. 1149.

County Collector -
Collection, Settlement

(232-236)

duplicates of the receipts issued to taxpayers, state auditor's and county clerk's certificates of the county collector's settlement with them, duplicates of the collector's reports to the county clerk, delinquent property records, and tax sale and forfeiture records.¹

For other records of taxation, see entries 31-55, 225-231, 264-266.

Collection, Settlement

232. COUNTY COLLECTOR'S CASH BOOK, 1926--. 3 v. (1-3).

Prior records cannot be located.

Cash book kept by county collector, showing the amount of taxes, from whom collected, and amounts for town, road, bridge, corporation, highway, non-high-school, and total taxes collected from all townships. Arr. chron. No index. Hdw. on pr. fm. 200 p. 16 x 13 x 2. Treas.'s vlt., 1st fl.

233. OUTSIDE TAX COLLECTIONS, 1936--. 2 f.b. (533, 539).

Tax collections paid by people owning property in county and living outside, showing name of owner, legal description of property, amount of taxes, and date paid. Arr. chron. No index. 10 x 5 x 18. Treas.'s vlt., 1st fl.

234. TOWN ACCOUNTS, 1863--. 6 v. (3 not numbered, 6-8).

Accounts of various taxes to be collected in each township, such as road, bridge, non-high-school, dog, municipal, bond, and school taxes, and total amount of taxes. Also contains Town Collectors' Accounts, 1915--, entry 235. Arr. chron. Indexed alph. by name of twp. Hdw. on pr. fm. 200 p. 18 x 13 x 2. 3 v., 1863-1914, 1st fl., firehouse; v. 6-8, 1915--, treas.'s off., 1st fl.

235. TOWN COLLECTORS' ACCOUNTS, 1889-1914. 5 v. (3, 3-6).

1915-- in Town Accounts, entry 234.

Town collectors' accounts of settlement with county collector, showing ledger accounts, amounts of taxes collected, delinquent, total collection, and commission, and amount paid to county treasurer. Arr. chron. Indexed alph. by name of town. Hdw. on pr. fm. 198 p. 18½ x 18 x 2. V. 3, 1889-97, 1st fl., firehouse; v. 3-6, 1898-1914, co. clk.'s main vlt., 1st fl.

236. DUPLICATE TAX BILLS, 1927--. 1 f.b.

Duplicate tax bills, showing name of person assessed, legal description of property, number of acres, value assessed by county board of review, school district number, amount due, date, and by whom paid. Arr. chron. No index. 30 x 4 x 13. Treas.'s vlt., 1st fl.

1. L.1819, p. 317; R.L.1827, p. 373; L.1839, p. 8-12; L.1840, p. 3; L.1845, p. 9,11; L.1853, p. 66,77,111; L.1871-72, p. 32; L.1873-74, p. 51; L.1911, p. 485; L.1917, p. 664; L.1919, p. 765; L.1930, sp. sess., p. 59; L.1931, p. 747; L.1933, p. 930; R.L.1935, p. 1149.

237. RECEIPTS FROM TOWNSHIP OFFICERS, 1917--. 2 f.b. (540, 541). Receipts for settlement of taxes received by county treasurer as ex-officio collector from township collectors, showing name of property owner, legal description of property, amount of taxes, total amount, and date paid. Arr. chron. No index. 10 x 5 x 18. Treas.'s vlt., 1st fl.

238. TAX RECEIPTS, 1936--. 4 f.b. (604-7). Original receipts for taxes kept by county collector, showing name of payor, legal description of property, amount paid, interest and advertising costs if not paid when due, date paid, and treasurer's signature. Arr. chron. No index. 10 x 5 x 18. Treas.'s vlt., 1st fl.

239. RECEIPTS OF TOWNSHIP AND STATE OFFICERS, 1935--. 1 f.b. (536). Receipts and settlement of all state taxes of corporations, showing name of firm or office, daily and annual sales, amount due state, and date paid. Arr. by receipt no. No index. 10 x 5 x 18. Treas.'s vlt., 1st fl.

Delinquent Tax, Abatement

240. FORFEITED TAX AND ABATEMENT, 1861--. 6 v. (1-6). List of lands on which taxes are abated, and fees forfeited by collector, showing name of taxpayer, legal description of property, date and amount of taxes, items of interest, fees and costs, and total amount. Arr. alph. by name of twp. No index. 1861-1910, hdw.; 1911--., hdw. on pr. fm. 250 p. 17 x 15 $\frac{1}{2}$ x 3. Treas.'s vlt., 1st fl.

241. REGISTERED NOTICES FOR TAX SALE, 1933--. 1 paper carton. Sealed, registered notices of tax sales. Arr. chron. No index. 10 x 8 x 18. Treas.'s vlt., 1st fl.

242. REDEEMED PROPERTY, 1931--. 2 v. Redemptions of property sold for taxes, showing name of original owner, amount delinquent, amount derived from sale, to whom sold, and dates sold and redeemed. Arr. chron. No index. Hdw. on pr. fm. 250 p. 14 x 9 $\frac{1}{2}$ x 1. Treas.'s off., 1st fl.

XIV. COUNTY TREASURER

The county treasurer is a constitutional officer who receives the county revenue, keeps custody of its funds, and disburses them in accordance with orders of the county board, or by specific authorization of law.¹

Originally the county treasurer was a statutory officer. He was first appointed by the county commissioners' court (the county board).² The

1. R.S.1845, p. 138; L.1861, p. 239; R.S.1874, p. 323,324.

2. L.1819, p. 315; L.1823, p. 206.

legislature provided in 1823 that the sheriff could not serve as the county treasurer. However, in 1825 he was made successor to the treasurer and was to receive all the moneys and records of said office. This provision was short-lived, for in 1827 the treasurer again became an appointee of the county commissioners' court.¹ In 1837 the office was made elective with a four-year term, and with only changes in the tenure of office, it has remained elective until the present day.² Bond was first set at \$2000, but since 1827 the penal sum has been set by the county board.³ Thus, in Jo Daviess County the county treasurer was an appointee of the county commissioners' court until 1837, and since that date, has been an elected officer.

The treasurer is required to keep books of account of all funds received and disbursed by him, maintain a register of county orders countersigned and paid, report annually to the county board on the financial transaction of his office, and settle his accounts with the board semi-annually.⁴ The last two requirements give rise to a number of segregated records of accounts beyond strict statutory requirements. In addition, reports are made to the treasurer by other county authorities in the process of transacting business with him.

Receipts and Disbursements

Registers and Ledgers

243. TREASURER'S APPROPRIATION LEDGER, 1935---. 3 v.

Record of appropriations made by county treasurer, showing amount of fund, date and amount of appropriation, date paid to or received from, warrant number and amount, credits, and balance. Arr. alph. by name of office. No index. Hdw. on pr. fm. 250 p. 10 x 12 $\frac{1}{2}$ x 2. Treas.'s vlt., 1st fl.

244. LEDGERS, 1884---. 3 v.

County treasurer's journal of accounts, showing names of creditors and debtors, nature of account, amount received, amount paid, balance on hand, and daily summary. Arr. chron. No index. Hdw. on pr. fm. 600 p. 11 x 8 x 3. Treas.'s vlt., 1st fl.

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1. L.1825, p. 178; R.L.1827, p. 329; R.L.1833, p. 515, 516.
 2. Office made elective with four-year term, R.L.1837, p. 274; term reduced to two years, L.1845, p. 28; office made constitutional without change of term, Constitution of 1870, Art. X, sec. 8; term lengthened to four years, second amendment (ratified November 22, 1880) to the Constitution of 1870, Art. X, sec. 8.
 3. L.1819, p. 319; R.L.1827, p. 329; R.S.1874, p. 323. The bond is required to be filed in the office of the county clerk.
 4. L.1819, p. 318; R.L.1837, p. 582, 583; L.1843, p. 151; R.S.1845, p. 136, 138, 139; L.1861, p. 239, 240; R.S.1874, p. 323, 324.

Special Accounts

School (See also
entries 271-278.)

245. COUNTY TREASURER'S REPORTS (School Fund), 1916--. 1 f.b. (519).
Prior records destroyed.

Report of county treasurer in account with school treasurer, showing name of school treasurer, number of school district, name of township, total amount of tax receipts for money turned over to district school treasurer, and total amount paid. Arr. chron. No index. 10 x 5 x 18. Treas.'s vlt., 1st fl.

246. NON-HIGH-SCHOOL FUND, 1918--. 1 v.

Record of non-high-school funds credited by county treasurer, showing from whom received, title, township, date, to whom paid, number of order, and total amount paid. Arr. chron. No index. Hdw. on pr. fm. 250 p. 16 x 11 x 1 $\frac{1}{2}$. Treas.'s vlt., 1st fl.

247. TREASURER'S MISCELLANEOUS ACCOUNTS (Institute Fund), 1888--.
1 v.

County treasurer's account with county superintendent relative to institute funds, showing date and amount received, and total and by whom paid. Arr. chron. No index. Hdw. on pr. fm. 156 p. 16 x 11 x 2. Treas.'s vlt., 1st fl.

Probate

248. TREASURER'S HEIR RECORD, KNOWN AND UNKNOWN, 1913--. 1 v. (2),
Treasurer's accounts with unknown and non-resident heirs or claimants of estates, showing name of claimant, date paid, from whom received, amount, and total amount. Arr. chron. No index. Hdw. on pr. fm. 80 p. 16 x 11 x 1. Treas.'s vlt., 1st fl.

Highway (See also
entries 17-19, 258, 311-313.)

249. MOTOR FUEL TAX RECORD, 1931--. 2 v.

Accounts of motor fuel tax allotment, showing estimated cost of road work, amounts requested by resolution of county board, date, receipt and claim number, amounts received and disbursed, and balance available. Arr. chron. No index. Hdw. on pr. fm. 250 p. 10 x 13 x 1 $\frac{1}{2}$. Treas.'s vlt., 1st fl.

250. HIGHWAY PAYROLL, 1935--. 1 v. (1).

Payroll for county highway patrol, 1-16, showing names of patrol officers, address, age, service, amount, and date paid. Arr. chron. No index. Hdw. on pr. fm. 200 p. 9 x 15 x 2. Treas.'s vlt., 1st fl.



Dog Licenses (See also
entry 81.)

251. DOG LICENSE FUND RECORD, 1920--. 1 v. (1).
Record of dog license funds, showing number of township fund, from whom collected, names of dog owners paying license, amounts, sex and name of dog, and total amount collected. Arr. by no. of twp. No index. Hdw. on pr. fm. 159 p. 16 x 11 x $1\frac{1}{2}$. Treas.'s vlt., 1st fl.

Emergency and Old
Age Relief

252. STATE RELIEF FUND, 1936--. 1 f.b. (533).
Duplicate receipts kept by county treasurer, the original sent to state auditor, on relief funds, showing total amount paid out, to whom paid, purpose, and date of each account. Arr. chron. No index. 10 x 5 x 18. Treas.'s vlt., 1st fl.

253. OLD AGE ASSISTANCE, 1936--. 1 f.b. (534).
Vouchers issued by state and cancelled by county treasurer, showing name of person receiving voucher, age, amount of property if any, insurance, amount received, and date cancelled. Arr. by voucher no. No index. 10 x 5 x 18. Treas.'s vlt., 1st fl.

County Orders
(See also entries 5-9.)

254. REGISTER OF COUNTY ORDERS, 1899--. 4 v.
Register of county orders, showing number and amount of order, date issued, in whose favor order drawn, and date of cancellation. Arr. chron. No index. Hdw. on pr. fm. 1899-1918, writing illegible. 200 p. 14 x $9\frac{1}{2}$ x $1\frac{1}{2}$. Treas.'s vlt., 1st fl.

255. REGISTER OF COUNTY ORDERS COUNTY TREASURER'S, 1916--. 3 v.
Prior records cannot be located.
Register of county orders countersigned by county treasurer, showing date of issue, amount, in whose favor drawn, date cancelled, and for what purpose issued. Arr. by no. of order. No index. Hdw. on pr. fm. 200 p. $17\frac{1}{2}$ x 13 x 2. Treas.'s off., 1st fl.

256. COUNTY ORDERS RECORDED, 1934--. 3 f.b. (525, 529, 547).
Copies of county orders, showing names of parties to whom order delivered, date and amount of order, purpose for which issued, and date cancelled. Arr. chron. No index. 10 x 5 x 18. Treas.'s vlt., 1st fl.

257. HIGHWAY COMMISSIONER'S RECORD, 1924--. 2 v.
Register of orders on county treasurer issued by highway commissioner, showing date and number of order, to whom issued, purpose, and total amount. Arr. chron. No index. Hdw. on pr. fm. 300 p. 14 x 9 x 1. Treas.'s off., 1st fl.

County Treasurer -
Inheritance Tax

(258-264)

258. M.F.T. TAX ORDERS CANCELLED, 1934--. 5 f.b. (524, 544, 546, 555, 556).

Duplicate motor fuel tax warrants, showing amount of construction, engineering accounts, number of claim, receipt number, amounts received and allowed, and date paid. Arr. by receipt no. No index. 10 x 5 x 18. Treas.'s vlt., 1st fl.

259. BLIND PENSIONS, 1927--. 2 v. 1903-26 in Register of County Orders, entry 5.

Orders for blind pensions payable quarterly to county treasurer, showing order number, amount, and to whom and date paid. Arr. chron. No index. Hdw. on pr. fm. 240 p. 14 x 10 x 1 $\frac{1}{2}$. Treas.'s vlt., 1st fl.

260. COUNTY TREASURER'S REGISTER OF MOTHERS' PENSION AND PAUPER ORDERS, 1935--. 1 v. 1913-34 in Register of County Orders, entry 5.

Mothers' pension and pauper orders numbered 1-7944, showing to whom order issued, amount of each order, number of children of minor age, and date cancelled. Arr. by order no. No index. Hdw. on pr. fm. 527 p. 18 x 13 x 2. Treas.'s vlt., 1st fl.

261. REGISTER COUNTY BOUNTY WARRANTS, GROUNDHOG, CROWS, 1907-29. 1 v. Discontinued.

County warrants issued for killing undesirable pests, showing name of claimant, number of warrant, amount, and date paid. Arr. chron. No index. Hdw. on pr. fm. 298 p. 14 x 9 x 1. Treas.'s vlt., 1st fl.

262. (ORDER BOOK STUBS), 1935--. 1 f.b. (549).

Stubs of orders made out by the county treasurer, showing number and date of check, amount, and for what issued, such as mothers' pension, blind pension, county, highway and non-high-school orders, and office supplies. Arr. by order no. No index. 10 x 5 x 18. Treas.'s vlt., 1st fl.

263. (MISCELLANEOUS PAPERS), 1914--. 7 f.b.

Files of papers including bank books, cancelled checks, sheep claims, current county orders not posted, orders against non-high-schools and institute funds, pensions for mothers, and the blind, and cancelled county orders, showing name and date of each order, amount, and date paid. Arr. chron. No index. 10 x 5 x 18. Treas.'s vlt., 1st fl.

Inheritance Tax
(See also entry 186.)

264. INHERITANCE TAX REPORTS, 1912--. 1 f.b., 2 v.

Reports of inheritance taxes, showing name and total amount of estate, tax and interest, fees, expenses, commissions, and names of heirs and relationship to deceased. Arr. chron. 1912-21, no index; 1922--, indexed alph. by name of estate. Hdw. under pr. hdgs. F.b. 11 x 5 x 14; v. 200 p. 14 x 20 x 1. Treas.'s vlt., 1st fl.

County Treasurer - Receipts,
Checks, and Bank Statements; Fees

(265-270)

265. RECEIPTS, 1919--. 3 f.b. Missing: 1920-34.
Probate clerk's receipts for inheritance tax fee and tax extension fees,
showing names of beneficiaries and administrators, amount and date paid.
Arr. chron. No index. 10 x 5 x 18. Treas.'s vlt., 1st fl.

266. (DUPLICATE INHERITANCE TAX RECEIPTS), 1913--. 2 v. (1, 4).
Duplicate receipts from state treasurer for inheritance taxes collected,
showing number of receipt, amount of tax paid, name of taxpayer, and
legal description of property. Arr. by no. of receipt. No index. Hdw.
on pr. fm. 150 p. 16 x 13 x 3. Treas.'s vlt., 1st fl.

Receipts, Checks, and Bank Statements

267. BANK STATEMENTS, 1935--. 3 f.b. (532, 550, 551.)
Cancelled checks and bank statements delivered to county treasurer daily,
showing amount of each check, name of payee, purpose of payment, date
cancelled, and correct bank statement as to balance of treasurer's deposit
in bank. Arr. by check no. No index. 10 x 5 x 18. Treas.'s vlt., 1st fl.

268. (MISCELLANEOUS PAPERS), 1935--. 6 f.b.
Statements of accounts, resolutions on tax warrants, school tax transfer
resolutions, officer's receipts, correspondence with bonding companies,
bank claims, and tax sale error refund orders. Arr. chron. No index.
10 x 5 x 18. Treas.'s vlt., 1st fl.

Fees

269. FEE ACCOUNT, 1934--. 1 f.b. (527).
Original accounts of fees paid by county treasurer, showing date, amount,
to whom paid, and total amounts paid semi-annually; kept for reference
until audited. Arr. chron. No index. 10 x 5 x 18. Treas.'s vlt.,
1st fl.

270. FEE BOOK, 1865--. 2 v. (3, 1 not numbered).
County treasurer's fee book, showing fee expenses and cash disbursements,
date and to whom paid, folio, cash, checks, accounts payable, salaries,
printing, stationery, postage, and general expense. Arr. chron. No index.
Hdw. under pr. hdgs. 100 p. $11\frac{1}{2}$ x 15 x $1\frac{1}{2}$. Treas.'s vlt., 1st fl.

XV. COUNTY SUPERINTENDENT OF SCHOOLS

The superintendent of schools is a statutory officer, elected for a term of four years.¹ His principal duties are:

1. Selling township fund lands and issuing certificates therefor.
2. Examining the complete accounts of every township treasurer in his county and reporting irregularities of the township trustees.
3. Conducting a teachers' institute, holding quarterly examinations for teachers' certificates, and issuing such.
4. Holding examinations for normal and university scholarships.
5. Visiting the public schools in the county, observing methods of instruction, making recommendations to teachers, advising school officers; observing sanitary and safety conditions, notifying trustees and state authorities of unsatisfactory conditions; inspecting plans and specifications, and approving those meeting state regulations.²

The office of superintendent of schools was originally filled by the county commissioner of schools. Later the office of superintendent became an independent office and the functions of the former school commissioner were fulfilled by the new officer. More accurately it may be said that the origin of the office of superintendent of schools was the establishment of the office of county school commissioner.

The office of county school commissioner was created in 1829. The principal duties of this officer centered around the sale of school lands.³ His reports to the county commissioners' court (county board), of the sale of school lands, were recorded in the said court in a well-bound book kept for that purpose.⁴ He also reported on his other transactions and on the school fund.⁵

In 1845 the county school commissioner became ex-officio county superintendent of schools.⁶ The school commissioner became an elective officer in 1847, with a term of two years.⁷

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1. L.1872, p. 702; L.1909, p. 342; L.1915, p. 628; L.1923, p. 596. Term formerly ran two years, R.S.1845, p. 497.
 2. L.1845, p. 156; R.S.1845, p. 498; L.1847, p. 122; L.1909, p. 343-52; L.1915, p. 635.
 3. R.L.1829, p. 150,151.
 4. R.L.1829, p. 152,153.
 5. L.1831, p. 175.
 6. L.1845, p. 54.
 7. L.1847, p. 120.

In 1872 the independent office of county superintendent of schools was created with a tenure of office of four years.¹

The superintendent is required to keep the following records: three books denoted as A, B, and C, containing respectively petitions for the sale of school lands, records of sales of such, and accounts of all moneys received and paid out; files of township treasurers' bonds and trustees' reports to him, files of poll books and returns of school district elections; maps of school district boundaries; registers of certificates granted and teachers employed in the county.² In addition he is required to make annual reports to the state superintendent of schools on such matters as the latter may designate, quarterly reports to the county board on his visits to schools, and annual reports to the board on the receipts and expenditures of his office. Copies of these are sometimes found among his records, along with vouchers, special statements concerning the institute and other segregated funds, and similar current papers.³

Accounts of School Funds
(See also entries 245-247.)

271. (TOWNSHIP TREASURERS' RECEIPT BOOK), 1933--. 1 v.
Reports and receipts of township school treasurers for year, showing township number, treasurers' names, receipts of treasurers, district number, date of receipt, distribution fund received from county superintendent, district taxation, transfers, and non-high-school pupils. Arr. by twp. no. No index. Typed under pr. hdgs. 300 p. 14 $\frac{1}{2}$ x 11 $\frac{1}{2}$ x 2. Vlt. of supt. of sch., 2nd fl.

272. HIGH SCHOOL EXPENDITURES, 1923--. 1 f.b.
Account of high school expenditures, showing date and to whom money was loaned, amount, rate of interest, when due, securities, and dates interest due and paid. Arr. chron. No index. 10 x 5 x 14. Vlt. of supt. of sch., 2nd fl.

273. LEDGER (Non-High Claims; Institute Fund; Non-High Orders), 1934--. 1 v.
Accounts of county superintendent, showing claims entered by non-high-school and orders on non-high funds, teachers' institute fund accounts, with total amount of funds, and the distribution of each. Also contains Teachers Institute Fund Ledger, entry 274, and Journal (Institute Fund), entry 275. Arr. alph. by name of fund. No index. Hdw. on pr. fm. 100 p. 11 $\frac{1}{2}$ x 14 x 2. Vlt. of supt. of sch., 2nd fl.

1. L.1871-72, p. 702; L.1909, p. 342; L.1923, p. 596.
2. R.S.1845, p. 498; L.1847, p. 121; L.1849, p. 155; L.1853, p. 55; L.1889, p. 265; L.1909, p. 349, 350; L.1919, p. 387.
3. R.S.1845, p. 500, 501; L.1847, p. 122; L.1849, p. 156; L.1855, p. 57; L.1871-72, p. 705; L.1889, p. 265, 325; L.1909, p. 347, 350.

County Superintendent of
Schools - Sale of School Lands;
Teachers' Records

274. TEACHERS' INSTITUTE FUND LEDGER, 1903-10. 1 v. Missing: 1911-33. 1934-- in Ledger (Non-High Claims; Institute Fund; Non-High Orders), entry 273.

Accounts of funds and expenditures for conducting teachers' institute, showing each item of expense, amount paid, dates of institute meetings, and signature of county superintendent certifying receipts and expenditures to be correct. Arr. chron. No index. Hdw. on pr. fm. 500 p. $12\frac{1}{2} \times 10\frac{1}{2} \times 2$. Vlt. of supt. of sch., 2nd fl.

275. JOURNAL (Institute Fund), 1903-10. 1 v. Missing: 1911-33. 1934-- in Ledger (Non-High Claims; Institute Fund; Non-High Orders), entry 27. Funds paid to county treasurer by county superintendent of schools for institute showing date of entry, name of teacher, number of teachers attending institute, and amount of funds appropriated. Arr. chron. No index. Hdw. Paper poor. 200 p. $12 \times 7\frac{1}{2} \times 1$. Vlt. of supt. of sch., 2nd fl.

276. STATE SCHOOL FUND CHECK BOOK, 1934--. 1 f.b. Check book and bank statements, showing amounts of state school fund distributed each month to the school districts by the county superintendent. Arr. chron. No index. $10 \times 5 \times 14$. Vlt. of supt. of sch., 2nd fl.

277. MISCELLANEOUS, 1932--. 2 f.b. Reports on distribution of school funds, and of official visits, and statements from auditor of public accounts. Also contains Copy County Sup't Annual Report to Board of Supervisors, entry 293; School Office (Trustees' Reports), entry 292; and District and County Budgets, entry 278. Arr. chron. No index. $10 \times 5 \times 14$. Vlt. of supt. of sch., 2nd fl.

278. DISTRICT AND COUNTY BUDGETS, 1915-27. 2 f.b. Missing: 1928-31. 1932-- in Miscellaneous, entry 277. Budget information sheets for school districts and county, lists of teachers, and high school expense reports. Arr. chron. No index. $10 \times 5 \times 14$. Vlt. of supt. of sch., 2nd fl.

Sale of School Lands
(See also entry 127.)

279. OLD PAPERS (Miscellaneous), 1844-83. 2 f.b. Petitions for sale of school land sections, showing description of land in school districts; election returns giving names of school trustees elected; and itemized record of land sales, showing to whom sold, date, and amount paid. Arr. chron. No index. $10 \times 5 \times 14$. Vlt. of supt. of sch., 2nd fl.

Teachers' Records

280. TEACHERS' PERMANENT RECORD, 1904--. 4 v., 2 f.d. Professional and service record of teachers, showing name and address of teacher, grade and number of certificate, how issued, teaching experience, professional credits, and all pertinent data. Also contains (Register of Examination and Certificate), 1915--, entry 284. 1904-25, arr. chron.; 1926--, arr. alph. by name of teacher, 1904-13, 1926--, no index; for index 1914-25, see entry 281. Hdw. F.d. $9 \times 6 \times 16$; v. 145 p., 400 p.; $18 \times 12 \times 1$, $10 \times 16 \times 2\frac{1}{2}$. 4 v., 1904-25, vlt. of supt. of sch., 2nd fl.; 2 f.d., 1926--, off., of supt. of sch. 2nd fl.

281. INDEX (Teachers' Permanent Record), 1914-25. 1 v.
Index to Teachers' Permanent Record, showing name of teacher, home address, record book and page. Arr. alph. by name of teacher. Hdw. on pr. fm. 200 p. 14 x 10 x 1. Vlt. of supt. of sch., 2nd fl.

282. NOTICE OF TEACHERS EMPLOYED, 1911--. 6 f.b.
Card record of teachers employed, showing name and address of teacher, name of school and district number, dates school began and closed, salary per month, and name of clerk of school board. Arr. chron. No index. 10 x 5 x 14. Vlt. of supt. of sch., 2nd fl.

283. CERTIFICATES ISSUED, 1893--. 4 f.b.
Certificates of registration and renewals, showing date of issue, teacher's name in full, age, address, where born, name of school, time attended, date graduated, degree if any, references, and information concerning last teaching position. Arr. chron. No index. 10 x 5 x 14. Vlt. of supt. of sch., 2nd fl.

284. (REGISTER OF EXAMINATION AND CERTIFICATE), 1883-1904. 5 v.
1905-14 in Record of Examination, entry 285; 1915-- in Teachers' Permanent Record, entry 280.
Register of teachers' examinations, showing name of teacher, address, date of entry, institute attendance, accounts of institute fund, expenses of institute, and date of certificate. Arr. chron. No index. Hdw. Paper poor. 102 p. 12 x 7½ x ½. Vlt. of supt. of sch., 2nd fl.

285. RECORD OF EXAMINATION, 1905-14. 3 v.
Record of examination of applicants for teachers' certificates, showing names of teachers, address, age, native state, months taught, knowledge of elements of natural sciences, grade, date, and number of certificate, and date certificate expires. Also contains (Register of Examination and Certificate), entry 284. Arr. by no. of certificate. No index. Hdw. on pr. fm. 99 p. 14 x 9 x 1. Vlt. of supt. of sch., 2nd fl.

286. PROFESSIONAL RECORD, 1910. 1 v. Discontinued.
Professional record of teachers, showing name, where educated, experience, annual institute meetings attended, local meetings, reading circle meetings, whether member of Northern Illinois Teachers Association, and date of each meeting. Arr. alph. by name of teacher. No index. Hdw. on pr. fm. 99 p. 14 x 9 x 1. Vlt. of supt. of sch., 2nd fl.

Pupil Records

287. TRUANCY NOTICES, 1920-21. 1 f.b. Discontinued.
Notices to parents or guardians of child's absence from school, that said child must return, letters from parents explaining absence of child, and date child returns, and further comment of teachers. Arr. chron. No index. Condition poor. 10 x 5 x 14. Vlt. of supt. of sch., 2nd fl.
For other truancy records, see entry 294.

County Superintendent of
Schools - Reports

Reports

288. TEACHERS' ANNUAL REPORTS, 1917--. 4 f.b. 1858-1916 in Appeals,
Teacher's Reports (Containing Teachers' Registrations), entry 290.

Report to state department of education by county superintendent, showing name of school, district and enrollment, number of teachers, number of books in library, subjects taught, date of report, name and address of teacher, and signature of county superintendent. Arr. chron. No index. 10 x 5 x 14. Vlt. of supt. of sch., 2nd fl.

289. PENSION REPORTS, 1921--. 2 f.b.

Reports with dates of beginning and ending of teachers' pensions, showing names of school, county, and state, signature of clerk of school board certifying report is correct, district number, date of report, address of clerk, name of teacher, number of years taught, amount withheld for pension fund, and monthly and total salary of teacher. Arr. chron. No index. 10 x 5 x 14. Vlt. of supt. of sch., 2nd fl.

290. APPEALS, TEACHER'S REPORTS (Containing Teachers' Registrations),
1858-1921. 1 f.b.

Reports of appeals to superintendent of schools with record of petition and decision; letters concerning appeals; reports of state's attorney; list of teachers' certified credits and teachers' registrations; and application blanks for renewal of certificate. Also contains Teachers' Annual Reports, 1858-1916, entry 288. Arr. chron. No index. 10 x 5 x 14. Vlt. of supt. of sch., 2nd fl.

291. RECORD (Appeals to County Superintendent), 1887-1925. 1 v. Discontinued.

Appeals of residents of school districts to county superintendent against the decisions of the boards of trustees, showing location of schools, and boundaries of school districts. Arr. chron. No index. Hdw. Writing illegible. 300 p. 14 x 9½ x 1. Vlt. of supt. of sch., 2nd fl.

292. SCHOOL OFFICE (Trustees' Reports), 1868-1921. 3 f.b.

Missing: 1922-31. 1932-- in Miscellaneous, entry 277.

Reports of trustees to county superintendent, showing list of school officers elected at school trustee election, date of election, statement of school funds, and all business transacted by school trustees. Arr. chron. No index. 10 x 5 x 14. Vlt. of supt. of sch., 2nd fl.

293. COPY COUNTY Supt's ANNUAL REPORT TO BOARD OF SUPERVISORS, 1906-24. 1 f.b.

Missing: 1925-31. 1932-- in Miscellaneous, entry 277.

Copy of report of county superintendent to county board on the management of his office, showing name, date of entrance in office, school district numbers, names of teachers in each district, number of terms taught, salaries paid, total amount of pension fund paid by teachers, and all other miscellaneous business transacted for the year. Arr. chron. No index. 10 x 5 x 14. Vlt. of supt. of sch., 2nd fl.

294. ILLINOIS TRUANT OFFICER'S RECORD, 1922-25. 1 v. Discontinued.

Record of truant officer's reports to county superintendent, showing name and address of parent or guardian, date of notice served, child's name, age, date suit filed, date of trial, name of justice of peace, and result of decision of trial. Arr. chron. Indexed alph. by name of parent or guardian. Hdw. on pr. fm. 100 p. 11 x 8½ x ½. Vlt. of supt. of sch., 2nd fl.

County Superintendent of
Schools - Register of School
Officers; School Elections

295. SCHOOL COMMISSIONERS RECORD, 1865-77. 1 v. Discontinued.
Record of school commissioners' reports to county superintendent, showing names and number of candidates for teachers, age, nativity, and subjects treated in examination, average marking, grade, and date certificate issued. Arr. chron. No index. Hdw. on pr. fm. Writing faded, paper poor. 100 p. 14 x 8 $\frac{1}{2}$ x $\frac{1}{2}$. Vlt. of supt. of sch., 2nd fl.

296. TREASURERS' REPORT, 1869-85. 3 f.b.
Township school treasurers' reports to county superintendent, showing name of township, date entrance in office, names of treasurer and teachers employed in each township, causes of illiteracy and number, general and financial statistics, and the date of final filing of reports. Arr. chron. No index. 10 x 5 x 14. Vlt. of supt. of sch., 2nd fl.

For other treasurers' reports see (Township Treasurers' Receipt Book), entry 271.

Register of School Officers

297. LIST OF SCHOOL OFFICERS, 1924--. 1 f.b.
Register of school officers, showing names of officers, type of office, address, township number, term of office, and expiration date. Arr. chron. No index. 10 x 5 x 14. Vlt. of supt. of sch., 2nd fl.

298. SUPERINTENDENT'S RECORD, 1873-86. 1 v. Discontinued.
Record kept by county superintendent for office use, showing names of school officers, number of school district, date of election or appointment, and name of office. Arr. chron. No index. Hdw. on pr. fm. Writing faded, paper poor. 100 p. 14 x 9 x 1. Vlt. of supt. of sch., 2nd fl.

School Elections

299. POLL BOOKS, 1872--. 8 f.b.
Poll books used in election of trustees for school board, showing township and range numbers, name of county, trustees elected, date election returns filed, signature of county superintendent of schools, place of election, judges and clerk's oath, names of voters, number of votes, names of persons voted for, and number of votes cast for each. Arr. chron. No index. 10 x 5 x 14. Vlt. of supt. of sch., 2nd fl.

300. NON-HIGH-SCHOOL DISTRICT POLL BOOK; RESIDENTS OF SCHOOL DISTRICTS;
NON-RESIDENT HIGH SCHOOL REPORT, 1915-19. 1 f.b.
Poll books and reports showing number of votes taken in non-high-school districts, for the purpose of determining the location of a community high school, with number of non-resident high school pupils, number of residents in school districts, and names of teachers in each district. Arr. chron. No index. 10 x 5 x 14. Vlt. of supt. of sch., 2nd fl.

For other non-high-school records, see (Township Treasurers' Receipt Book), entry 271.

301. (COMMUNITY HIGH SCHOOLS), 1924. 1 f.b.
Reports giving returns of special election to discontinue community high schools in two centers, showing number of votes cast, and results and date of election. Arr. alph. by name of school. No index. 10 x 5 x 14. Vlt. of supt. of sch., 2nd fl.

County Superintendent of
Schools - Maps and Plats;
Correspondence

(302-309)

Maps and Plats
(See also entries 42-45.)

302. STEPHENSON COUNTY, 1915. 1 map.

Political map of Stephenson County, showing townships, towns, streams, boundaries, and location of school houses. Artist, W. W. Hixson, Freeport Evening Standard, Freeport, Illinois. Colored. $3\frac{1}{2}$ ft. x 5 in. Vlt. of supt. of sch., 2nd fl.

303. TOWNSHIPS OF THE STATE OF ILLINOIS, 1908. 1 map.

Political map of Illinois, showing townships, and county seat of each county. Publisher F. C. Hardacre, Vincennes, Indiana. Printed. 44 x $36\frac{1}{2}$. Off. of supt. of sch., 2nd fl.

304. PLANS OF WARREN SCHOOL, 1925. 11 drawings.

Plans for each room of Warren school, showing position and sizes of windows and doors, length, width, and height of rooms, length, width, and height of building, kinds of material used, and kind of foundation. Artist, Ashby, Ashby and Schulze, Chicago, Illinois. Blueprints. Arr. by floor and room no. $\frac{1}{2}$ in. to 1 ft. 11 x 36 x 1, 30 x 36 x 1. Vlt. of supt. of sch., 2nd fl.

305. JO DAVIESS COUNTY, ILLINOIS, 1900. 1 map.

Political map of county and surrounding territory, showing school districts. Black and white. Faded. 2 in. to 1 mi. 7 ft. 4 in. x 4 ft. 8 in. Vlt. of supt. of sch., 2nd fl.

306. JO DAVIESS COUNTY, 1923. 1 map.

Colored map for use of county superintendent, showing school districts and school houses. Publisher, Ford & Hardacre, Indianapolis, Indiana. Blueprint. 1 in. to 1 mi. 3 ft. 8 in. x $3\frac{1}{2}$ ft. Off. of supt. of sch., 2nd fl.

307. COUNTY OF JO DAVIESS, 1920, 2 maps; 1936, 1 map.

Communication maps of Jo Daviess County, showing townships, school districts position and names of school houses, towns, rivers, and streams, roads, and boundaries. Artist, W. W. Hixson, Freeport Evening Standard, Freeport, Illinois. Publisher, Stacy Map Publishers, Rockford, Illinois. Printed. $1\frac{1}{2}$ in. to 1 mi. 5 x 4. Vlt. of supt. of sch., 2nd fl.

308. COUNTY OF CARROLL, 1915. 1 map.

Political and physical map of Carroll County, showing townships, towns, streams, and boundaries. Artist, W. W. Hixson, Freeport Evening Standard, Freeport, Illinois. 3 ft. x 3 ft. 7 in. Vlt. of supt. of sch., 2nd fl.

Correspondence

309. MISCELLANEOUS (Letters), 1924. 1 f.b.

Original letters pertaining to school matters, written by school teachers to county superintendents, showing number of grades taught, subjects treated, number of pupils in each grade, qualifications of pupils, general program carried on from day to day, and date of filing of each letter. Arr. chron. No index. 10 x 5 x 14. Vlt. of supt. of sch., 2nd fl.

XVI. COUNTY SUPERINTENDENT OF HIGHWAYS

The office of county superintendent of highways was first established in Illinois in 1913.¹ Prior to this date the township boards of highway commissioners effected essentially, those duties since performed by the county superintendent of highways.

The superintendent is appointed by the county board. The board submits a list of three to five candidates to the (state) department of public works and buildings. The department examines the candidates to determine the person best fitted for the office.² The successful candidate holds office for six years and is remunerated in a sum fixed by the county board.

The powers and duties of the county superintendent of highways are subject to the rules and regulations of the (state) department of public works and buildings. He is, however, subject upon hearing, to removal by the county board. The superintendent is required, also, to perform such duties as may be prescribed under the direction of the (state) chief highway engineer.³ The said superintendent exercises supervision over township, county and state-aid roads, bridges and culverts in his county.

His principal duties are:

1. Preparing plans, specifications, and estimates for all bridges to be built by the county.
2. Supervising the construction and maintenance of county roads and bridges, and state-aid roads.
3. Inspecting the highways and bridges in each town or district of his county at least once a year.
4. Advising and directing the highway commissioners in each town or district as to the best methods of repair, maintenance, and improvement of highways and bridges.
5. Approving any purchase in excess of \$200 for materials, machinery, or apparatus to be used in road construction in any town or district.⁴

1. L.1913, p. 524.

2. Between the years 1913 and 1921 the list of prospective candidates was required to be submitted to the state highway commission. L.1913, p. 524; L.1921, p. 781; L.1933, p. 960.

3. L.1921, p. 781; L.1933, p. 960.

4. L.1913, p. 523-26.

He is required to keep the following records:

1. Records of contracts, purchases, and expenditures authorized by himself, the county board, or township commissions.
2. Maps, plats, blueprints, specifications, etc., arising in his supervision of roads and bridges, or the planning of new construction.
3. Accounts of the funds handled by his office.
4. Reports from other officers or bodies touching the affairs of his office; copies of his own reports on the administration of his office; related papers.¹

Construction and Maintenance Records

310. (CONSTRUCTION FILE), 1924--. 1 f.b.

Notices to contractors, specifications, proposals, contracts, contract bonds, county requests for funds, and engineer's final payment estimates. Arr. chron. No index. 13 x 11 $\frac{1}{2}$ x 24. Off. of supt. of hwys., 2nd fl.

311. MOTOR FUEL TAX ALLOTMENT RECORD, 1929--. 1 v.

Record of motor fuel tax allotment, showing estimates on proposed improvements, name of township, route and section numbers, amount requested by county board, date of request, receipt and claim number, explanation of allotment, amount received and distributed, and balance available. Arr. chron. No index. Hdw. under pr. hdgs. 80 p. 10 x 13 x 1. Off. of supt. of hwys., 2nd fl.

For treasurer's motor fuel tax allotment record, see entry 249.

Claims

(See also entries 17-19, 249, 250, 258.)

312. (CLAIMS), 1915--. 3 f.b.

Bills payable by highway department for labor, material, repairs, and purchase of new machinery, showing name and address of claimant, date, and amount of bills. Arr. chron. No index. 3 x 20 x 40. Off. of supt. of hwys., 2nd fl.

313. CLAIM REGISTER, 1930--. 1 v.

Register of claims entered against highway fund, showing date and number of claim, name and address of claimant, cause for claim, patrol number, claim totals, functional distribution, and warrant reference, with date and number. Arr. chron. No index. Hdw. under pr. hdgs. 120 p. 12 x 18 x 1 $\frac{1}{2}$. Off. of supt. of hwys., 2nd fl.

1. L.1913, p. 525,526.



County Superintendent
of Highways - Reports;
Maps and Plats

(314-320)

Reports

314. (MISCELLANEOUS REPORTS), 1920--. 4 f.b.
Summary statements on expenditures of highway office, highway commissioner's reports, reports of patrolmen, and bridge construction reports. Arr. chron. No index. 13 x 11 $\frac{1}{2}$ x 24. Off. of supt. of hwys., 2nd fl.

Maps and Plats

315. STATE AID ROADS, 1928-34. 353 maps.
Physical maps showing plans for state aid roads in Jo Daviess County to be financed from the motor fuel tax fund. Artist G. R. Schroeder, Highway Department, Galena, Illinois. Arr. by twp. Blueprint. 1 in. to 1 mi. 36 x 24, 48 x 24. Off. of supt. of hwys., 2nd fl.

316. STATE RIGHTAWAYS IN JO DAVIESS COUNTY, 1928-35. 30 maps.
Communication maps showing old and new roads, number of feet of new road added to old road, old and new fence lines along roads, bridges, culverts, and curves, and where new right of ways were made and property taken. Author, State Highway Department, Dixon, Illinois. Arr. by road no. Blueprint. 1 in. to 100 ft. 10 x 24, 24 x 48. Off. of supt. of hwys., 2nd fl.

317. ROAD MAP OF JO DAVIESS COUNTY, 1935. 1 map.
Communication map showing roads that are surfaced with concrete, brick, bituminous, gravel, or crushed rock, unsurfaced state aid and township roads, and motor fuel tax roads under construction. Author, G. E. Schroeder, Highway Department, Galena, Illinois. Blueprint. 1 in. to 1,760 ft. 108 x 72. Off. of supt. of hwys., 2nd fl.

318. RIGHT OF WAY PLATS TO APPLE RIVER CANYON, 1934. 11 maps.
Communication plats showing old and new roads, number of feet added to old road, old and new fence lines, bridges, and culverts, and width of new road, with the names of persons whose property is taken, legal description of property, and number or fraction of acres taken. Author, State Highway Department, Dixon, Illinois. Arr. by road sec. no. Blueprint. 1 in. to 100 ft. 29 x 11. Off. of supt. of hwys., 2nd fl.

319. APPLE RIVER CANYON STATE PARK, 1932. 1 map.
Physical map showing layout of park. Publisher, Division of Parks, Dixon, Illinois. Blueprint. 1 in. to 3 mi. 36 x 24. Off. of supt. of hwys., 2nd fl.

320. CITY OF GALENA, 1914. 2 maps.
Political maps showing layout of city. Artist and Publisher, James Scott, Galena, Illinois. Blueprint. 1 in. to 250 ft. 48 x 21. Off. of supt. of hwys., 2nd fl.

County Superintendent
of Highways - Maps and
Plats

321. RAILROAD BRIDGES WEST OF WARREN, 1922. 7 maps.

Construction maps showing all details of construction for the Illinois Central Railroad bridge. Publisher, Illinois Central Bridge Engineer, Chicago, Illinois. Blueprint. 1 in. to 800 ft. 36 x 24. Off. of supt. of hwys., 2nd fl.

322. (MAPS OF TOWNSHIPS), 1914-16. 23 maps.

Communication maps of 23 townships, showing state aid roads, bridges, culverts, roads belonging to adjoining township, railroad, schools, churches, and streams. Author, G. E. Schroeder, county surveyor of highway department, Galena, Illinois. Arr. alph. by twp. Black-and-white drawings. Scale 1 in. to 1760 ft. Off. of supt. of hwys., 2nd fl.

Apple River Township, 1914. $15\frac{1}{2}$ x 10.

Berreman Township, 1914. $16\frac{1}{2}$ x 10.

Council Hill Township, 1915. 15 x 11.

Derinda Township, 1914. 18 x 18.

Dunleith Township, 1916. 12 x 9.

East Galena Township, 1915. 18 x 14.

Elizabeth Township, 1915. 18 x 18.

Guilford Township, 1915. 18 x 18.

Hanover Township, 1915. 31 x 18.

Menominee Township, 1916. 20 x 15.

Nora Township, 1914. 32 x 9.

Pleasant Valley Township, 1914. 18 x 18.

Rawlins Township, 1916. 16 x 9.

Rice Township, 1915. 18 x 14.

Rush Township, 1914. 18 x 18.

Scales Mound Township, 1915. 17 x 10.

Stockton Township, 1914. 18 x 18.

Thompson Township, 1914. 18 x 18.

Vinegar Hill Township, 1915. $13\frac{1}{2}$ x 10.

Wards Grove Township, 1914. 18 x 9.

Warren Township, 1914. $18\frac{1}{2}$ x 10.

West Galena Township, 1915. 19 x 12.

Woodbine Township, 1914. 18 x 18.

323. MAPS OF APPLE RIVER, NORA, AND SCALE MOUND, 1933. 3 maps.

Political maps showing divisions of three townships. Author, Colin E. Schroeder; publisher, highway department, Galena, Illinois. Tracings. 1 in. to 300 ft. 15 x 10. Off. of supt. of hwys., 2nd fl.

324. VILLAGE MAPS, 1932. 7 maps.

Political maps of Stockton, Elizabeth, and Hanover. Author, H. C. Reeder; publisher, G. E. Schroeder, Galena, Illinois. Blueprints. 1 in. to 300 ft. 36 x 24. Off. of supt. of hwys., 2nd fl.

325. VILLAGE OF WARREN, 1932. 2 maps.

Political maps. Artist, C. S. Monnier; publisher, highway department, Galena, Illinois. Blueprints. 1 in. to 350 ft. $2\frac{1}{2}$ x 24. Off. of supt. of hwys., 2nd fl.

326. TOWN OF EAST DUBUQUE, 1933. 1 map.
Political map showing divisions of town. Artist, O. L. Garharst; publisher, highway department, Galena, Illinois. Blueprint. 1 in. to 300 ft. 36 x 24. Off. of supt. of hwys., 2nd fl.

Correspondence

327. (LETTERS, CIRCULARS AND DOCUMENTS), 1914--. 3 f.b.
Copies of letters written and original letters received by highway commissioner, voucher notices, bonds of contractors, audit reports, applications for jobs, patrol contracts, and patrol bonds. Arr. chron. No index. 13 x 11 $\frac{1}{2}$ x 24. Off. of supt. of hwys., 2nd fl.

XVII. COUNTY SURVEYOR

The office of county surveyor was first established in Illinois in 1821. The incumbent was an appointee of the general assembly.¹ In vacation, nominations were made by the county commissioners' court (county board) to the governor.² From 1835 to 1936, the county surveyor was an elective officer of the county electorate. Since September 1936, he has been an appointee of the county board.³ Thus, in Jo Daviess County, the county surveyor was first an appointee of the general assembly; second, for little over a century, he was elected; third, under recent legislation, an appointee of the county board of supervisors. He takes and subscribes to an oath which is filed in the county clerk's office.

The surveyor is required by law to make all surveys within the bounds of his county that he may be called upon to make by persons interested or the county board. Such surveys include surveys of lands of persons requesting the same, of additions or subdivisions, and marking of county lines. Few changes have been made in the original statutory requirements for the duties of this office. The surveyor may appoint one or more deputies; chairmen are employed by persons requesting a survey on the approval of the surveyor.

1. L.1821, p. 62; R.L.1829, p. 172; R.L.1833, p. 591.

2. Ibid.

3. L.1835, p. 166; L.1837, p. 558; R.S.1845, p. 524; R.S.1874, p. 456, 1050; L.1903, p. 349; L.1933, p. 1104.

Special Drainage Commissioners

The county surveyor is required by law to keep a well-bound book in which he records all surveys made by him, giving such information as the name of the person whose land is surveyed and descriptive data of the survey. He is also required to preserve his field notes and retains copies of plats.¹

For recorder's plat book, see entry 126.

322. SURVEYOR'S RECORD, 1858—. 3 v. (3, 5, 1858—; 1 not numbered, 1933—).

Record of surveyor, showing name of surveyor, description of land surveyed, also where stakes are placed in prominent spots, and number of miles, yards, and feet between stakes. Arr. by sec., twp., and range. Indexed alph. by name of owner. Hdw. on pr. fm. 599 p. 18 x 13 x 3. Cir. clk.'s vlt., 1st fl.

XVIII. SPECIAL DRAINAGE COMMISSIONERS

The constitution of 1870 delegates to the general assembly a broad power to provide laws in regard to drainage.² Owners of land may organize drainage districts whose corporate authorities have power to acquire rights of way, issue bonds, construct and maintain drains, ditches, and levees for agricultural, sanitary, or mining purposes, and assess the property benefited thereby.³

Drainage districts have been established in Jo Daviess County upon petitions to the county court in accordance with the laws of 1879 and subsequent enactments. The dates of formation are dependent upon the petitions to the county court, and creation by county orders of the various drainage districts.

Drainage districts are of three kinds: regular, composed of property lying in a single town; union, where the lands to be organized lie in two towns in the same or different counties; special, with three or more towns involved.⁴ The corporate powers of each district are vested

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1. L.1821, p. 634; R.L.1829, p. 173; R.L.1833, p. 582,599,600; L.1845, p. 201; R.S.1845, p. 624; R.S.1874, p. 1050; L.1885, p. 248; L.1916, p. 575; L.1933, p. 1104; R.S.1935, p. 2416.
 2. Constitution of 1870, Art. IV, sec. 31.
 3. First amendment to the Constitution, ratified November 29, 1878; incorporated in Constitution of 1870, Art. IV, sec. 31; L.1879, p. 120,124-28.
 4. L.1879, p. 123; L.1885, p. 93,94,113. River districts, though not in this category, may be organized similarly and with like powers. L.1885, p. 106.

in three commissioners appointed by town clerks, except in special districts, where they are elected.¹ In regular districts the commissioners appoint one of their own members to act as secretary; in union districts the town clerk, and in special the county clerks act in an ex-officio capacity.²

The following records, however, regardless of how kept, belong to the drainage commissioners:

1. Records of bonds issued.
2. Assessment books.
3. Petitions of owners of land to stay assessments, orders of commissioners thereupon, and other proceedings.
4. State auditor's certificates of interest due on bonds.
5. Tax lists showing pro-rata share of levy for bond interest (union and special districts only).
6. Copies of reports to county court on conditions of district and estimated expenditures; and to county treasurer on delinquent lands; maps and plats, surveys and estimates; office transactions.³

The first two records are required to be kept in separate books, the next three generally are known as the "Drainage Record", and the remaining records are kept desultorily.

329. RECORD SWAMP LANDS, 1851-55. 1 v. Discontinued.

Record of swamp lands owned by government, showing legal description and valuation of land, number of acres, names of purchasers, price per acre, total amount, and date of sale. 5 maps pasted in front of volume showing boundaries and sections. Arr. by sec., twp., and range. No index. Hdw. on pr. fm. Binding and paper poor, writing illegible. 200 p. 13 x 8 x 1 $\frac{1}{2}$. Co. clk.'s main vlt., 1st fl.

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1. L.1885, p. 93,95.
 2. L.1879, p. 123; L.1885, p. 93,95,113.
 3. L.1879, p. 120-34; L.1885, p. 78-104.

XIX. COUNTY DEPARTMENT OF PUBLIC WELFARE

The legislation of 1937 repealed the county welfare system established in 1936. A single officer, the county superintendent of public welfare, becomes successor to the county commission of welfare and its executive appointee the county superintendent of public welfare.¹ The county commission consisted of three members appointed by the county judge to serve without compensation. Its successor, the county superintendent of public welfare, is an appointee of the county board of supervisors. The duties delegated to the commission are transferred to the newly created office of superintendent. In both instances the functions of this office are subject principally to state control. The changes occurring in the welfare system are only in the county administrative unit and not in function or records of this department.

The former county commission of welfare consisted of the three commissioners, the superintendent of public welfare and an administrative staff.² The commission organized by electing one of its number as chairman and one as vice-chairman. This body met monthly to transact the business of public welfare and its members were allowed all traveling expenses necessary in the performance of the same.

The new county department of public welfare, consists of the superintendent of public welfare and an administrative staff selected by him in accordance with, and subject to the approval of the state department of public welfare. The county board of supervisors submits to the said state department a list of five residents as candidates for the office of superintendent. An eligible list from these candidates is prepared by the state department by competitive examination and certified to the county board.³ The board in turn makes an order appointing one of the eligibles.

The county superintendent of public welfare is in charge of all the executive and administrative duties and responsibilities of the county department of public welfare. He is subject to the rules and regulations of the state agency and may be removed by the said state department.⁴

The superintendent has power and it is his duty:

1. To have charge and develop plans for the administration of old age assistance.

1. Sp. Sess. L.1935-36, p. 70-73; L.1937, p. 451.

2. Sp. Sess. L.1935-36, p. 70.

3. L.1937, p. 452.

4. Sp. Sess. L.1935-36, p. 71,74; L.1937, p. 452.

County Department
of Public Welfare

2. To investigate and study problems of assistance, correction and general welfare within his county.
3. To co-operate with the state department of welfare in the operation of welfare plans and policies in his county.
4. To maintain such records in the manner prescribed by the state department and file with the said state agency all required reports.
5. To serve as agent and executive officer of the state department of public welfare in the administration of all forms of public assistance administered by the said department.¹

All of the records of the county department are subject to the inspection and supervision of the agents of this central authority.

Under the former act of 1936 the county superintendent of public welfare could serve as a probation officer in welfare problems when appointed by a court of competent jurisdiction.²

At the time of the Survey, this separate office had not yet been established in Jo Daviess County; for cancelled treasurer's vouchers issued for old age assistance, see entry 253; for records of blind and mothers' pensions, see entries 10, 11, 259, 260, 263.

1. Sp. Sess. L.1935-36, p. 72; L.1937, p. 452,453.
2. Sp. Sess. L.1935-36, p. 73.

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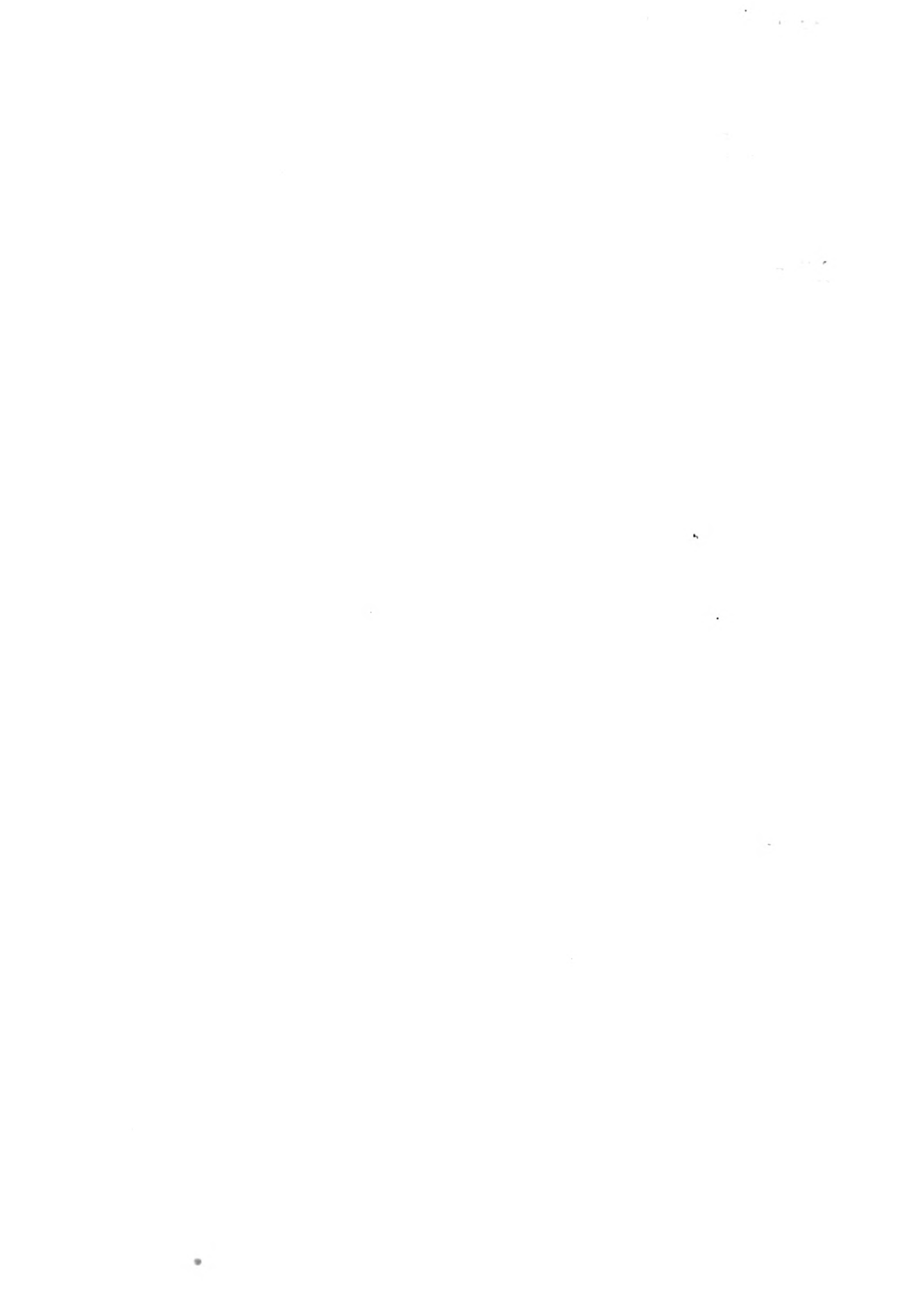
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